

The regular meeting of the Berks County Intermediate Unit Board of Directors was held on Thursday, March 16, 2023, at the BCIU Main Office.

President McEwen called the meeting to order at 7:49 p.m. Following the pledge of allegiance, Jan Krotee, recording secretary, called the roll. Attendance was as follows:

Intermediate Unit Board:	Mark Detterline; Michael Gierula; Christopher Heck; Dr. David Hemberger; Elizabeth S. Huhn; Todd Hummel; Russell Jirik; Linda R. Lash; Kevin L. Manmiller; Bret A.B. Sabold; Terrie Taylor, LSW; James Ulrich; Miguel Vasquez; and Gary McEwen
Absent:	Lisa Hogan; Nancy Jackson; Dr. Amy Kennedy; and Rev. Dr. Dennis Ritter
Intermediate Unit:	Dr. Jill M. Hackman; Donna DeLoretta; Dr. Michelle Reichard-Huff; Dr. Dan Richards; Rob Rosenberry; Scott Major; Lucille Gallis; Mary Franciscus; Beth Kozloski; and Jan Krotee
Solicitor:	James Mancuso, Esq.
Guest(s):	Amy Adam, BCIUEA Vice President; and Amy Bortz, BCIUEA Secretary
Press:	None

Following the pledge of allegiance, President McEwen asked Board members and guests to remain standing to observe a moment of silence in remembrance of Sandy Richardson, highly regarded transportation driver, who had passed away suddenly on March 7. Roll call was then taken and President McEwen welcomed Board members and BCIUEA leaders Amy Adam, BCIUEA Vice President; and Amy Bortz, BCIUEA Secretary. He indicated that an executive session was held prior to the meeting to discuss personnel, contracts, and the evaluation of the Executive Director.

**Announcements
—Item 01. B. 1.**

President McEwen asked if anyone present would like to speak regarding an agenda item. No one desired to speak.

**Persons Desiring to Be
Heard —Item 01. B. 3.**

A motion was made by Huhn, seconded by Heck, to approve the Items 02. Minutes through 11. D. Old Business, as follows:

To approve the minutes of the meeting of February 16, 2023.

**Approval of Minutes
—Item 02.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3124**

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS
(Detailed list of bills is available.)

**IU Bills and Financial
Reports—Items 03., 04., 05.,
06., 07., 08., and 09.**
*(Detailed list of bills available
for review.)*

SOURCE		PAGE	AMOUNT
February	2023Ratifications – IU	1-15	\$1,413,567.50
February	2023 Ratifications – PSDLAF	1-00	\$0.00
February	2023 Ratifications – IU Wires	1-01	\$3,000.00
March	2023 Ratifications – IU	1-08	\$805,677.52
March	2023 Ratifications – IU Wires	1-00	\$0.00
March	2023 Ratifications – PSDLAF	1-01	\$15,187.62
March	2023 Approvals - IU	1-10	\$884,197.28
TOTAL			\$3,121,629.92

04. TOMPKINS/VIST REVENUE ANTICIPATION NOTE – \$10,000,000 *(Information Item):*

Amount Outstanding
March 9, 2023
\$0

05. ACCOUNTS RECEIVABLE AGING REPORT AS OF MARCH 9, 2023 *(Information item):*

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$858,512.18	\$2,098,073.16	\$1,452,408.59	\$10,257.88	\$136,461.35
Commonwealth of PA	\$2,375,099.22	\$0.00	\$0.00	\$0.00	\$2,857.15
Other Revenue Sources	\$284,726.56	\$165,761.03	\$49,962.25	\$13.70	\$33,023.21
TOTALS	\$3,518,337.96	\$2,263,834.19	\$1,502,370.84	\$10,271.58	\$172,341.71
GRAND TOTAL	\$7,467,156.28				

06. APPROVAL/RATIFICATION OF HEAD START:

- a. Notice of Award – Budget Revision (ARP Funds)
- b. Notice of Award – Balance of Funds (2023 Award)
- c. Financial Statements (Final December 2022 and February 2023)
- d. Credit Card Purchases (February 2023)
- e. Non-Federal Share Report (February 2023)
- f. Policy Council Minutes/Resolutions (February 2023)
- g. Head Start Director's Report
- h. 2023-2024 Head Start Program Calendars

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3125**

07. COMBINED FINANCIAL REPORT

CASH

BEGINNING BALANCE FEBRUARY 1, 2023 **\$10,006,386.75**

RECEIPTS

REVENUE RECEIPTS	\$11,681,517.93	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$11,681,517.93</u>
		\$21,687,904.68

DISBURSEMENTS

PRE-BOARD RATIFICATIONS	\$834,761.26	
PRE-BOARD RATIFICATIONS PSDLAF	\$7,049.59	
BOARD APPROVALS	\$1,359,249.75	
BOARD APPROVAL		
WIRES	\$0.00	
POST BOARD RATIFICATIONS PSDLAF	\$0.00	
POST BOARD RATIFICATIONS IU	\$1,413,567.50	
POST BOARD RATIFICATIONS WIRES	\$3,000.00	
TOTAL CHECKS WRITTEN	\$3,617,628.10	
CHECKS VOIDED	(\$8,997.59)	
CURRENT PAYROLL DISTRIBUTIONS	<u>\$5,685,660.49</u>	<u>\$9,294,291.00</u>
ENDING BALANCE - FEBRUARY 28, 2023		\$12,393,613.68

CASH AVAILABLE FEBRUARY 28, 2023 **\$12,393,613.68**

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

FEBRUARY 2023	
TOMPKINS	\$38,698.21
CHASE	\$3.81

09. BUDGETS

BUDGETS

A. New and Proposed Budgets

No Items to Consider

B. Initial Budgets

1. Safe Schools Targeted Grant – Program 23-179

Office of Professional Learning

1/1/23 – 12/31/23

\$18,055

The purpose of the Safe Schools Targeted Grant (Non-Public) is to assist school entities by providing funding for services related to security planning and/or purchasing of security-related technology. This is state funding provided by The Pennsylvania Department of Education's Office for Safe Schools (since 2019).

2. Statewide System of Support Initiatives – Program 209

Office of Professional Learning

7/1/22 – 6/30/23

\$343,792

Funded with both State and Federal dollars, the Commonwealth of Pennsylvania has contracted with the BCIU to provide training and technical assistance for the facilitation and coordination of PDE initiatives: Additional Targeted School Improvement, Accelerated Learning, CDT Focus and Support, Data Governance, and STEM. This program has been in existence since October 2015.

3. The Pennsylvania Key - Early Head Start - Home Visiting – Program 23-287

Office of Professional Learning

1/1/23 – 12/31/23

\$228,154

This program consists of funding for the administration and facilitation of OCDEL's Early Head Start Home Visiting Program which serves 168 children and families in Lawrence, Lebanon, and Lancaster counties. Early Head Start programs provide family-centered services for low-income families tailored to the unique needs of infants and toddlers to promote their physical, cognitive, social, and emotional development. The funding supports contracted professional Nutrition, Health & Mental Health coaches, and portions of the EHS Manager, EHS Specialist, and other staff positions to administer the grant, along with appropriate travel and supplies. The Pennsylvania Key staff partners with Lancaster-Lebanon IU#13 and the Children's Advocacy Center of Lawrence County and provides monitoring, assistance, training & oversight to give a full report to OCDEL's Early Head Start Policy Council and Governing Body. Each year, we resubmit our plan for this grant, #03CH3474 on behalf of OCDEL. It is considered a non-competing application contingent on program compliance (since 2019).

C. Changes to Initial Budgets

1. Early Intervention – Program 348

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$1,059,210

Total Proposed Revised Budget: \$19,295,639

Funded by the state, this program provides services to newly identified, preschool children with special needs in Berks County (since 1983). The change is necessary due to an additional state funding allocation of \$1,084,000.

D. Budgetary Transfers

No Items to Consider

10. COMMUNICATIONS

No Items to Report

**COMMUNICATIONS
—Item 10.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3127**

11. OLD BUSINESS

**OLD BUSINESS
—Item 11.**

Second reading and approval of the following policies:

SUMMARY OF CHANGES

- 011 Principles for Governance and Leadership (Revised)
- 103 Discrimination/Title IX Sexual Harassment Affecting Students (Revised)
- 104 Discrimination/Title IX Sexual Harassment Affecting Staff (Revised)
- 201 Admission of Students (New)
- 202 Eligibility of Nonresident Students (New)
- 204 Attendance (Revised)
- 222 Tobacco and Vaping Products (Revised)
- 251 Students Experiencing Homelessness and Other Educational Instability (Revised)
- 610 Purchases Subject to Bid/Quotation (Revised)
- 808 Food Services (Revised)
- 819 Suicide Awareness, Prevention, and Response (Revised)

Yeas:	Detterline; Gierula; Heck; Hemberger; Huhn; Hummel; Jirik; Lash; Manmiller; Sabold; Taylor; Ulrich; Vasquez; McEwen
Nays:	None. Motion carried.

Roll Call Vote

12. REPORT OF NEGOTIATIONS COMMITTEE

**REPORT OF NEGOTIATIONS
COMMITTEE—Item 12.**

No Items to Report

A motion was made by Lash, seconded by Hummel, to approve the following items under 13. A. through 13. N. Personnel Matters:

13. PERSONNEL MATTERS

PERSONNEL MATTERS

—ROB ROSENBERRY, DIRECTOR

A. General

To award a professional contract to Molly K. Lenko, Speech Therapist, Early Intervention, who has completed three years of satisfactory service, effective April 1, 2023.

**Award Professional Contract
to Molly K. Lenko
— Item 13. A. 1.**

To ratify the unpaid internship of Mayrobys Ventura, Reading Area Community College undergraduate student majoring in Early Childhood Teaching, under the supervision of Alyssa Kulik, Specialized Preschool Teacher – Classroom, effective March 6, 2023, through May 5, 2023.

**Unpaid internship of
Mayrobys Ventura
— Item 13. A. 2.**

B. Employment – Ratifications

**Ratifications – Employment
—Item 13. B.**

- 1. Operations Office
 - a. DeChantel M. Smith – Part-time Bus Driver Trainee, Transportation
Recommended Hourly Rate – \$16.90
Effective Date – March 6, 2023
Replacement

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3128**

- b. Aileen Vega Pagan – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$18.15, \$14.85, and \$17.45
Effective Date – March 6, 2023
Replacement

C. Change of Status – Ratifications

Ratifications –

- 1. Business Services Office
 - a. Charlotte Valeriano
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Level IV Clerk / Level V Clerk, Fiscal Services
Change Recommended Hourly Rates from \$20.15, \$16.40, and \$17.45 to \$15.07 and \$15.53
Effective Date – March 6, 2023
Replacement
- 2. Operations Office
 - a. Masiel Gomez
Change from Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – January 31, 2023
Replacement
 - b. Noel Reis
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – January 3, 2023
Voluntary Reassignment
 - c. Noel Reis
Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – February 22, 2023
Replacement
 - d. Sandra Richardson – Part-time Driver w/o Bus License, Transportation
Recommended Hourly Rate – \$20.15
Effective Date – February 20, 2023
Additional Assignment
 - e. Giselle Rojas
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – October 10, 2022
Voluntary Reassignment

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3129**

3. Early Childhood & Student Services Office
 - a. Merline Aristilde – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.59
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - b. Casiana Cristurean – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.02
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - c. Deborah Erney – Level V Program Secretary, Early Intervention
Recommended Hourly Rate – \$24.14
Effective Date – February 7, 2023
Additional Assignment
 - d. Amy Fenstermaker – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$17.78
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - e. Susan Gernert – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.71
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - f. Tracy Hannon – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.78
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - g. Alyssa Kulik – Specialized Preschool Teacher – Classroom, Early Intervention
Change Recommended Annual Salary from Column 1, Step 5, \$53,366 to
Column 4, Step 5, \$64,817 (to be prorated)
Effective Date – January 1, 2023
Salary Adjustment per BCIUEA Agreement
 - h. Shelly Olexa Marino – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.78
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - i. Megan Renaud – Speech Therapist, Early Intervention
Change Recommended Annual Salary from Column 4, Step 16, \$88,830
to Column 5, Step 16, \$89,530 (to be prorated)
Effective Date – January 1, 2023
Salary Adjustment per BCIUEA Agreement

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3130**

- j. Lori Shimko – Level V Program Secretary, Early Intervention
Recommended Hourly Rate – \$23.45
Effective Date – February 7, 2023
Additional Assignment
- k. Andrea Torres – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.71
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
- 4. Professional Learning Office
 - a. Stacey Breiner – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$68.23
Effective Date – August 15, 2022 – June 30, 2023
Additional Hours (not to exceed 50 hours) – Correction to Effective Date
 - b. Mary Hall
Change from Communications and Community Outreach Specialist, The Pennsylvania Key to Communications Coordinator, The Pennsylvania Key
Change Recommended Annual Salary from \$58,895 to \$59,264 (to be prorated)
Effective Date – February 20, 2023
New Position
 - c. Colleen Rios – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$68.23
Effective Date – August 15, 2022 – June 30, 2023
Additional Hours (not to exceed 50 hours) – Correction to Effective Date
 - d. Megan Wright Esterly – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$65.42
Effective Date – February 13, 2023 – June 30, 2023
Additional Hours (not to exceed 70 hours)

D. Additions to 2022-2023 Approved Substitute Lists – Ratifications

Alternative Education

Madelyne Snader, Specialist – Effective February 27, 2023
Stephanie Wagner, Specialist – Effective February 27, 2023

Early Intervention

Catherine Barczynski-Kulp, Classroom Monitor – Effective February 6, 2023
Sherry Epler, Classroom Monitor – Effective January 3, 2023
Nilsa Leon Lopez, Classroom Monitor – Effective February 27, 2023
Deania Rauch, Classroom Monitor – Effective February 27, 2023
Madelyne Snader, Paraeducator – Effective February 27, 2023
Claire Stednitz, Classroom Monitor – Effective January 3, 2023
Stephanie Wagner, Paraeducator – Effective February 27, 2023

Head Start

Erika Tarnoski, Teacher – Effective December 19, 2022
Stephanie Wagner, Paraeducator – Effective February 27, 2023

**Ratifications – Additions
to 2022-2023 Approved
Substitute Lists
—Item 13. D.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3131**

Pre-K Counts

Catherine Barczynski-Kulp, Classroom Monitor – Effective February 6, 2023
Sherry Epler, Classroom Monitor – Effective January 3, 2023
Claire Stednitz, Classroom Monitor – Effective January 3, 2023
Erika Tarnoski, Teacher – Effective December 19, 2022
Stephanie Wagner, Paraeducator – Effective February 27, 2023

Special Education

Madelyne Snader, Specialist – Effective February 27, 2023
Stephanie Wagner, Specialist – Effective February 27, 2023

**E. Additions to Approved 2022-2023 Out-of-Class Substitute Lists –
Ratifications**

No Items to Consider

**Ratifications – Out of Class
2022-2023 Approved Substitute
Lists —Item 13. E.**

F. Remove from 2022-2023 Approved Substitute Lists

Alternative Education

Bethany Hix, Specialist – Effective February 13, 2023

**Remove from 2022-2023
Approved Substitute Lists
—Item 13. F.**

Business Services/Operations Office

Bethzaida Cheek, Custodian – Effective February 24, 2023
Steven Rissmiller, Custodian – Effective February 24, 2023

Early Intervention

Bethany Hix, Paraeducator – Effective February 13, 2023

Head Start

Bethany Hix, Paraeducator – Effective February 13, 2023

Pre-K Counts

Bethany Hix, Paraeducator – Effective February 13, 2023

Special Education

Bethany Hix, Specialist – Effective February 13, 2023

Transportation

Paul Wolf, Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective – February 22, 2023

G. Employment – Approvals

No Items to Consider

**Approvals – Employment
—Item 13. G.**

H. Change of Status – Approvals

No Items to Consider

**Approvals – Change of
Status—Item 13. H.**

I. Leave of Absence Requests

1. Business Services/Operations Office

Personal Leave (unpaid – with benefits – FMLA)

- a. Archie Ulshafer – Operations Specialist, Transportation
Effective Date – February 23, 2023

**Leave of Absence Requests
—Item 13. I.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3132**

2. Operations Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Jeffrey Webber – Level III Custodian, Custodial
Effective Date – March 14, 2023

J. Return from Leave of Absence Requests

1. Business Services/Operations Office
Personal Leave (unpaid – without benefits – FMLA)
 - a. Giselle Fargas – Part-time Driver w/o Bus License,
Assistant, and Misc. Transportation
Effective Date – February 15, 2023
2. Early Childhood & Student Services Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Laury Cedenó – Enrollment Specialist, Pre-K Counts
Effective Date – February 20, 2023Personal Leave (unpaid – without benefits – Not FMLA)
 - b. Shawne Simon – Speech Therapist, Early Intervention
Effective Date – March 1, 2023

**Return from Leave of
Absence Requests
—Item 13. J.**

K. Retirements

No Items to Report

**Retirements
—Item 13. K.**

L. Resignations

1. Business Services/Operations Office
 - a. Lydia E. Santos – Part-time Driver w/o Bus License,
Assistant, and Misc. Transportation
Effective Date – February 14, 2023
 - b. Lydia E. Santos – Part-time Driver w/o Bus License,
Assistant, and Misc. Transportation
Effective Date – February 14, 2023
2. Early Childhood & Student Services Office
 - a. Geneva J. Aulenbach – Teacher, Pre-K Counts
Effective Date – February 24, 2023
 - b. Katherine A. Clemente-Colon – Paraeducator, Early
Intervention
Effective Date – March 9, 2023
3. Operations Office
 - a. Ivonne Borrelli – Part-time School Bus Driver Trainee,
Transportation
Effective Date – March 8, 2023
 - b. Deborah A. Fisher – Part-time Bus/Van Assistant and
Misc. Transportation
Effective Date – March 3, 2023

**Resignations
—Item 13. L.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3133**

- c. Mary L. Kindlick – Part-time Bus/Van Assistant and
Misc. Transportation
Effective Date – June 14, 2023
- d. Steven A. Skipper – Part-time Bus/Van Assistant and
Misc. Transportation
Effective Date – February 28, 2023
- 4. Professional Learning Office
 - a. Kathleen M. Lopez – Intervention Teacher, Act 89
Effective Date – April 5, 2023

M. Terminations

No Items to Consider

**Terminations
—Item 13. M.**

N. Other

Other—Item 13. N.

- 1. Early Childhood & Student Services Office
 - a. Samantha L. Moss – Specialized Preschool Teacher –
Classroom, Early Intervention
Effective Date – March 3, 2023
Amended Resignation Date
- 2. Operations Office
 - a. Sandra D. Richardson – Part-time Driver w/o Bus License,
and Misc. Transportation
Effective Date – March 7, 2023
Deceased

Yeas:	Detterline; Gierula; Heck; Hemberger; Huhn; Hummel; Jirik; Lash; Manmiller; Sabold; Taylor; Ulrich; Vasquez; McEwen	Roll Call Vote
Nays:	None. Motion carried.	

A motion was made by Ulrich, seconded by Heck, to approve the following items under 14. A. through E. Other Matters for Consideration:

14. OTHER MATTERS FOR CONSIDERATION

**OTHER MATTERS FOR
CONSIDERATION**

A. EARLY CHILDHOOD & STUDENT SERVICES

—DR. MICHELLE REICHARD-HUFF, DIRECTOR

To approve the Special Education, Early Intervention, and Student Services Rates Schedule, effective July 1, 2023, through June 30, 2024.

**Special Education, Early
Intervention, and Student
Services Rate Schedule
—Item 14. A. 1.**

To ratify a partner agreement between the Berks County Intermediate Unit (BCIU) and the Berks Community Action Program (BCAP), for the BCIU to provide services for 120 full day Pre-K Counts students in accordance with the Commonwealth of Pennsylvania, Office of Child Development and Early Learning (OCDEL) Grant agreement, in the amount of \$1,131,600 effective July 1, 2022, to June 30, 2023.

**Partner Agreement with
the Berks Community
Action Program (BCAP)
—Item 14. A. 2.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3134**

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Tower Behavioral Health, for the BCIU to provide educational services for students with mental health needs attending Tower Health for Summer Programming, effective June 19, 2023, through August 10, 2023.

**Agreement with Tower
Behavioral Health for
Summer Programming
—Item 14. A. 3.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Humanus Corporation, for Humanus Corporation to provide Occupational Therapy, Physical Therapy, Speech-Language Therapy, Regular Education and Special Education services, Psychological Services, and Paraprofessional services per the rates listed in the Compensation / Reimbursement for Services Attachment in the contract, effective March 1, 2023.

**Agreement with Humanus
Corporation
—Item 14. A. 4.**

To ratify an agreement between the Berks County Intermediate Unit and Pioneer Healthcare Services for Pioneer Healthcare Services to provide Occupational Therapy, Physical Therapy, Speech-Language Therapy, and Psychological services per the rates listed in the Compensation / Reimbursement for Services Attachment in the contract, effective February 1, 2023.

**Agreement with Pioneer
Healthcare Services
—Item 14. A. 5.**

**B. PROFESSIONAL DEVELOPMENT & CURRICULUM
—DR. DANIEL RICHARDS, DIRECTOR**

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Wyomissing Area School District, for the BCIU to provide professional services related to ESL, for a fee of \$900 according to the agreement, for services to be provided on October 31 and November 10, 2023, or alternate date(s) as needed.

**Agreement with Wyomissing
Area School District /
Professional Services Related
to ESL —Item 14. B. 1.**

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Dr. Andrea Kolb, for Dr. Kolb to provide professional services related to Common Inservice for ESL, for a fee of \$750 according to the agreement, for services to be provided on October 9, 2023, or alternate date as needed.

**Agreement with Dr. Andrea
Kolb / Professional Services /
Common Inservice for ESL
—Item 14. B. 2.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Holy Guardian Angels (HGA), for the BCIU to provide professional services related to instructional strategies and accommodations/modifications, for a fee of \$1,441.16 according to the agreement, for services to be provided on March 7, 2023, or alternate date as needed.

**Agreement with Holy
Guardian Angels / Professional
Services / Instructional
Strategies—Item 14. B. 3.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Immaculate Conception Academy (ICA), for the BCIU to provide professional services related to data analysis, instructional strategies, and accommodations /modifications, for a fee of \$3,600 according to the agreement, for services to be provided from January 16, 2023, through March 3, 2023.

**Agreement with Immaculate
Conception Academy /
Professional Services / Data
Analysis and Instructional
Strategies
—Item 14. B. 4.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3135**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Tunkhannock Area School District, for the BCIU to provide professional services related to math instructional strategies, for a fee of \$1,300 according to the agreement, for services to be provided on February 24, 2023.

**Agreement with Tunkhannock
ASD / Professional Services /
Math Instructional Strategies
—Item 14. B. 5.**

To ratify agreements between the Berks County Intermediate Unit (BCIU) and the following vendors, for the BCIU to purchase products / services on behalf of Berks County nonpublic schools in line with applications submitted under the Emergency Assistance to Non-Public Schools (EANS) program according to specifics of each individual agreement:

**Agreements with Vendors /
Applications Submitted
Under the Emergency
Assistance to Non-Public
Schools (EANS) Program—
Item 14. B. 6.**

- Amanda Spencer, for Sacred Heart School
- People Share, for Sacred Heart School
- Inspired Wellness, for Sacred Heart School
- Inspired Wellness, for Saint Margaret School
- Berks County Intermediate Unit, for LaSalle Academy

To ratify Amendment #2 to the current agreement between the Berks County Intermediate Unit (BCIU) and Amanda Spencer, for the BCIU to contract services on behalf of Sacred Heart School in line with applications submitted under the Emergency Assistance to Non-Public Schools (EANS, adding an additional cost of \$6,030.58 for a total cost not to exceed \$20,980.58. All other terms and conditions of the agreement will remain in full force.

**Amendment #2 to Current
Agreement with Amanda
Spencer / Contract Services
on Behalf of Sacred Heart
School / Emergency
Assistance to Non-Public
Schools (EANS) Program
—Item 14. B. 7.**

To ratify an agreement between Creative Child Care Solutions / The Pennsylvania Key / The Berks County Intermediate Unit (CCCS), and Evangelical Community Hospital, for CCCS to provide child care strategy exploration services for a fee of \$2,800 for the period February 27, 2023, through June 30, 2023 (The Pennsylvania Key).

**Agreement Between CCCS
and Evangelical Community
Hospital (The Pennsylvania
Key)—Item 14. B. 8.**

C. INFORMATION TECHNOLOGY

—SCOTT MAJOR, DIRECTOR

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Fleetwood Area School District, for the BCIU to provide Erate Support Services for the 2023-2024 fiscal year, at costs reflected in the agreement for selected services. The term of the agreement commences February 2023 and will remain in place until all Erate filings and reimbursements for the 2023-2024 fiscal year are completed, approximately August 2024.

**Agreement with Fleetwood
ASD / Erate Support
Services for 2023-2024
—Item 14. C. 1.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Fox Chapel Area School District for provisioning of the BCIU's eTaxTrax software, support, and tax bill print services. The agreement is perpetual commencing on February 16, 2023, with automatic annual renewal on each July 1, unless written notification is provided by December 31 of any term year. Costs are assessed in accordance with the BCIU Board-approved Information Technology Services Rate Schedule.

**Agreement with Fox Chapel
ASD / eTaxTrax
—Item 14. C. 2.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3136**

To approve an amendment to the existing agreement between the Berks County Intermediate Unit (BCIU) and Crown Castle Fiber LLC, for RWAN transport circuits to accommodate Wyomissing Area School District's request for a circuit upgrade from 1gb to 10gb, starting July 1, 2023, and to be coterminous with the existing Crown Castle contract (39 months) within an increase in monthly invoicing from Crown Castle of \$524 (plus taxes/fees).

**Amendment to Agreement
with Crown Castle Fiber
LLC / RWAN Transport
Circuits for Wyomissing
ASD—Item 14. C. 3.**

To ratify a renewal purchase with CDW-G for Cofense PhishMe Licenses (Cybersecurity Education, Training, and Awareness platform), on behalf of participating Berks County school districts, at a cost of \$4530.40. The term of the agreement is 18 months, February 1, 2023, through July 31, 2024. Participating members include Antietam School District, Berks Career and Technology Center, Daniel Boone Area School District, Exeter Township School District, Fleetwood Area School District, Governor Mifflin School District, Hamburg Area School District, Muhlenberg School District, Reading-Muhlenberg Career and Technology Center, Tulpehocken Area School District, and Wyomissing Area School District.

**Agreement with CDW-G /
Cofense PhishMe Licenses
—Item 14. C. 4.**

To approve a 12-month agreement with Delinea, Inc. / Thycotic Software, LLC, for the renewal of Secret Server Standard Support (15 user license) at a cost of \$1,613.41 for the term of April 17, 2023, through April 16, 2024.

**Agreement with Delinea,
Inc. / Thycotic Software,
LLC / Renewal of Secret
Server Standard Support
—Item 14. C. 5.**

To approve a 12-month agreement with CDW-G, for the renewal of GoTo Rescue (SaaS) at a cost of \$1,406.71 for the term of April 14, 2023, through April 13, 2024.

**Agreement with CDW-G /
Renewal of GoTo Rescue
(SaaS)—Item 14. C. 6.**

To ratify a lease agreement between the Berks County Intermediate Unit (BCIU) and Canon Solutions America, for the lease of a Formax FD2096 Folder/Sealer through Weaver Associates, Inc. The term of the agreement will be for 60 months from the arrival of the equipment; the lease device costs not to exceed \$50,368.25. The agreement includes a \$1.00 buyout of the equipment at the end of the lease.

**Agreement with Canon
Solutions America / Lease
of Formax FD2096 Folder /
Sealer through Weaver
Associates
—Item 14. C. 7.**

To approve the Office of Information Technology Products/Services Rates Schedule, effective July 1, 2023, through June 30, 2024.

**IT Products / Services Rates
Schedule—Item 14. C. 2.**

D. BUSINESS SERVICES/OPERATIONS

— DONNA DELORETTA, CFO / COO

To authorize tax exempt financing with Municipal Capital Finance for 96 months in the amount of \$1,188,330 with a \$1 buyout for the lease of the ten (10) 72-passenger buses approved at the February 16, 2023, board meeting, with an interest rate of 4.15% and monthly payments of \$14,668.88 beginning July 15, 2023.

**Tax Exempt Financing with
Municipal Capital Finance
—Item 14. D. 1.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3137**

To approve a resolution of the Board of Directors of the Berks County Intermediate Unit, setting forth its intent to issue a taxable Revenue Anticipation Note, Series of 2023, in a principal amount not to exceed \$10 million dollars (\$10,000,000) plus bank fees and interest, to be effective on or after July 1, 2023, with a maturity date of June 30, 2024. The board authorizes the administration to take steps to investigate terms to be presented for approval at a future Board meeting.

**Revenue Anticipation Note
—Item 14. D. 2.**

E. OPERATIONS

—ROB ROSENBERRY, CHIEF OPERATING OFFICER

To ratify an agreement between the Berks County Intermediate Unit and Atlas Transportation, for Atlas Transportation to provide transportation services as follows:

- Transport Special Needs students from the Reading School District to Devereux Brandywine at a rate of \$345 per day.
 - Transport Special Needs students from the Reading School District to Devereux Brandywine at a rate of \$635 per day (increased rate due to use of a 10-passenger vehicle and assistant).
 - Transport Special Needs students from the Reading School District to the Chester County Intermediate Unit, Child Development Center, and the BCIU Learning Center at a rate of \$345 per day.
- Transport Special Needs students to Buxmont Academy at a rate of \$345 a day

**Atlas Transportation
—Item 14. E. 1.**

F. ADMINISTRATION

—DR. JILL M. HACKMAN, EXECUTIVE DIRECTOR

To appoint the Chief Financial Officer as the Berks County Intermediate Unit (BCIU) representative to the Berks County Cooperative Purchasing Council, and the Supervisor-Purchasing and Logistics as the alternate representative, effective March 17, 2023.

**Appoint CFO as BCIU
Representative to the Berks
County Cooperative
Purchasing Council /
Supervisor-Purchasing and
Logistics as Alternate
— Item 14. E. 1.**

To appoint Russell Del Rosario as the Berks County Intermediate Unit School Safety and Security Coordinator as per Section 1309-B of Act 44 of 2018, amending the Public School Code, effective March 17, 2023

**Appoint Russell Del Rosario
as BCIU School Safety and
Security Administrator
— Item 14. E. 2.**

To appoint Scott Major as Open Records Officer in accordance with Act 3 of 2008, Pennsylvania Right-to-Know Law, with alternate Lucille Gallis, effective March 17, 2023

**Appoint Scott Major as
Open Records Officer, with
Lucille Gallis Alternate
— Item 14. E. 3.**

To appoint Mary Franciscus as Compliance Coordinator for ADA (Americans with Disabilities Act), Regulation 504, Title VI, Title IX, and all other relevant civil rights and privacy legislation, effective March 17, 2023.

**Appoint Mary Franciscus
as Compliance Coordinator
— Item 14. E. 4.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3138**

To appoint Rob Rosenberry, Chief Operating Officer, as the BCIU Management representative to the Berks County School Districts Health Trust (BCSDHT) Board of Trustees for a two-year term, effective July 1, 2022, through June 30, 2024.

**Appoint Rob Rosenberry as
BCIU Management
Representative to the Berks
County School Districts
Health Trust
— Item 14. E. 5.**

To ratify the Services Agreement with the BLaST Intermediate Unit, for the Berks County Intermediate Unit's Executive Office Creative Team to provide consulting and coaching services to the BLaST IU as per the agreement for a fee not to exceed \$3,000 for the period of February 1, 2023, through October 31, 2023.

**Services Agreement with
BLaST IU / BCIU Creative
Team Consulting and
Coaching Services
— Item 14. E. 6.**

To approve the first reading of the following policy:
SUMMARY OF CHANGES
831 Data Storage (New)

**Approve First Reading of
Policy 831 – Data Storage
— Item 14. E. 7.**

To delete the following policy:
246 School Wellness

**Delete Policy 246 – School
Wellness — Item 14. E. 8.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and The Lamar Companies, for the production of three displays and advertising space to support recruitment efforts from April 3, 2023, through April 30, 2023, at a cost of \$450.

**Agreement with The Lamar
Companies for Production
of Three Displays and
Advertising Space
— Item 14. E. 9.**

Yeas: Detterline; Gierula; Heck; Hemberger; Huhn; Hummel; Jirik; Lash; Manmiller; Sabold; Taylor; Ulrich; Vasquez; McEwen	Roll Call Vote
Nays: None. Motion carried.	

President McEwen thanked Board members and guests for their attendance and asked if anyone desired to comment before the conclusion of the meeting. No one desire to speak.

**Board Members Desiring to
be Heard**

A motion was made by Taylor, seconded by Heck, to adjourn the meeting at 7:54 p.m.

Adjournment

Motion carried.	Voice Vote
-----------------	-------------------

Approved by,

James Ulrich, Secretary

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
MARCH 16, 2023
PAGE 3139**

**THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING,
DURING COMMITTEE-OF-THE-WHOLE:**

Mr. McEwen announced that Mrs. Heidi Gamler, Projects Coordinator Specialist in the Office of Professional Learning, was selected as Employee-of-the-Month for March. She was unable to attend the March Board meeting and will be honored in April.

**EMPLOYEE OF THE MONTH ·
MARCH 2023
— Heidi Gamler, Office of
Professional Learning**

Dr. Jill Hackman reminded Board members that the Annie Sullivan Award Ceremony is scheduled for Wednesday, April 5, from 5:00 P.M. to 6:30 P.M. at the BCIU Main Office. An invitation with the list of nominees was enclosed in Board packets. Fifteen exceptional educators were nominated and will be honored at the reception.

**ANNIE SULLIVAN AWARD
CEREMONY**

Dr. Jill Hackman introduced the InsideBCIU video, highlighting BCIU employees and featuring words of appreciation from the BCIU Leadership Team. BCIU Board officers also expressed their thanks on behalf of the BCIU Board of Directors.

**FEATURED PROGRAM |
EMPLOYEE
APPRECIATION**