

## COMMITTEE-OF-THE-WHOLE MEETING

### I. BCIU HONORS

#### ◆ EMPLOYEE OF THE MONTH FOR MARCH 2024

— Sandra J. Webber, Program Secretary, Office of Professional Learning

#### ◆ RETIREES

— Alejandra J. Waldron – Spanish Interpreter, Early Intervention,  
Office of Early Childhood and Student Services

— Joan M. Schaeffer – Specialized Preschool Teacher – Itinerant, Early Intervention,  
Office of Early Childhood and Student Services

### II. 2022-2023 FINANCIAL AUDIT - HERBEIN + COMPANY, INC.

— Nicholas L. Bieber, CPA, Senior Manager, Herbein + Company, Inc.

A. Berks County Intermediate Unit Financial and Compliance Report for Year  
Ended June 30, 2023

B. Management Letter and Communication with Governance Letter for Year  
Ended June 30, 2023

### III. FEATURED PROGRAM

#### ◆ CELEBRATING BCIU AND PENNSYLVANIA KEY STAFF MAKING MEANINGFUL CONNECTIONS

— Dr. Jill Hackman, Executive Director

### IV. EXECUTIVE SESSION

### V. EXECUTIVE DIRECTOR'S REPORT

A. Executive Director Update

1. Newslink

2. Legislative Update

3. BCIU State Mandates Document and Checklist

4. BCIU Comprehensive Plan

5. BCIU Stay Interviews: Guidelines

6. 2024 Annie Sullivan Award | Wednesday, April 3, 2024 | 5:00 P.M. to 7:00 P.M.

7. Other Items

### VI. AGENDA REVIEW

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## REGULAR MEETING

### 01. CALL TO ORDER

A. Pledge to the Flag and Roll Call

B. Announcements

1. Executive Session

2. Agenda Update

3. Persons Desiring to be Heard

**02. APPROVAL OF MINUTES**

A. Meeting of February 15, 2024

**03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS (Detailed list of bills is available.)**

SOURCE		PAGE	AMOUNT
February	2024 Ratifications	1-17	\$2,759,722.26
February	2024 Ratifications IU Wires	1-01	\$3,000.00
February	2024 Ratifications-PSDLAF	1-01	\$13,361.24
March	2024 Ratifications-IU	1-17	\$1,240,514.18
March	2024 Approvals- IU	1-08	\$479,551.06
<b>TOTAL</b>			<b>\$4,496,148.74</b>

**04. APPROVAL/RATIFICATION OF MASTER BOARD REPORT – CONTRACTS AND AMENDMENTS**

<b>22 Expenditure Contracts/Amendments</b>
<ul style="list-style-type: none"> <li>• 20 contracts/amendments totaling \$575,517.41</li> <li>• 2 contracts/amendments at no cost</li> </ul>
<b>6 Revenue Contracts/Amendments</b>
<ul style="list-style-type: none"> <li>• 3 contracts/amendments totaling \$16,644,511.00</li> <li>• 3 contracts/amendments dependent on services</li> </ul>
<b>2 Rate Schedules</b>
<ul style="list-style-type: none"> <li>• Special Education Rates for 2024-2025</li> <li>• Information Technology Rates for 2024-2025</li> </ul>

**05. INFORMATION ITEM – TOMPKINS REVENUE ANTICIPATION NOTE – \$10,000,000:**

Amount Outstanding
March 15, 2024
\$0

**06. INFORMATION ITEM – ACCOUNTS RECEIVABLE AGING REPORT AS OF MARCH 15, 2024:**

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$819,242.39	\$1,537,923.37	\$13,947.19	\$37,327.79	\$136,743.45
Commonwealth of PA	\$1,538,589.06	\$0.00	\$0.00	\$0.00	\$0.00
Other Revenue Sources	\$71,148.78	\$162,088.89	\$370,919.73	\$1,462.23	\$1,252.72
<b>TOTALS</b>	<b>\$2,428,980.23</b>	<b>\$1,700,012.26</b>	<b>\$384,866.92</b>	<b>\$38,790.02</b>	<b>\$137,996.17</b>
<b>GRAND TOTAL</b>	<b>\$4,690,645.60</b>				

**07. COMBINED FINANCIAL REPORT**

**CASH**

<b>BEGINNING BALANCE FEBRUARY 1, 2024</b>		<b>\$5,896,046.88</b>
<b>RECEIPTS</b>		
REVENUE RECEIPTS	\$21,246,546.75	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$21,246,546.75</u>
		\$27,142,593.63
<b>DISBURSEMENTS</b>		
PRE-BOARD RATIFICATIONS	\$959,046.81	
PRE-BOARD RATIFICATIONS WIRE	\$3,000.00	
BOARD APPROVALS	\$1,268,352.88	
BOARD APPROVAL WIRES	\$0.00	
POST BOARD RATIFICATIONS PSDLAF	\$13,361.24	
POST BOARD RATIFICATIONS IU	\$2,759,722.26	
POST BOARD RATIFICATIONS WIRES	\$3,000.00	
TOTAL CHECKS WRITTEN	\$5,006,483.19	
CHECKS VOIDED	(\$421,425.79)	
CURRENT PAYROLL DISTRIBUTIONS	<u>\$5,946,407.56</u>	<u>\$10,531,464.96</u>
ENDING BALANCE - FEBRUARY 29, 2024		\$16,611,128.67
<b>CASH AVAILABLE-FEBRUARY 29, 2024</b>		<b>\$16,611,128.67</b>

**08. INVESTMENT OF FUNDS**

Interest earned on investments is as follows:

<b>FEBRUARY 2024</b>	
TOMPKINS	\$ 69,099.56
PSDLAF	\$15.09
CHASE	\$3.95

**09. BUDGETS**

**A. New and Proposed Budgets**

*No Items to Consider*

**B. Initial Budgets**

*No Items to Consider*

**C. Changes to Initial Budgets**

**1. Educational Stability for Foster Care Youth – Program 22-149**

Office of Early Childhood and Student Services

7/1/22 – 9/30/23

**Total Proposed Revised Budget: \$67,867**

The BCIU has been allocated the above amount to manage Region 2 of the Educational Stability for Foster Care Youth program through the PA Department of Education. There are eight grantees in the Commonwealth that receive these funds to form a management team through regional offices. The goal of the regional office is to provide technical assistance, training, and support to all public-school districts and county children and youth agencies with regards to the education of children in foster care. Region 2 consists of Berks, Chester, Dauphin, Lancaster, Lebanon, and Schuylkill counties. The grant is allocated through Title I, Part A funds annually (since 2017). These changes are necessary to make year-end adjustments.

\$161

**2. EANS I Non-Public – Program 20-194**

Office of Professional Learning  
3/13/20 – 9/30/23

\$334,544

**Total Proposed Revised Budget: \$3,453,022**

The Emergency Assistance for Non-Public Schools (EANS) program is one-time federal emergency funds to help non-public schools respond to COVID-19 impacts. These funds are intended to help non-public schools safely reopen, measure, and effectively address significant learning loss, and take other actions to mitigate the impact of COVID-19 on the students and families who depend on the nonpublic schools. The Pennsylvania Department of Education is providing this funding to the Berks County Intermediate Unit on behalf of the non-public schools in its geographic region which have applied for the assistance. EANS funds are authorized under Section 313 of the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, 2021 and are administered in accordance with federal regulations. This change is necessary due to an increase in funding.

**3. PA Standards Revision – Program 217**

Office of Professional Learning  
7/1/23 – 6/30/24

\$270,173

**Total Proposed Revised Budget: \$383,573**

BCIU through an agreement with the Pennsylvania Department of Education will provide services to support the Pennsylvania Standards revision process. Services under this agreement will include assistance in the facilitation of initial information gathering and creation of a landscape report, stakeholder engagement sessions, steering committee, writing workgroups, community feedback, and presentation to the State Board of Education. BCIU will support and supply technical assistance to the Pennsylvania Department of Education throughout the revision process (since 2019). This revision is necessary due to additional funding.

**D. Budgetary Transfers**

**1. Title II Non-Public – Program 21-191**

Office of Professional Learning  
7/1/21 – 9/30/23

\$ 29,728

The Title II Non-Public program coordinates funding to provide private school personnel with high-quality, personalized professional development that is evidence-based and focused on improving teaching and student learning and achievement. The Berks County Public School Districts may choose to contract with the Berks County Intermediate Unit to manage these funds for eligible non-public schools within Berks County. The Title II professional development services for non-public school teachers and administrators are developed in consultation with officials of the non-public schools and in accordance with federal regulations (since 2017). These budget transfers are necessary to make year-end adjustments.

**2. Title IV Non-Public – Program 21-192**

Office of Professional Learning

\$ 15,833

7/1/21 – 9/30/23

The Title IV Non-Public program coordinates funding to improve the academic achievement of private schools by increasing the capacity of non-public schools to:

1. Provide all students with access to a well-rounded education.
2. Improve school conditions for student learning.
3. Improve the use of technology to improve the academic achievement and digital literacy of all students.

The Berks County Public School Districts may choose to contract with the Berks County Intermediate Unit to manage these funds for eligible non-public schools within Berks County. The Title IV services for non-public school students are developed in consultation with officials of the non-public schools and in accordance with federal regulations (since 2017). These budget transfers are necessary to make year-end adjustments.

**10. APPROVAL/RATIFICATION OF HEAD START:**

- a. Notice of Award – Change in Scope (February 2024)
- b. Financial Statements (February 2024)
- c. Credit Card Purchases (February 2024)
- d. Non-Federal Share Report (February 2024)

**11. COMMUNICATIONS**

— James Ulrich, *Secretary*

**12. OLD BUSINESS**

1. To approve the following policies:

**SUMMARY OF CHANGES**

- |       |  |
|-------|--|
| 305   | Employment of Substitutes (New)  |
| 328   | Wage and Salary (Revised)  |
| 333   | Professional Development (Revised)                                     |
| 338   | Sabbatical Leave (Revised)   |
| 433   | Professional Development (Revised)                                     |
| 438   | Sabbatical Leave (Revised)   |
| 533   | Professional Development (New)   |
| 601   | Fiscal Objectives (Revised)  |
| 602   | Budget Planning (Revised)  |
| 603   | Budget Preparation (Revised)   |
| 604   | General Operating Budget (Revised)                                     |
| 608   | Bank Accounts (Revised)  |
| 610   | Purchases Subject to Bid/Quotation (Revised)                           |
| 612   | Purchases Not Budgeted (Revised)                                       |
| 614   | Payroll Authorization (Revised)  |
| 615   | Payroll Deductions (Revised)   |
| 616   | Payment of Bills (Revised)   |
| 617   | Petty Cash (Revised)   |
| 702.2 | Crowdfunding (Revised)   |
| 704.1 | Maintenance (Revised)  |
| 716   | Integrated Pest Management (IPM) (Revised)                             |
| 813   | Other Insurance (Revised)  |
| 815   | Acceptable Use of Internet, Computers, and Network Resources (Revised) |
| 819   | Suicide Awareness, Prevention, and Response (Revised)                  |
| 913   | Non-School Organizations / Groups / Individuals (Revised)              |

**13. REPORT OF NEGOTIATIONS COMMITTEE**

— Elizabeth S. Huhn, *Chair*

**14. PERSONNEL MATTERS | HUMAN RESOURCES**

—MARY FRANCISCUS, DIRECTOR

**A. General**

1. To approve the revised Berks County Head Start Salary Schedule, effective January 1, 2024.
2. To acknowledge receipt of the list containing the salaries for Head Start employees, effective January 1, 2024.
3. To ratify the hourly rate for the Substitute Paraeducator position for employees whose primary assignment is a Substitute Head Start Paraeducator in the Office of Early Childhood and Student Services, to be equal to \$15.92, effective January 1, 2024.
4. To acknowledge receipt of the list containing wage rates for Substitute Head Start Teachers and Substitute Head Start Paraeducators.
5. To approve the position description for Professional Learning and Special Projects Coordinator, Office of Professional Learning.

**B. Employment – Ratifications**

1. Early Childhood & Student Services Office
  - a. Noemi Nieves – Paraeducator, Early Intervention  
Recommended Hourly Rate – \$16.39  
Effective Date – March 18, 2024  
*Replacement*
  2. Operations Office
    - a. Ryan A. Brown – Level III Custodian, Custodial  
Recommended Hourly Rate – \$14.67  
Effective Date – March 18, 2024  
*Replacement*
    - b. Iliana Castillo – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation  
Recommended Hourly Rates – \$18.55, \$15.20, and \$17.70  
Effective Date – March 18, 2024  
*Replacement*
    - c. Iralisa Mercedes – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation  
Recommended Hourly Rates – \$22.45, \$18.55, \$15.20, and \$17.70  
Effective Date – February 26, 2024  
*Replacement*
    - d. Marisol Rivera – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation  
Recommended Hourly Rates – \$18.55, \$15.20, and \$17.70  
Effective Date – February 26, 2024  
*Replacement*

- e. Yabelsi Rodriguez Melendez – Part-time Bus/Van Assistant and Misc. Transportation  
Recommended Hourly Rates – \$15.20 and \$17.70  
Effective Date – March 18, 2024  
*Replacement*
- f. Giana M. Schaffer – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation  
Recommended Hourly Rates – \$18.55, \$15.20, and \$17.70  
Effective Date – March 11, 2024  
*Replacement*
- g. Terry L. Snyder, Sr. – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation  
Recommended Hourly Rates – \$18.55, \$15.20, and \$17.70  
Effective Date – March 18, 2024  
*Replacement*
- h. Maria G. Zavala-Frutos – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation  
Recommended Hourly Rates – \$18.55, \$15.20, and \$17.70  
Effective Date – March 18, 2024  
*Replacement*

**C. Change of Status – Ratifications**

- 1. Early Childhood & Student Services Office
  - a. Janet Guidotto – Specialized Preschool Teacher – Classroom, Early Intervention  
Recommended Hourly Rate – \$55.44  
Effective Date – February 20, 2024  
*Additional Hours (not to exceed 7 hours)*
  - b. Anna Morris – Specialized Preschool Teacher – Itinerant, Early Intervention  
Recommended Hourly Rate – \$70.86  
Effective Date – February 14, 2024 – February 20, 2024  
*Additional Hours (not to exceed 14 hours)*
  - c. Anginette Rodriguez – Paraeducator, Pre-K Counts  
Recommended Hourly Rate – \$20.05  
Effective Date – February 19, 2024  
*Additional Hours (not to exceed 7 hours)*
  - d. Shawne Simon – Speech Therapist, Early Intervention  
Change Recommended Annual Salary from Column 5, Step 6, \$66,747  
to Column 6, Step 6, \$67,439 (to be prorated)  
Effective Date – January 1, 2024  
*Salary Adjustment per BCIUEA Agreement*
  - e. Tiffany Smith – Special Education Teacher – Itinerant, Special Education  
Change Recommended Annual Salary from Column 5, Step 13, \$83,056  
to Column 6, Step 13, \$83,748  
Effective Date – September 1, 2023  
*Salary Adjustment per BCIUEA Agreement*



2. Operations Office
  - a. Rhonda Bernard – Transportation Trainer, Transportation  
Effective Date – February 22, 2024  
*Removal of Assignment*
  - b. Sonia Diaz – Part-time Driver with Bus License, Transportation  
Recommended Hourly Rate – \$22.45  
Effective Date – January 30, 2024  
*Obtained CDL*
  - c. Nancy Jimenez – Part-time Driver with Bus License, Transportation  
Recommended Hourly Rate – \$22.45  
Effective Date – January 30, 2024  
*Obtained CDL*
  - d. Philip Mayo – Part-time Driver with Bus License, Transportation  
Recommended Hourly Rate – \$22.45  
Effective Date – January 30, 2024  
*Obtained CDL*
  - e. Catharine Mullin  
Change from Part-time Bus/Van Specialist, Transportation to Part-time Bus/Van Assistant  
and Misc. Transportation  
Change Recommended Hourly Rate from \$27.65 to \$15.20 and \$17.70  
Effective Date – February 9, 2024  
*Replacement*

**D. Additions to 2023-2024 Approved Substitute Lists – Ratifications**

Early Intervention

- Carmen Constanzo, Classroom Monitor – Effective February 5, 2024  
Amy Fenstermaker, Classroom Monitor – Effective January 22, 2024 (*Correction to Effective Date*)  
Karen Paredes, Paraeducator – Effective February 19, 2024  
Hector Roman, Paraeducator – Effective February 19, 2024  
Jacqueline Tineo, Paraeducator – Effective March 4, 2024  
Laurie Tomme, Classroom Monitor – Effective January 22, 2024 (*Correction to Effective Date*)

Head Start

- Karen Paredes, Paraeducator – Effective February 19, 2024  
Hector Roman, Paraeducator – Effective February 19, 2024  
Jacqueline Tineo, Paraeducator – Effective March 4, 2024

Pre-K Counts

- Carmen Constanzo, Classroom Monitor – Effective February 5, 2024  
Amy Fenstermaker, Classroom Monitor – Effective January 22, 2024 (*Correction to Effective Date*)  
Karen Paredes, Paraeducator – Effective February 19, 2024  
Hector Roman, Paraeducator – Effective February 19, 2024  
Jacqueline Tineo, Paraeducator – Effective March 4, 2024  
Laurie Tomme, Classroom Monitor – Effective January 22, 2024 (*Correction to Effective Date*)



Special Education

Karen Paredes, Specialist – Effective February 19, 2024  
Hector Roman, Specialist – Effective February 19, 2024  
Jacqueline Tineo, Specialist – Effective March 4, 2024

Transportation

Karla Zimmerman, Substitute Driver w/o Bus License, Assistant, and Misc. Transportation  
Effective – March 18, 2024

**Additions to 2023-2024 Approved Substitute Lists – Approvals**

Alternative Education

Delia McLendon, Specialist – Effective June 3, 2024

Early Intervention

Delia McLendon, Paraeducator – Effective June 3, 2024

Pre-K Counts

Delia McLendon, Paraeducator – Effective June 3, 2024

Special Education

Delia McLendon, Specialist – Effective June 3, 2024

**E. Additions to Approved 2023-2024 Out-Of-Class Substitute Lists – Ratifications**

*No Items to Consider*

**F. Remove from 2023-2024 Approved Substitute Lists**

Alternative Education

Yelisa Candelario Contreras, Specialist – Effective February 12, 2024

Early Intervention

Yelisa Candelario Contreras, Paraeducator – Effective February 12, 2024  
Ivelisse Guerra, Paraeducator – Effective March 1, 2024

Head Start

Yelisa Candelario Contreras, Paraeducator – Effective February 12, 2024  
Ivelisse Guerra, Paraeducator – Effective March 1, 2024

Pre-K Counts

Yelisa Candelario Contreras, Paraeducator – Effective February 12, 2024  
Ivelisse Guerra, Paraeducator – Effective March 1, 2024

Special Education

Yelisa Candelario Contreras, Specialist – Effective February 12, 2024  
Ivelisse Guerra, Paraeducator – Effective March 1, 2024

Transportation

Jerry Vasquez, Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation  
Effective – February 15, 2024

**G. Employment – Approvals**

1. Professional Learning Office
  - a. Michelle J. Roberts – Program Administrator, Professional Learning  
Recommended Annual Salary – \$95,000 (to be prorated)  
Effective Date – To be determined pending pre-employment process  
*Replacement*

**H. Change of Status – Approvals**

1. Early Childhood & Student Services Office
  - a. Delia McLendon  
Change from Family Engagement Worker, Head Start to Substitute Paraeducator, Head Start  
Change Recommended Hourly Rate from \$26.95 to \$15.92  
Effective Date – June 3, 2024  
*Voluntary Reassignment*
  - b. Vicki Ravert  
Change from Data Oversight Coordinator, Early Childhood and Student Services to Data Oversight Supervisor, Early Childhood and Student Services  
Change Recommended Annual Salary from \$53,822.08 to \$56,630 (to be prorated)  
Effective Date – March 25, 2024  
*Reorganization*
2. Professional Learning Office
  - a. Katelyn Gruber  
Change from Professional Development and Technology Project Specialist, Professional Learning to Professional Learning and Project Specialist II, Professional Learning  
Change Recommended Annual Salary from \$45,720 to \$46,332 (to be prorated)  
Effective Date – March 25, 2024  
*Reorganization*
  - b. Briana Hicks  
Change from Professional Development and Technology Project Specialist, Professional Learning to Professional Learning and Special Projects Coordinator, Professional Learning  
Change Recommended Annual Salary from \$48,800 to \$52,787 (to be prorated)  
Effective Date – March 25, 2024  
*Reorganization*

**I. Leave of Absence Requests**

1. Early Childhood & Student Services Office  
Personal Leave (unpaid – with benefits – FMLA)
  - a. Erica Felty – Teacher, Pre-K Counts  
Effective Date – March 5, 2024
  - b. Olga Rosa – Paraeducator, Head Start  
Effective Date – February 14, 2024
  - c. Joan Schaeffer – Specialized Preschool Teacher – Itinerant, Early Intervention  
Effective Date – February 29, 2024
  - d. Carmen Trinidad – Teacher, Head Start  
Effective Date – February 13, 2024
  - e. Laura Youse – Education Supervisor, Head Start  
Effective Date – March 8, 2024

2. Operations Office
  - Personal Leave (unpaid – with benefits – FMLA)
  - a. Rhonda Bernard – Training and Safety Specialist, Transportation  
Effective Date – January 30, 2024
  - b. Rhonda Bernard – Training and Safety Specialist, Transportation  
Effective Date – February 6, 2024

**J. Return from Leave of Absence Requests**

1. Early Childhood & Student Services Office
  - Personal Leave (unpaid – with benefits – FMLA)
  - a. Carmen Trinidad – Teacher, Head Start  
Effective Date – February 26, 2024
  - Personal Leave (unpaid – without benefits – Not FMLA)
  - b. Nilsa Leon Lopez – Paraeducator, Pre-K Counts  
Effective Date – February 14, 2024
2. Operations Office
  - Personal Leave (unpaid – with benefits – FMLA)
  - a. Rhonda Bernard – Training and Safety Specialist, Transportation  
Effective Date – February 5, 2024
  - b. Rhona Bernard – Training and Safety Specialist, Transportation  
Effective Date – February 12, 2024

**K. Retirements**

1. Business Services Office
  - a. Deborah A. Erney – Level V Accounting Clerk / Level VI Clerk, Fiscal Services  
Effective Date – June 3, 2024
2. Early Childhood & Student Services Office
  - a. Anna Morris – Specialized Preschool Teacher – Itinerant, Early Intervention  
Effective Date – June 14, 2024

**L. Resignations**

1. Operations Office
  - a. Steven V. Bilak – Level II Custodian, Custodial  
Effective Date – March 4, 2024
  - b. Lydia Lopez Tennant – Operations Specialist, Transportation  
Effective Date – March 1, 2024

**M. Terminations**

1. Operations Office
  - a. Hargrey A. Saul – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation  
Effective Date – March 22, 2024  
*Violation of Policy*

**N. Other**

1. Business Services Office
  - a. Tanner L. Renninger – Accountant, Fiscal Services  
Recommended Annual Salary – \$55,000 (to be prorated)  
Effective Date – March 11, 2024  
*Date Amended*

2. Professional Learning Office
  - a. Sedudzinam O. Fugar – Early Head Start Coach, The Pennsylvania Key  
 Effective Date – February 23, 2024  
*Furlough*
  - b. Mary Ellen Mannix – Early Head Start Coaching Supervisor, The Pennsylvania Key  
 Effective Date – February 23, 2024  
*Furlough*
  - c. Julie A. Shaible – Early Head Start Coach, The Pennsylvania Key  
 Effective Date – February 23, 2024  
*Furlough*
  - d. Cindy L. Sunderland – Early Head Start Coach, The Pennsylvania Key  
 Effective Date – February 23, 2024  
*Furlough*

**15. OTHER MATTERS FOR CONSIDERATION**

1. To acknowledge the receipt of the following items from the Berks County Head Start Program:
  - a. February 2024 Policy Council Meeting Minutes
  - b. March 2024 Policy Council Resolutions
  - c. Head Start Director’s Report and Performance Standards
  - d. Correspondence from the Office of Head Start  
 (Office of Early Childhood and Student Services)
2. To grant approval for the disposal of the following vehicles in accordance with Board Policy No. 706.1:

Unit #	Year	Long Name	Make/Model	VIN	License Plate
105	2017	48 passenger	International/ CE	4DRBUC8N5HB690306	SC 85123
114	2014	48 passenger with AC	International/IC	4DRBUAAN2EB779678	MG 7403L
119	2017	48 passenger	International/	4DRBUC8N7HB690307	SC 79685
126	2017	48 passenger	International/	4DRBUC8N0HB690309	SC 85125
151	2010	48 passenger with lift	IC/E	4DRBUSKN5AB232449	SC 54882
431	2015	72 passenger	International/	4DRBUAAN4FB028597	MG 7404L
437	2015	72 passenger	International/	4DRBUAAN5FB028592	MG 7405 L
439	2015	72 passenger	International/	4DRBUAAN5FB028589	MG 7400 L
442	2015	72 passenger	International/	4DRBUC8N9FB664465	MG 7296L
581	2016	48 passenger with lift	IC/E	4DRBUAAN7GB733931	SC 75460
605	2015	72 passenger	International/	4DRBUC8N6FB664472	MG 7297 L
614	2015	72 passenger	International/	4DRBUC8N0FB664466	MG 7298 L
634	2015	72 passenger	International/	4DRBUC8N6FB664469	MG 7299 L
653	2014	48 passenger	IC/E	4DRBUAAN4EB779679	MG 7402 L
792	2013	48 passenger with lift	International/	4DRBUAAN7EB774637	SC 75462
918	2015	72 passenger	International/	4DRBUAAN3FB028588	MG 7406 L

(Office of Operations)

3. To accept the audited Financial and Compliance Report, prepared by Herbein + Company, Inc., for the fiscal year ended June 30, 2023.  
(Office of Business Services)
4. To approve a resolution of the Board of Directors of the Berks County Intermediate Unit, setting forth its intent to issue a taxable Revenue Anticipation Note, Series of 2024, in a principal amount not to exceed \$10 million dollars (\$10,000,000) plus bank fees and interest, to be effective on or after July 1, 2024, with a maturity date of June 30, 2025. The board authorizes the administration to take steps to investigate terms to be presented for approval at a future Board meeting.  
(Office of Business Services)
5. To approve the BCIU Comprehensive Plan, Induction Plan (Chapter 49), Professional Development Plan (Act 48), and associated assurances of state requirements for submission by March 31, 2024.  
(Office of the Executive Director)
6. To delete the following policy:  
605 Revenues  
(Office of the Executive Director)

**16. BOARD MEMBERS DESIRING TO BE HEARD**

**17. ADJOURNMENT**