

COMMITTEE-OF-THE-WHOLE MEETING

I. BCIU HONORS

◆ EMPLOYEE OF THE MONTH FOR MARCH 2023

— Heidi Gamler, Projects Coordinator Specialist, Office of Professional Learning

II. FEATURED PROGRAM

◆ INSIDE BCIU | Employee Appreciation

— Dr. Jill Hackman, Executive Director

III. EXECUTIVE SESSION

IV. EXECUTIVE DIRECTOR'S REPORT

A. Executive Director Update

1. Newslink

2. Legislative Update

— Governor Shapiro's Proposed Budget Address

— Budget Hearings Calendars

— House Committee Meetings - PA House of Representatives (state.pa.us)

— Senate Committee Meetings - PA State Senate

3. BCIU Safety and Security Procedures | Swatting Update

4. Annie Sullivan Awards | Wednesday, April 5, 2023 | 5:00 P.M. to 6:30 P.M. | BCIU Main Office

5. Other Items

VI. AGENDA REVIEW

REGULAR MEETING

01. CALL TO ORDER

A. Pledge to the Flag and Roll Call

B. Announcements

1. Executive Session

2. Agenda Update

3. Persons Desiring to be Heard

02. APPROVAL OF MINUTES

A. Meeting of February 16, 2023

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS *(Detailed list of bills is available.)*

SOURCE		PAGE	AMOUNT
February	2023 Ratifications – IU	1-15	\$1,413,567.50
February	2023 Ratifications – PSDLAF	1-00	\$0.00
February	2023 Ratifications – IU Wires	1-01	\$3,000.00
March	2023 Ratifications – IU	1-08	\$805,677.52
March	2023 Ratifications – IU Wires	1-00	\$0.00
March	2023 Ratifications – PSDLAF	1-01	\$15,187.62
March	2023 Approvals - IU	1-10	\$884,197.28
TOTAL			\$3,121,629.92

04. INFORMATION ITEM – TOMPKINS REVENUE ANTICIPATION NOTE – \$10,000,000:

Amount Outstanding
March 9, 2023
\$0

05. INFORMATION ITEM – ACCOUNTS RECEIVABLE AGING REPORT AS OF MARCH 9, 2023:

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$858,512.18	\$2,098,073.16	\$1,452,408.59	\$10,257.88	\$136,461.35
Commonwealth of PA	\$2,375,099.22	\$0.00	\$0.00	\$0.00	\$2,857.15
Other Revenue Sources	\$284,726.56	\$165,761.03	\$49,962.25	\$13.70	\$33,023.21
TOTALS	\$3,518,337.96	\$2,263,834.19	\$1,502,370.84	\$10,271.58	\$172,341.71
GRAND TOTAL	\$7,467,156.28				

06. APPROVAL/RATIFICATION OF HEAD START:

- Notice of Award – Budget Revision (ARP Funds)
- Notice of Award – Balance of Funds (2023 Award)
- Financial Statements (Final December 2022 and February 2023)
- Credit Card Purchases (February 2023)
- Non-Federal Share Report (February 2023)
- Policy Council Minutes/Resolutions (February 2023)
- Head Start Director's Report
- 2023-2024 Head Start Program Calendars

07. COMBINED FINANCIAL REPORT

CASH

BEGINNING BALANCE FEBRUARY 1, 2023 **\$10,006,386.75**

RECEIPTS

REVENUE RECEIPTS	\$11,681,517.93	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$11,681,517.93</u>
		\$21,687,904.68

DISBURSEMENTS

PRE-BOARD RATIFICATIONS	\$834,761.26	
PRE-BOARD RATIFICATIONS PSDLAF	\$7,049.59	
BOARD APPROVALS	\$1,359,249.75	
BOARD APPROVAL		
WIRES	\$0.00	
POST BOARD RATIFICATIONS PSDLAF	\$0.00	
POST BOARD RATIFICATIONS IU	\$1,413,567.50	
POST BOARD RATIFICATIONS WIRES	\$3,000.00	
TOTAL CHECKS WRITTEN	\$3,617,628.10	
CHECKS VOIDED	(\$8,997.59)	
CURRENT PAYROLL DISTRIBUTIONS	<u>\$5,685,660.49</u>	<u>\$9,294,291.00</u>
ENDING BALANCE - FEBRUARY 28, 2023		\$12,393,613.68

CASH AVAILABLE FEBRUARY 28, 2023 **\$12,393,613.68**

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

FEBRUARY 2023	
TOMPKINS	\$38,698.21
CHASE	\$3.81

09. BUDGETS

A. New and Proposed Budgets

No Items to Consider

B. Initial Budgets

1. Safe Schools Targeted Grant – Program 23-179

Office of Professional Learning

1/1/23 – 12/31/23

\$18,055

The purpose of the Safe Schools Targeted Grant (Non-Public) is to assist school entities by providing funding for services related to security planning and/or purchasing of security-related technology. This is state funding provided by The Pennsylvania Department of Education's Office for Safe Schools (since 2019).

2. Statewide System of Support Initiatives – Program 209

Office of Professional Learning

7/1/22 – 6/30/23

\$343,792

Funded with both State and Federal dollars, the Commonwealth of Pennsylvania has contracted with the BCIU to provide training and technical assistance for the facilitation and coordination of PDE initiatives: Additional Targeted School Improvement, Accelerated Learning, CDT Focus and Support, Data Governance, and STEM. This program has been in existence since October 2015.

3. The Pennsylvania Key - Early Head Start - Home Visiting – Program 23-287

Office of Professional Learning

1/1/23 – 12/31/23

\$228,154

This program consists of funding for the administration and facilitation of OCDEL's Early Head Start Home Visiting Program which serves 168 children and families in Lawrence, Lebanon, and Lancaster counties. Early Head Start programs provide family-centered services for low-income families tailored to the unique needs of infants and toddlers to promote their physical, cognitive, social, and emotional development. The funding supports contracted professional Nutrition, Health & Mental Health coaches, and portions of the EHS Manager, EHS Specialist, and other staff positions to administer the grant, along with appropriate travel and supplies. The Pennsylvania Key staff partners with Lancaster-Lebanon IU#13 and the Children's Advocacy Center of Lawrence County and provides monitoring, assistance, training & oversight to give a full report to OCDEL's Early Head Start Policy Council and Governing Body. Each year, we resubmit our plan for this grant, #03CH3474 on behalf of OCDEL. It is considered a non-competing application contingent on program compliance (since 2019).

C. Changes to Initial Budgets

1. Early Intervention – Program 348

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$1,059,210

Total Proposed Revised Budget: \$19,295,639

Funded by the state, this program provides services to newly identified, preschool children with special needs in Berks County (since 1983). The change is necessary due to an additional state funding allocation of \$1,084,000.

D. Budgetary Transfers

No Items to Consider.

10. COMMUNICATIONS

No Items to Report

11. OLD BUSINESS

1. Second reading and approval of the following policies:

SUMMARY OF CHANGES

- | | |
|-----|--|
| 011 | Principles for Governance and Leadership (Revised) |
| 103 | Discrimination/Title IX Sexual Harassment Affecting Students (Revised) |
| 104 | Discrimination/Title IX Sexual Harassment Affecting Staff (Revised) |
| 201 | Admission of Students (New) |
| 202 | Eligibility of Nonresident Students (New) |
| 204 | Attendance (Revised) |
| 222 | Tobacco and Vaping Products (Revised) |
| 251 | Students Experiencing Homelessness and Other Educational Instability (Revised) |
| 610 | Purchases Subject to Bid/Quotation (Revised) |
| 808 | Food Services (Revised) |
| 819 | Suicide Awareness, Prevention, and Response (Revised) |

12. REPORT OF NEGOTIATIONS COMMITTEE

Elizabeth S. Huhn, *Chair*

13. PERSONNEL MATTERS | HUMAN RESOURCES

—MARY FRANCISCUS, DIRECTOR

A. General

1. To award a professional contract to Molly K. Lenko, Speech Therapist, Early Intervention, who has completed three years of satisfactory service, effective April 1, 2023.
2. To ratify the unpaid internship of Mayrobys Ventura, Reading Area Community College undergraduate student majoring in Early Childhood Teaching, under the supervision of Alyssa Kulik, Specialized Preschool Teacher – Classroom, effective March 6, 2023, through May 5, 2023.

B. Employment – Ratifications

1. Operations Office
 - a. DeChantel M. Smith – Part-time Bus Driver Trainee, Transportation
Recommended Hourly Rate – \$16.90
Effective Date – March 6, 2023
Replacement
 - b. Aileen Vega Pagan – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$18.15, \$14.85, and \$17.45
Effective Date – March 6, 2023
Replacement

C. Change of Status – Ratifications

1. Business Services Office
 - a. Charlotte Valeriano
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Level IV Clerk / Level V Clerk, Fiscal Services
Change Recommended Hourly Rates from \$20.15, \$16.40, and \$17.45 to \$15.07 and \$15.53
Effective Date – March 6, 2023
Replacement
2. Operations Office
 - a. Masiel Gomez
Change from Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – January 31, 2023
Replacement
 - b. Noel Reis
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – January 3, 2023
Voluntary Reassignment
 - c. Noel Reis
Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – February 22, 2023
Replacement
 - d. Sandra Richardson – Part-time Driver w/o Bus License, Transportation
Recommended Hourly Rate – \$20.15
Effective Date – February 20, 2023
Additional Assignment

- e. Giselle Rojas
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to
Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – October 10, 2022
Voluntary Reassignment
- 3. Early Childhood & Student Services Office
 - a. Merline Aristilde – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.59
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - b. Casiana Cristurean – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.02
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - c. Deborah Erney – Level V Program Secretary, Early Intervention
Recommended Hourly Rate – \$24.14
Effective Date – February 7, 2023
Additional Assignment
 - d. Amy Fenstermaker – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$17.78
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - e. Susan Gernert – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.71
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - f. Tracy Hannon – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.78
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
 - g. Alyssa Kulik – Specialized Preschool Teacher – Classroom, Early Intervention
Change Recommended Annual Salary from Column 1, Step 5, \$53,366 to
Column 4, Step 5, \$64,817 (to be prorated)
Effective Date – January 1, 2023
Salary Adjustment per BCIUEA Agreement
 - h. Shelly Olexa Marino – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.78
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)

- i. Megan Renaud – Speech Therapist, Early Intervention
Change Recommended Annual Salary from Column 4, Step 16, \$88,830 to Column 5, Step 16, \$89,530 (to be prorated)
Effective Date – January 1, 2023
Salary Adjustment per BCIUEA Agreement
- j. Lori Shimko – Level V Program Secretary, Early Intervention
Recommended Hourly Rate – \$23.45
Effective Date – February 7, 2023
Additional Assignment
- k. Andrea Torres – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.71
Effective Date – February 6, 2023
Additional Hours (not to exceed 3.5 hours)
- 4. Professional Learning Office
 - a. Stacey Breiner – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$68.23
Effective Date – August 15, 2022 – June 30, 2023
Additional Hours (not to exceed 50 hours) – Correction to Effective Date
 - b. Mary Hall
Change from Communications and Community Outreach Specialist, The Pennsylvania Key to Communications Coordinator, The Pennsylvania Key
Change Recommended Annual Salary from \$58,895 to \$59,264 (to be prorated)
Effective Date – February 20, 2023
New Position
 - c. Colleen Rios – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$68.23
Effective Date – August 15, 2022 – June 30, 2023
Additional Hours (not to exceed 50 hours) – Correction to Effective Date
 - d. Megan Wright Esterly – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$65.42
Effective Date – February 13, 2023 – June 30, 2023
Additional Hours (not to exceed 70 hours)
- D. Additions to 2022-2023 Approved Substitute Lists – Ratifications**
 - Alternative Education
Madelyne Snader, Specialist – Effective February 27, 2023
Stephanie Wagner, Specialist – Effective February 27, 2023
 - Early Intervention
Catherine Barczynski-Kulp, Classroom Monitor – Effective February 6, 2023
Sherry Epler, Classroom Monitor – Effective January 3, 2023
Nilsa Leon Lopez, Classroom Monitor – Effective February 27, 2023
Deania Rauch, Classroom Monitor – Effective February 27, 2023
Madelyne Snader, Paraeducator – Effective February 27, 2023
Claire Stednitz, Classroom Monitor – Effective January 3, 2023
Stephanie Wagner, Paraeducator – Effective February 27, 2023

Head Start

Erika Tarnoski, Teacher – Effective December 19, 2022

Stephanie Wagner, Paraeducator – Effective February 27, 2023

Pre-K Counts

Catherine Barczynski-Kulp, Classroom Monitor – Effective February 6, 2023

Sherry Epler, Classroom Monitor – Effective January 3, 2023

Claire Stednitz, Classroom Monitor – Effective January 3, 2023

Erika Tarnoski, Teacher – Effective December 19, 2022

Stephanie Wagner, Paraeducator – Effective February 27, 2023

Special Education

Madelyne Snader, Specialist – Effective February 27, 2023

Stephanie Wagner, Specialist – Effective February 27, 2023

E. Additions to Approved 2022-2023 Out-Of-Class Substitute Lists – Ratifications

No Items to Consider

F. Remove from 2022-2023 Approved Substitute Lists

Alternative Education

Bethany Hix, Specialist – Effective February 13, 2023

Business Services/Operations Office

Bethzaida Cheek, Custodian – Effective February 24, 2023

Steven Rissmiller, Custodian – Effective February 24, 2023

Early Intervention

Bethany Hix, Paraeducator – Effective February 13, 2023

Head Start

Bethany Hix, Paraeducator – Effective February 13, 2023

Pre-K Counts

Bethany Hix, Paraeducator – Effective February 13, 2023

Special Education

Bethany Hix, Specialist – Effective February 13, 2023

Transportation

Paul Wolf, Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective – February 22, 2023

G. Employment – Approvals

No Items to Consider

H. Change of Status – Approvals

No Items to Consider

I. Leave of Absence Requests

1. Business Services/Operations Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Archie Ulshafer – Operations Specialist, Transportation
Effective Date – February 23, 2023
2. Operations Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Jeffrey Webber – Level III Custodian, Custodial
Effective Date – March 14, 2023

J. Return from Leave of Absence Requests

1. Business Services/Operations Office
Personal Leave (unpaid – without benefits – FMLA)
 - a. Giselle Fargas – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – February 15, 2023
2. Early Childhood & Student Services Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Laury Cedenó – Enrollment Specialist, Pre-K Counts
Effective Date – February 20, 2023Personal Leave (unpaid – without benefits – Not FMLA)
 - b. Shawne Simon – Speech Therapist, Early Intervention
Effective Date – March 1, 2023

K. Retirements

No Items to Consider

L. Resignations

1. Business Services/Operations Office
 - a. Lydia E. Santos – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – February 14, 2023
2. Early Childhood & Student Services Office
 - a. Geneva J. Aulenbach – Teacher, Pre-K Counts
Effective Date – February 24, 2023
 - b. Katherine A. Clemente-Colon – Paraeducator, Early Intervention
Effective Date – March 9, 2023
3. Operations Office
 - a. Ivonne Borrelli – Part-time School Bus Driver Trainee, Transportation
Effective Date – March 8, 2023
 - b. Deborah A. Fisher – Part-time Bus/Van Assistant and Misc. Transportation
Effective Date – March 3, 2023
 - c. Mary L. Kindlick – Part-time Bus/Van Assistant and Misc. Transportation
Effective Date – June 14, 2023
 - d. Steven A. Skipper – Part-time Bus/Van Assistant and Misc. Transportation
Effective Date – February 28, 2023

4. Professional Learning Office
 - a. Kathleen M. Lopez – Intervention Teacher, Act 89
Effective Date – April 5, 2023

M. Terminations

No Items to Consider

N. Other

1. Early Childhood & Student Services Office
 - a. Samantha L. Moss – Specialized Preschool Teacher – Classroom, Early Intervention
Effective Date – March 3, 2023
Amended Resignation Date
2. Operations Office
 - a. Sandra D. Richardson – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – March 7, 2023
Deceased

14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES

—DR. MICHELLE REICHARD-HUFF, DIRECTOR

1. To approve the Special Education, Early Intervention, and Student Services Rates Schedule, effective July 1, 2023, through June 30, 2024.
2. To ratify a partner agreement between the Berks County Intermediate Unit (BCIU) and the Berks Community Action Program (BCAP), for the BCIU to provide services for 120 full day Pre-K Counts students in accordance with the Commonwealth of Pennsylvania, Office of Child Development and Early Learning (OCDEL) Grant agreement, in the amount of \$1,131,600 effective July 1, 2022, to June 30, 2023.
3. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Tower Behavioral Health, for the BCIU to provide educational services for students with mental health needs attending Tower Health for Summer Programming, effective June 19, 2023, through August 10, 2023.
4. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Humanus Corporation, for Humanus Corporation to provide Occupational Therapy, Physical Therapy, Speech-Language Therapy, Regular Education and Special Education services, Psychological Services, and Paraprofessional services per the rates listed in the Compensation/Reimbursement for Services Attachment in the contract, effective March 1, 2023.
5. To ratify an agreement between the Berks County Intermediate Unit and Pioneer Healthcare Services for Pioneer Healthcare Services to provide Occupational Therapy, Physical Therapy, Speech-Language Therapy, and Psychological services per the rates listed in the Compensation/Reimbursement for Services Attachment in the contract, effective February 1, 2023.

B. PROFESSIONAL LEARNING

—DR. DANIEL RICHARDS, DIRECTOR

1. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Wyomissing Area School District, for the BCIU to provide professional services related to ESL, for a fee of \$900 according to the agreement, for services to be provided on October 31 and November 10, 2023, or alternate date(s) as needed.
2. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Dr. Andrea Kolb, for Dr. Kolb to provide professional services related to Common Inservice for ESL, for a fee of \$750 according to the agreement, for services to be provided on October 9, 2023, or alternate date as needed.
3. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Holy Guardian Angels (HGA), for the BCIU to provide professional services related to instructional strategies and accommodations/modifications, for a fee of \$1,441.16 according to the agreement, for services to be provided on March 7, 2023, or alternate date as needed.
4. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Immaculate Conception Academy (ICA), for the BCIU to provide professional services related to data analysis, instructional strategies, and accommodations/modifications, for a fee of \$3,600 according to the agreement, for services to be provided from January 16, 2023, through March 3, 2023.
5. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Tunkhannock Area School District, for the BCIU to provide professional services related to math instructional strategies, for a fee of \$1,300 according to the agreement, for services to be provided on February 24, 2023.
6. To ratify agreements between the Berks County Intermediate Unit (BCIU) and the following vendors, for the BCIU to purchase products / services on behalf of Berks County nonpublic schools in line with applications submitted under the Emergency Assistance to Non-Public Schools (EANS) program according to specifics of each individual agreement:
 - Amanda Spencer, for Sacred Heart School
 - People Share, for Sacred Heart School
 - Inspired Wellness, for Sacred Heart School
 - Inspired Wellness, for Saint Margaret School
 - Berks County Intermediate Unit, for LaSalle Academy
7. To ratify Amendment #2 to the current agreement between the Berks County Intermediate Unit (BCIU) and Amanda Spencer, for the BCIU to contract services on behalf of Sacred Heart School in line with applications submitted under the Emergency Assistance to Non-Public Schools (EANS, adding an additional cost of \$6,030.58 for a total cost not to exceed \$20,980.58. All other terms and conditions of the agreement will remain in full force.
8. To ratify an agreement between Creative Child Care Solutions / The Pennsylvania Key / The Berks County Intermediate Unit (CCCS), and Evangelical Community Hospital, for CCCS to provide child care strategy exploration services for a fee of \$2,800 for the period February 27, 2023, through June 30, 2023 (The Pennsylvania Key).

C. INFORMATION TECHNOLOGY

—SCOTT MAJOR, CIO / DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Fleetwood Area School District, for the BCIU to provide Erate Support Services for the 2023-2024 fiscal year, at costs reflected in the agreement for selected services. The term of the agreement commences February 2023 and will remain in place until all Erate filings and reimbursements for the 2023-2024 fiscal year are completed, approximately August 2024.
2. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Fox Chapel Area School District for provisioning of the BCIU's eTaxTrax software, support, and tax bill print services. The agreement is perpetual commencing on February 16, 2023, with automatic annual renewal on each July 1, unless written notification is provided by December 31 of any term year. Costs are assessed in accordance with the BCIU Board-approved Information Technology Services Rate Schedule.
3. To approve an amendment to the existing agreement between the Berks County Intermediate Unit (BCIU) and Crown Castle Fiber LLC, for RWAN transport circuits to accommodate Wyomissing Area School District's request for a circuit upgrade from 1gb to 10gb, starting July 1, 2023, and to be coterminous with the existing Crown Castle contract (39 months) within an increase in monthly invoicing from Crown Castle of \$524 (plus taxes/fees).
4. To ratify a renewal purchase with CDW-G for Cofense PhishMe Licenses (Cybersecurity Education, Training, and Awareness platform), on behalf of participating Berks County school districts, at a cost of \$4530.40. The term of the agreement is 18 months, February 1, 2023, through July 31, 2024. Participating members include Antietam School District, Berks Career and Technology Center, Daniel Boone Area School District, Exeter Township School District, Fleetwood Area School District, Governor Mifflin School District, Hamburg Area School District, Muhlenberg School District, Reading-Muhlenberg Career and Technology Center, Tulpehocken Area School District, and Wyomissing Area School District.
5. To approve a 12-month agreement with Delinea, Inc. / Thycotic Software, LLC, for the renewal of Secret Server Standard Support (15 user license) at a cost of \$1,613.41 for the term of April 17, 2023, through April 16, 2024.
6. To approve a 12-month agreement with CDW-G, for the renewal of GoTo Rescue (SaaS) at a cost of \$1,406.71 for the term of April 14, 2023, through April 13, 2024.
7. To ratify a lease agreement between the Berks County Intermediate Unit (BCIU) and Canon Solutions America, for the lease of a Formax FD2096 Folder/Sealer through Weaver Associates, Inc. The term of the agreement will be for 60 months from the arrival of the equipment; the lease device costs not to exceed \$50,368.25. The agreement includes a \$1.00 buyout of the equipment at the end of the lease.
8. To approve the Office of Information Technology Products/Services Rates Schedule, effective July 1, 2023, through June 30, 2024.

D. BUSINESS SERVICES

— LUCILLE GALLIS, CHIEF FINANCIAL OFFICER

1. To authorize tax exempt financing with Municipal Capital Finance for 96 months in the amount of \$1,188,330 with a \$1 buyout for the lease of the ten (10) 72-passenger buses approved at the February 16, 2023, board meeting, with an interest rate of 4.15% and monthly payments of \$14,668.88 beginning July 15, 2023.
2. To approve a resolution of the Board of Directors of the Berks County Intermediate Unit, setting forth its intent to issue a taxable Revenue Anticipation Note, Series of 2023, in a principal amount not to exceed \$10 million dollars (\$10,000,000) plus bank fees and interest, to be effective on or after July 1, 2023, with a maturity date of June 30, 2024. The board authorizes the administration to take steps to investigate terms to be presented for approval at a future Board meeting.

E. OPERATIONS

—ROB ROSENBERY, CHIEF OPERATING OFFICER

1. To ratify an agreement between the Berks County Intermediate Unit and Atlas Transportation, for Atlas Transportation to provide transportation services as follows:
 - Transport Special Needs students from the Reading School District to Devereux Brandywine at a rate of \$345 per day.
 - Transport Special Needs students from the Reading School District to Devereux Brandywine at a rate of \$635 per day (increased rate due to use of a 10-passenger vehicle and assistant).
 - Transport Special Needs students from the Reading School District to the Chester County Intermediate Unit, Child Development Center, and the BCIU Learning Center at a rate of \$345 per day.
 - Transport Special Needs students to Buxmont Academy at a rate of \$345 a day.

F. ADMINISTRATION

—DR. JILL HACKMAN, EXECUTIVE DIRECTOR

1. To appoint the Chief Financial Officer as the Berks County Intermediate Unit (BCIU) representative to the Berks County Cooperative Purchasing Council, and the Supervisor-Purchasing and Logistics as the alternate representative, effective March 17, 2023.
2. To appoint Russell Del Rosario as the Berks County Intermediate Unit School Safety and Security Coordinator as per Section 1309-B of Act 44 of 2018, amending the Public School Code, effective March 17, 2023.
3. To appoint Scott Major as Open Records Officer in accordance with Act 3 of 2008, Pennsylvania Right-to-Know Law, with alternate Lucille Gallis, effective March 17, 2023.
4. To appoint Mary Franciscus as Compliance Coordinator for ADA (Americans with Disabilities Act), Regulation 504, Title VI, Title IX, and all other relevant civil rights and privacy legislation, effective March 17, 2023.
5. To appoint Rob Rosenberry, Chief Operating Officer, as the BCIU Management representative to the Berks County School Districts Health Trust (BCSDHT) Board of Trustees for a two-year term, effective July 1, 2022, through June 30, 2024.

6. To ratify the Services Agreement with the BLaST Intermediate Unit, for the Berks County Intermediate Unit's Executive Office Creative Team to provide consulting and coaching services to the BLaST IU as per the agreement for a fee not to exceed \$3,000 for the period of February 1, 2023, through October 31, 2023.
7. To approve the first reading of the following policy:
SUMMARY OF CHANGES
831 Data Storage (New)
8. To delete the following policy:
246 School Wellness
9. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and The Lamar Companies, for the production of three displays and advertising space to support recruitment efforts from April 3, 2023, through April 30, 2023, at a cost of \$450.

15. BOARD MEMBERS DESIRING TO BE HEARD

16. ADJOURNMENT