

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
AUGUST 18, 2022
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The regular meeting of the Berks County Intermediate Unit Board of Directors was held on Thursday, August 18, 2022.

President McEwen called the meeting to order at 8:25 p.m. Following the pledge of allegiance, Jan Krotee, recording secretary, called the roll. Attendance was as follows:

Intermediate Unit Board:	Mark Detterline; Michael Gierula; Christopher Heck; Dr. David Hemberger; Lisa Hogan; Elizabeth S. Huhn; Todd Hummel; Nancy Jackson; Russell Jirik; Dr. Amy Kennedy; Linda R. Lash; Kevin L. Manmiller; Rev. Dr. Dennis Ritter; Bret A.B. Sabold; Terrie Taylor, LSW; James Ulrich; Manuel Vasquez; and Gary McEwen
Absent:	None
Intermediate Unit:	Dr. Jill M. Hackman; Donna DeLoretta; Dr. Michelle Reichard-Huff; Dr. Dan Richards; Rob Rosenberry; Cherie Zimmerman; Beth Kozloski; and Jan Krotee
Solicitor:	James Mancuso, Esq.
Guest(s):	John Ford, BCIUEA President; Amy Adam, BCIUEA Vice President
Press:	None

Following the pledge of allegiance and roll call, President McEwen welcomed Board members and BCIUEA officers, John Ford, BCIUEA President; and Amy Adam, BCIUEA Vice President, to the BCIU Board meeting.

**Announcements
—Item 01. B. 1.**

He welcomed two new Board members, Mr. Mark Detterline, Reading School District; and Mr. Miquel Vasquez, Muhlenberg School District, and thanked them for their willingness to serve as members of the BCIU Board.

President McEwen noted that an executive session was held prior to the meeting for personnel items and contracts.

President McEwen asked if anyone present would like to speak regarding an agenda item. No one desired to speak.

**Persons Desiring to Be Heard
—Item 01. B. 3.**

A motion was made by Ritter, seconded by Heck, to approve Item I. C. through Item 11. as follows:

The slate of candidates for the 2023 Election of PSBA officers was reviewed. Consensus was reached and the secretary was directed to register the votes on behalf of the BCIU for the following candidates:

**PSBA 2023 Slate of
Candidates | Election of
PSBA Officers and
Insurance Trust Trustees
—Item 01. C.**

President-Elect: Mike Gossert

Vice President: Allison Mathis

PSBA Insurance Trust Trustees: Kathy K. Swope and Roberta M. Marcus

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To approve the minutes of the meeting of June 16, 2022.

**Approval of Minutes
—Item 02.**

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS
(Detailed list of bills is available.)

**IU Bills and Financial
Reports—Items 03., 04., 05.,
06., 07., 08., and 09.**
*(Detailed list of bills available
for review.)*

SOURCE		PAGE	AMOUNT
June	2022 Ratifications - IU	1-19	\$4,375,584.19
June	2022 Ratifications - PSDLAF	1-01	\$22,113.28
June	2022 Ratifications – IU Wires	1-01	\$3,906,590.25
July	2022 Ratifications - IU	1-46	\$5,585,209.99
July	2022 Ratifications - PSDLAF	1-01	\$26,748.98
July	2022 Ratifications – IU Wires	1-02	\$7,010,599.62
August	2022 Ratifications - IU	1-11	\$1,054,750.57
August	2022 Approvals - IU	1-07	\$365,011.40
August	2022 Approvals – IU Wires	1-01	\$3,000.00
TOTAL			\$22,349,608.28

04. TOMPKINS/VIST REVENUE ANTICIPATION NOTE – \$10,000,000 (Information Item):

Amount Outstanding
August 10, 2022
\$0

05. ACCOUNTS RECEIVABLE AGING REPORT AS OF AUGUST 10, 2022 (Information item):

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$32,668.54	\$2,096,927.24	\$10,192.33	\$4,943.80	\$7,549.47
Commonwealth of PA	\$0.00	\$412,812.61	\$0.00	\$0.00	\$0.00
Other Revenue Sources	\$45,562.85	\$221,165.08	\$5,929.33	\$8,772.51	\$9,737.37
TOTALS	\$78,231.39	\$2,730,904.93	\$16,121.66	\$13,716.31	\$17,286.84
GRAND TOTAL	\$2,856,261.13				

06. APPROVAL/RATIFICATION OF HEAD START:

- a. Annual Funding Guidance Letter for 2023
- b. Financial Statements (June and July 2022)
- c. Credit Card Purchases (June and July 2022)
- d. Non-Federal Share Report (June and July 2022)
- e. Policy Council Minutes/Resolutions (June and July 2022)
- f. Head Start Director's Report
- g. Self-Assessment Summary Report
- h. Community Needs Assessment

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07. COMBINED FINANCIAL REPORT

CASH

BEGINNING BALANCE JUNE 1, 2022 **\$6,922,742.43**

RECEIPTS

REVENUE RECEIPTS	\$24,709,881.15	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$24,709,881.15</u>
		\$31,632,623.58

DISBURSEMENTS

PRE-BOARD RATIFICATIONS	\$2,025,124.12	
PRE-BOARD RATIFICATIONS-PSDLAF	\$13,981.86	
BOARD APPROVALS	\$566,040.08	
POST BOARD RATIFICATIONS PSDLAF	\$22,113.28	
POST BOARD RATIFICATIONS IU	\$4,375,584.19	
POST BOARD RATIFICATIONS WIRES	<u>\$3,906,590.25</u>	
TOTAL CHECKS WRITTEN	\$10,909,433.78	
CHECKS VOIDED	(\$33,267.11)	
PAYROLL DISTRIBUTIONS	<u>\$5,609,702.32</u>	<u>\$16,485,868.99</u>
ENDING BALANCE - JUNE 30, 2022		\$15,146,754.59

CASH AVAILABLE-JUNE 30, 2022 **\$15,146,754.59**

BEGINNING BALANCE JULY 1, 2022 **\$15,146,754.59**

RECEIPTS

REVENUE RECEIPTS	\$6,161,065.62	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$6,161,065.62</u>
		\$21,307,820.21

DISBURSEMENTS

PRE-BOARD RATIFICATIONS	\$0.00	
PRE-BOARD RATIFICATIONS-PSDLAF	\$0.00	
BOARD APPROVALS	\$0.00	
POST BOARD RATIFICATIONS PSDLAF	\$26,748.98	
POST BOARD RATIFICATIONS IU	\$5,593,287.57	
POST BOARD RATIFICATIONS WIRES	<u>\$7,010,599.62</u>	
TOTAL CHECKS WRITTEN	\$12,630,636.17	
CHECKS VOIDED	(\$39,238.32)	
PAYROLL DISTRIBUTIONS	<u>\$5,462,702.03</u>	<u>\$18,054,099.88</u>
ENDING BALANCE - JULY 31, 2022		\$3,253,720.33

CASH AVAILABLE-JULY 31, 2022 **\$3,253,720.33**

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

JUNE 2022	
TOMPKINS	\$1,118.49
CHASE	\$4.08

JULY 2022	
TOMPKINS	\$2,723.47
CHASE	\$3.95

09. BUDGETS

BUDGETS

A. New and Proposed Budgets

1. American Rescue Plan ARP II Homeless - Program 21-153

Office of Early Childhood and Student Services

7/1/21 – 9/30/24

\$248,073

The American Rescue Plan Homeless Children and Youth II (ARP - HCY II) is one-time funding provided to the Region 2 office of Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) program which is administered by BCIU. ECYEH Region 2 provides supplemental educational support for students experiencing homelessness in the Region's six counties (Berks, Chester, Dauphin, Lancaster, Lebanon, and Schuylkill). BCIU will lead a consortium of 22 LEAs across the region with this funding, providing additional services to support students experiencing homelessness. This funding complements the existing ECYEH program at the BCIU (new).

2. American Rescue Plan ARP ESSER IU 2.5% Set Aside - Program 21-127

Office of Business Services

7/1/21 – 9/30/24

\$2,258,965

This budget represents federal ARP ESSER funding "set aside" by PDE to recognize the efforts made by Intermediate Units and other LEAs to support students and staff during the COVID-19 pandemic. The funding may be utilized to support the following initiatives: Continuity of Services; Access to Instruction; Mitigation Strategies; Facilities Improvements; Staff Recruitment, Support, and Retention; Other Summer School, Extended Day, and Other Student Programs (new).

B. Initial Budgets

1. Educational Stability for Foster Care Youth – Program 22-149

Office of Early Childhood and Student Services

7/1/22 – 9/30/23

\$56,398

The BCIU has been allocated the above amount to manage Region 2 of the Educational Stability for Foster Care Youth program through the PA Department of Education. There are eight grantees in the Commonwealth that receive these funds to form a management team through regional offices. The goal of the regional office is to provide technical assistance, training, and support to all public-school districts and county children and youth agencies with regards to the education of children in foster care. Region 2 consists of Berks, Chester, Dauphin, Lancaster, Lebanon, and Schuylkill counties. The grant is allocated through Title I, Part A funds annually (since 2017).

2. Educational of Homeless Children and Youth – Program 22-150

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$674,826

The BCIU has been allocated the above amount to manage Region 2 of the PA Education for Children and Youth Experiencing Homelessness Program through PA Department of Education. There are eight grantees in the Commonwealth that receive McKinney-Vento funds to form a management team that provides all public-school districts in the Commonwealth a regional office to oversee compliance issues and assist with homeless student identification and data management. Region 2 consists of Berks, Chester, Dauphin, Lancaster, Lebanon, and Schuylkill counties. The grant is in the second year of a five-year period. This program is funded by federal dollars and has been existence since 1992/1993.

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3. Early Intervention - IDEA Section 619 – Program 185

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$884,088

This program is federally funded for Early Intervention under the provisions of P.L. 99-457. It supplements Early Intervention services, by funding office rent, property and liability insurance, professional legal fees, and other supplemental expenditures\$485,000 will be funding for Early Childhood Mental Health programs (since 1986).

4. Early Intervention - IDEA Act 2004 (Part B) – Program 186

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$1,255,197

The federal funding source for this program is P.L. 108-446, Individuals with Disabilities Education Act 2004 – Part B. This budget is Component 1 which supports Early Intervention services such as speech, educational itinerant, and assistant teacher staff in addition to supplemental staff expenditures (since 1982/83).

5. Early Intervention – ACCESS – Program 215

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$779,768

Funded by the state, this program, now referred to as School-Based Access Program (SBAP), is an avenue for the BCIU to receive additional federal funding through Medicaid dollars for medical/mental health related special education services to students in the PA Medical Assistance Program (since 1991).

**6. Project ELECT/Fatherhood Initiative – Program 235
(Education Leading to Employment and Career Training)**

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$734,312

Funded by state, local, and federal monies through the Family Support Act which is designed to enable families with dependent children to become financially independent of public assistance, this budget helps ELECT participants to complete high school and train for a job. Additionally, the fatherhood initiative provides education resources to custodial and non-custodial fathers under the age of 22 who are enrolled in middle school, high school, or GED programs (since 1993).

7. Early Intervention – School Age – Program 300

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$495,261

Mandated by the Department of Education and contracted through a MAWA (Mutually Agreed Upon Written Agreement), this program serves preschool children identified with special education needs who are transitioning to placement in their respective districts. In the year prior to eligibility for school age placement, parents have the option to maintain placement for their child in the Early Intervention Program for an additional year. Educational costs for school age students who remain in the EI Program is the responsibility of the home district (since 1983).

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8. Special Education CORE – Program 304

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$3,095,430

Funded by the Pennsylvania Department of Education, this budget covers costs for management, federal/state mandates for special education, direct services, child tracking (Penn Data) services, and administrative functions designed to support the Special Education programs throughout the Berks County Intermediate Unit and our school districts (since 1991).

9. Early Intervention – Program 348

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$18,236,429

Funded by the state, this program provides services to newly identified, preschool handicapped children in Berks County (since 1983).

10. Nolde Aides – Program 623

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$6,008

This self-supporting enterprise program provides instructional services to teachers and students visiting the Nolde Environmental Center. Classes in group problem solving, content instruction in sciences such as ecology, seasons, wildlife, conservation, and sensory information from nature are offered (since 1975).

11. Services to Nonpublic Schools

(Act 89 Auxiliary Services & Title I Nonpublic Services) – Program 189

Office of Professional Learning

7/1/22 – 6/30/23

\$2,575,638

This program consolidates two previously separate programs which provide similar services: Program 189 (Act 89 Auxiliary Services) and Program 190 (Title I Nonpublic Services). Act 89 Auxiliary Services is funded by the state and provides services to students in nonpublic schools (since 1974). Title I Nonpublic Services is funded by school districts which contract with the Berks County Intermediate Unit to provide Title I services to eligible students in nonpublic schools (since 2007).

12. Special Education Transportation – Program 344

Office of Business Services

7/1/22 – 6/30/23

\$10,089,043

Funded by the state, this budget provides for transportation of approximately 1800 special needs children between their homes and schools and to activities prescribed by the individual education program (since 1969).

C. Changes to Initial Budgets

1. Statewide System of Support Initiatives – Program 209

Office of Professional Learning

7/1/21 – 6/30/22

\$10,000

Total Proposed Revised Budget: \$141,534

Funded with both State and Federal dollars, the Commonwealth of Pennsylvania has contracted with the BCIU to provide training and technical assistance for the facilitation and coordination of PDE initiatives: Additional Targeted School Improvement, Data Governance, and STEM State and Federal (since 2015). This change is necessary due to additional funding for Accelerated Learning Training.

2. Comprehensive Support and Improvement – Program 284

Office of Professional Learning

7/1/21 – 6/30/22

\$110,000

Total Proposed Revised Budget: \$707,808

The BCIU, through an agreement with the Allegheny Intermediate Unit (AIU3), will provide services associated with the overall system for school improvement and specifically services associated with the Comprehensive Support and Improvement (CSI) that AIU3 has contracted with the Pennsylvania Department of Education to provide statewide. BCIU's services will include the recruitment, hiring, logistics, and supervision of the Director of School Improvement Performance Management and Assistant Directors of School Improvement Performance Management. BCIU will also serve as a lead partner and advisory member for CSI statewide services (since 2018). This change is necessary due to additional funding for support to Reading School District Middle Schools.

3. PA Department of Health COVID-19 Support Project – Program 21-139

Office of Business Services

7/1/21 – 7/31/22

\$150

Total Proposed Revised Budget: \$411,171

The Pennsylvania Department of Health (DOH) has entered into an agreement with PAIU to collaborate in the administration of the PA DOH COVID-19 Prevention/Outreach/Testing Project. PAIU has subcontracted the support services to be provided with 28 Intermediate Units across the Commonwealth. The BCIU will provide these services through activities of its Pandemic Coordinator and Pandemic Team (new). This revision is required as part of the grant closing process.

D. Budgetary Transfers –

1. Berks County Head Start State Supplemental Funds – Program 105

Office of Early Childhood and Student Services

7/1/21 – 6/30/22

\$57,133

Funded by the state through the Department of Education and the Head Start State Collaboration Office, this program supports expanded services of a comprehensive child development program for low-income preschool children and their families (since 2005). These transfers are necessary due to year-end projections.

2. BCIU Pre-K Counts – Program 230

Office of Early Childhood and Student Services

7/1/21 – 6/30/22

\$155,133

Pre-K Counts is a state-funded initiative designed to provide high-quality preschool services to children. This program, administered through the PA Department of Education, provides funding to serve 137 at-risk children who primarily reside in the Reading School District plus other areas of Berks County as defined in the BCIU's contract with the Berks Community Action Program. PDE has defined "at-risk" as children whose families earn less than 300% of the federal poverty level, those who are English Language Learners, or children who have special needs as defined by their I.E.P.'s (since 2007). These transfers are necessary for year-end projections.

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3. BCIU Pre-K Counts – Program 230

Office of Early Childhood and Student Services

7/1/21 – 6/30/22

\$26,837

Pre-K Counts is a state-funded initiative designed to provide high-quality preschool services to children. This program, administered through the PA Department of Education, provides funding to serve 137 at-risk children who primarily reside in the Reading School District plus other areas of Berks County as defined in the BCIU's contract with the Berks Community Action Program. PDE has defined "at-risk" as children whose families earn less than 300% of the federal poverty level, those who are English Language Learners, or children who have special needs as defined by their I.E.P.'s (since 2007). These transfers are necessary for year-end projections.

4. BCIU Pre-K Counts Partnership – Program 231

Office of Early Childhood and Student Services

7/1/21 – 6/30/22

\$103,590

Funded by the state and administered by the PA Department of Education, the BCIU Pre-K Counts Partnership provides high-quality preschool services to 160 at-risk children, as defined is living in households below 300 percent of the federal poverty rate, those who are English language learners or are at risk due to community factors, academic difficulties, or economic disadvantage. BCIU Pre-K Counts is operated in partnership with participating Berks County School Districts and two local Child Care Centers (since 2016). These transfers are necessary due to make year-end adjustments.

10. COMMUNICATIONS

No Items to Report

COMMUNICATIONS

—Item 10.

11. OLD BUSINESS

To approve the second reading of the following policy:
706 Property Records.

OLD BUSINESS—Item 11.

Policy 706: Property Records

Yeas:	Detterline; Gierula; Heck; Hemberger; Hogan; Huhn; Hummel; Jackson; Jirik; Kennedy; Lash; Manmiller; Ritter; Sabold; Taylor; Ulrich; Vasquez; McEwen	Roll Call Vote
Nays:	None. Motion carried.	

12. REPORT OF NEGOTIATIONS COMMITTEE

Chair Huhn was pleased to report that an agreement had been reached with the American Federation of State, County, and Municipal Employees (AFSCME) for a three-year collective bargaining unit agreement, effective July 1, 2023, through June 30, 2026. She stated that the agreement and a Memorandum of Understanding was on the evening's agenda for action. She expressed appreciation to AFSCME officials, Mr. Stott, Mr. Mancuso, BCIU Administration, and others on the negotiations team for their collaboration during the process.

REPORT OF NEGOTIATIONS

COMMITTEE—Item 12.

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A motion was made by Taylor, seconded by Ulrich, to approve the following items under 13. Personnel Matters:

13. PERSONNEL MATTERS

—ROB ROSENBERRY, DIRECTOR

A. General

To approve a Memorandum of Understanding between the Board of Directors of the Berks County Intermediate Unit and the American Federation of State, County and Municipal Employees (AFSCME), Local 1160, which provides wage increases for Secretarial, Clerical, Paraeducators, Health Assistants, Custodians, Warehouse Staff, Maintenance Staff, Interpreters, and Job Coaches, and creates telework procedures, effective July 1, 2022, subject to final review by the solicitor and the administration.

To authorize the appropriate officers to execute a collective bargaining agreement with the American Federation of State, County and Municipal Employees (AFSCME), Local 1160, for the period of July 1, 2023, to June 30, 2026, subject to final review by the solicitor and the administration.

To award a professional contract to Amanda Hess, Specialized Preschool Teacher – Classroom, Early Intervention, who has completed three years of satisfactory service, effective August 19, 2022.

To approve the following position descriptions:

- a. Family Child Care Coordinator, The Pennsylvania Key
- b. Program Administrator for Office of Professional Learning (OPL) – Training and Consultation (TaC-IDEA), Professional Learning

To ratify the amended Compensation and Benefits Plans for the following, effective July 1, 2022, to June 30, 2023:

- a. Leadership Team
- b. Middle Management
- c. Technology and Support Services
- d. The Pennsylvania Key Middle Management
- e. The Pennsylvania Key Technology and Support Services

To approve the following Compensation and Benefits Plans, effective July 1, 2022, to December 31, 2023:

- a. Head Start Staff
- b. Head Start Middle Management

To approve the Berks County Intermediate Unit Head Start Hiring and Retention Incentives, effective July 1, 2022.

To ratify the revised Berks County Intermediate Unit Head Start Salary Schedule, effective July 1, 2022.

PERSONNEL MATTERS

**Approval of BCIU MOU
with AFSME / Wage
Increases and Telework
Procedures
— Item 13. A. 1.**

**Collective Bargaining
Agreement with AFSCME /
July 1, 2023, to June 30, 2026
— Item 13. A. 2.**

**Professional contract for
Amanda Hess
— Item 13. A. 3.**

**Position Descriptions /
Family Child Care
Coordinator (The
Pennsylvania Key) and
Program Administrator for
OPL TaC-IDEA
— Item 13. A. 4.**

**Amend Compensation and
Benefits Plans for
Leadership Team, Middle
Management, Technology
and Support Services, The
Pennsylvania Key Middle
Management, and The
Pennsylvania Key
Technology and Support
Services — Item 13. A. 5.**

**Compensation and Benefits
Plans for Head Start Staff and
Head Start Middle
Management— Item 13. A. 6.**

**Head Start Hiring and
Retention Incentives
— Item 13. A. 7.**

**BCIU Head Start Salary
Schedule— Item 13. A. 8.**

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To approve the revised Berks County Intermediate Unit Head Start Salary Schedule, effective July 1, 2022.

**Revised BCIU Head Start
Salary Schedule
— Item 13. A. 9.**

To approve the Transportation Compensation and Benefits Plan, effective July 1, 2022, to June 30, 2024.

**Transportation Compensation
and Benefits Plan
— Item 13. A. 10.**

Resolved, for the Board of Directors to ratify the following Atlas Transportation employees to be assigned to the Berks County Intermediate Unit to provide transportation services according to the terms of the agreement with Atlas Transportation during the 2021-2022 fiscal year:

**Atlas Transportation
Employees Assigned to BCIU
— Item 13. A. 11.**

- a. Van Driver
 - i. Karen Leon – Effective June 12, 2022

B. Employment – Ratifications

**Ratifications – Employment
—Item 13. B.**

- 1. Business Services/Operations Office
 - a. Teresa A. Balatgek – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$22.35, \$17.75, \$14.50, and \$13.33
Effective Date – June 27, 2022
Replacement
 - b. Ivonne Borreli – Part-time School Bus Driver Trainee, Transportation
Recommended Hourly Rate – \$16.90
Effective Date – August 15, 2022
Replacement
 - c. David P. Gouck – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$18.15, \$14.85, and \$17.45
Effective Date – July 25, 2022
Replacement
 - d. Harry Grube – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$18.15, \$14.85, and \$17.45
Effective Date – July 25, 2022
 - e. *Replacement* Carolyn A. Hertzog – Procurement Specialist, Purchasing and Logistics
Recommended Annual Salary – \$40,377 (to be prorated)
Effective Date – August 8, 2022
Replacement
 - f. Morgan A. Hiester – Part-time School Bus Driver Trainee, Transportation
Recommended Hourly Rate – \$16.90
Effective Date – August 8, 2022
Replacement

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- g. Franzua S. Leon – Part-time School Bus Driver Trainee,
Transportation
Recommended Hourly Rate – \$16.90
Effective Date – August 8, 2022
Replacement
- h. Ann Marie Lessig – Part-time Driver w/o Bus License, Assistant
and Misc. Transportation
Recommended Hourly Rates – \$18.15, \$14.85, and \$17.45
Effective Date – July 25, 2022
Replacement
- i. Mary A. Martin – Dispatcher, Transportation
Recommended Hourly Rate – \$18.25
Effective Date – August 15, 2022
Replacement
- j. Kevin M. McCrone – Part-time Driver w & w/o Bus License,
Assistant, and Misc. Transportation
Recommended Hourly Rates – \$22.80, \$18.15, \$14.85,
and \$17.45
Effective Date – July 5, 2022
Replacement
- k. Maria D. Mora-Zavala – Part-time School Bus Driver
Trainee, Transportation
Recommended Hourly Rate – \$16.90
Effective Date – July 5, 2022
Replacement
- l. Noel L. Reis – Part-time Driver w/o Bus License,
Assistant, and Misc. Transportation
Recommended Hourly Rates – \$18.15, \$14.85, and \$17.45
Effective Date – July 25, 2022
Replacement
- m. Edward J. Riedel, Jr. – Part-time School Bus Driver
Trainee, Transportation
Recommended Hourly Rate – \$16.90
Effective Date – July 25, 2022
Replacement
- n. David E. Sharrer – Part-time Driver w/o Bus License, Assistant,
and Misc. Transportation
Recommended Hourly Rates – \$18.15, \$14.85, and \$17.45
Effective Date – August 15, 2022
Replacement

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- o. Ronald E. Smith – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$22.50, \$18.15, \$14.85, and \$17.45
Effective Date – July 11, 2022
Replacement
- p. Monique M. Toppin – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$18.15, \$14.85, and \$17.45
Effective Date – July 25, 2022
Replacement
- q. Donald R. Wasser, Jr. – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$22.00, \$18.15, \$14.85, and \$17.45
Effective Date – August 1, 2022
Replacement
- 2. Early Childhood & Student Services Office
 - a. Veronica Alabovitz – Speech Therapist, Early Intervention
Recommended Annual Salary – Column 4, Step 1, \$59,870 (to be prorated)
Effective Date – August 15, 2022
Additional Position
 - b. Jazlynn S. Bender – Speech Therapist, Early Intervention
Recommended Annual Salary – Column 4, Step 1, \$59,870 (to be prorated)
Effective Date – August 15, 2022
Replacement
 - c. Alison M. Calcinore – Speech Therapist, Early Intervention
Recommended Annual Salary – Column 4, Step 3, \$62,344 (to be prorated)
Effective Date – August 15, 2022
Replacement
 - d. Lauren A. DeGezelle – Teacher, Head Start
Recommended Hourly Rate – Level I, Entry, \$20.10
Effective Date – August 15, 2022
Replacement
 - e. Ashley N. Dudas – Specialized Preschool Teacher – Classroom, Early Intervention
Recommended Annual Salary – Column 1, Step 4, \$52,129
Effective Date – July 5, 2022
Replacement

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- f. Tiffany M. Grim – Teacher, Head Start
Recommended Hourly Rate – Level I, Entry, \$20.10
Effective Date – August 15, 2022
Replacement
 - g. Karen L. Kolasa – Level V Program Secretary, Special Education
Recommended Hourly Rate – \$14.43
Effective Date – August 8, 2022
Replacement
 - h. Esmeralda Munoz – Level V Bilingual Program Secretary, Early Intervention
Recommended Hourly Rate – \$14.43
Effective Date – June 27, 2022
Replacement
 - i. Alexander W. Stunz – Emotional Support Specialist, Alternative Education
Recommended Annual Salary – \$24,227
Effective Date – August 15, 2022
Additional Position
- 3. Human Resources Office
 - a. Mary K. Kaufmann – Employee Relations Coordinator, Human Resources
Recommended Annual Salary – \$53,000 (to be prorated)
Effective Date – August 8, 2022
New Position
- 4. Professional Learning Office
 - a. Tonia L. Breech – Professional Development Organization Grants Supervisor, The Pennsylvania Key
Recommended Annual Salary – \$66,301 (to be prorated)
Effective Date – July 25, 2022
New Position
 - b. Karen E. Grimm-Thomas – Early Childhood Education Strategy Advisor, The Pennsylvania Key
Recommended Annual Salary – \$84,632 (to be prorated)
Effective Date – June 27, 2022
New Position
 - c. Kristen A. McDonald – Infant Early Childhood Mental Health Consultant, The Pennsylvania Key
Recommended Annual Salary – \$54,122 (to be prorated)
Effective Date – August 8, 2022
Replacement

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C. Change of Status – Ratifications

**Ratifications –
Change of Status
—Item 13. C.**

1. Business Services/Operations Office
 - a. Kenneth Baker – Part-time Driver w & w/o Bus License, Transportation
Effective Date – July 13, 2022
Removal of Assignments
 - b. Teresa Balatgek – Part-time Driver w & w/o Bus License, Assistant,
and Misc. Transportation
Change Recommended Hourly Rates from \$22.35, \$17.75, \$14.50, and \$13.33 to
\$22.80, \$18.15, \$14.85, and \$17.45
Effective Date – July 1, 2022
Salary Adjustment per Transportation Compensation and Benefit Agreement
 - c. Rosann Becker
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc.
Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc.
Transportation
No Change in Recommended Hourly Rates
Effective Date – July 28, 2022
Voluntary Reassignment
 - d. Michael Blandford
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc.
Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc.
Transportation
No Change in Recommended Hourly Rates
Effective Date – June 9, 2022
Voluntary Reassignment
 - e. Cecilia Carpenter
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc.
Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc.
Transportation
No Change in Recommended Hourly Rates
Effective Date – June 9, 2022
Voluntary Reassignment
 - f. Charletta Chapman
Change from Dispatcher, Transportation to Assistant Supervisor, Transportation, Special
Needs
Change Recommended Hourly Rate from \$21.50 to Annual Salary, \$47,000 (to be
prorated)
Effective Date – July 18, 2022
Replacement
 - g. Joanne Erickson
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc.
Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc.
Transportation
No Change in Recommended Hourly Rates
Effective Date – June 6, 2022
Voluntary Reassignment

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- h. Richard Ewen
Change from Substitute School Bus Fueller, Transportation to Part-time School Bus Fueller, Transportation
No Change in Recommended Hourly Rate
Effective Date – July 13, 2022
Replacement
- i. Chaiana Irrizary
Change from Level III Custodian, Custodial to Level II Custodian, Custodial
Change Recommended Hourly Rate from \$13.57 to \$13.16
Effective Date – June 20, 2022
Replacement
- j. Chaiana Irrizary – Level II Custodian, Custodial
Change Recommended Hourly Rate from \$13.16 to \$13.71
Effective Date – July 1, 2022
Salary Adjustment per AFSCME Agreement
- k. Carmen Maldonado
Change from Part-time Bus Driver Trainee, Transportation to Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Change Recommended Hourly Rates from \$16.55 to \$17.75, \$14.50, and \$13.33
Effective Date – June 14, 2022
Replacement
- l. Carmen Maldonado – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Change Recommended Hourly Rates from \$17.75, \$14.50, and \$13.33 to \$18.15, \$14.85, and \$17.45
Effective Date – July 1, 2022
Salary Adjustment per Transportation Compensation and Benefit Agreement
- m. Tara McGinnis
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – June 6, 2022
Voluntary Reassignment
- n. Yolanda Moultrie-Whyte – Van Fueller, Transportation
Recommended Hourly Rate – \$17.20
Effective Date – May 23, 2022
Additional Assignment
- o. Yolanda Moultrie-Whyte
Change from Part-time School Bus Driver Trainee and Van Fueller, Transportation to Part-time Driver w & w/o Bus License, Assistant, Misc., and School Bus Fueller, Transportation
Change Recommended Hourly Rates from \$16.55 and \$17.20 to \$21.55, \$17.75, \$14.50, \$13.33, and \$21.00
Effective Date – June 14, 2022
Obtained CDL

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- p. Yolanda Moultrie-Whyte – Part-time Driver w & w/o Bus License, Assistant, Misc., and School Bus Fueler, Transportation
Change Recommended Hourly Rates from \$21.55, \$17.75, \$14.50, \$13.33, and \$21.00 to \$22.00, \$18.15, \$14.85, \$17.45, and \$21.30
Effective Date – July 1, 2022
Salary Adjustment per Transportation Compensation and Benefit Agreement
- q. Leslie Rhodes
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – June 27, 2022
Voluntary Reassignment
- r. Jeffery Sargen
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – July 25, 2022
Voluntary Reassignment
- s. Richard Sensenig
Change from Level II Custodian, Custodial to Level III Custodian, Custodial
Change Recommended Hourly Rate from \$13.71 to \$14.21
Effective Date – August 1, 2022
Replacement
- t. Jeffery Shaffer – School Bus Fueler, Transportation
Recommended Hourly Rate - \$21.00
Effective Date – August 19, 2021
Additional Assignment
- u. Jeffery Shaffer – School Bus Fueler, Transportation
Change Recommended Hourly Rate from \$21.00 to \$21.30
Effective Date – July 1, 2022
Salary Adjustment per Transportation Compensation and Benefit Agreement
- v. Mark Veres
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – June 3, 2022
Voluntary Reassignment
- w. Beth Wentzel
Recommended Annual Salary – \$47,950 (to be prorated)
Effective Date – June 20, 2022 – June 21, 2022
Rate Correction

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2. Early Childhood & Student Services Office
 - a. Merline Aristilde – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$14.97
Effective Date – June 13, 2022 – June 14, 2022
Additional Hours (not to exceed 14 hours)
 - b. Catherine Barczynski-Kulp – Paraeducator, Early Intervention
Change Recommended Hourly Rate from \$13.87 to \$15.22
Effective Date – July 1, 2022
Rate Correction
 - c. Kathryn Bates – Teacher, Pre-K Counts
Recommended Hourly Rate – \$41.35
Effective Date – July 14, 2022
Additional Hours (not to exceed 7 hours)
 - d. Melanie Bechtel – Speech Therapist, Early Intervention
Recommended Hourly Rate – \$68.23
Effective Date – July 5, 2022 – July 28, 2022
Additional Hours (not to exceed 40 hours)
 - e. Teresa Beilhart – Teacher, Head Start
Recommended Hourly Rate – \$21.98
Effective Date – June 6, 2022 – August 15, 2022
Additional Hours (not to exceed 10 hours)
 - f. Jeffrey Bertoni – Security Specialist, Alternative Education
Recommended Hourly Rate – \$26.60
Effective Date – June 13, 2022 – June 17, 2022
Additional Hours (not to exceed 40 hours) – Correction to Hours and Effective Date
 - g. Jill Brossman – Teacher, Head Start
Recommended Hourly Rate – \$20.25
Effective Date – July 11, 2022 – August 15, 2022
Additional Hours (not to exceed 24 hours)
 - h. Casiana Cristurean – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$14.40
Effective Date – June 13, 2022 – June 14, 2022
Additional Hours (not to exceed 14 hours)
 - i. Tiffany DeJesus – Paraeducator, Head Start
Recommended Hourly Rate – \$14.83
Effective Date – June 22, 2022 – July 28, 2022
Additional Hours (not to exceed 170 hours)
 - j. Jennifer Frick – Mental Health Specialist, Head Start
Monthly Stipend – \$500
Effective Date – June 30, 2022
Removal of Stipend

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- k. Sheila Gorman – Paraeducator, Head Start
Recommended Hourly Rate – \$18.33
Effective Date – July 11, 2022 – August 15, 2022
Additional Hours (not to exceed 24 hours)
- l. Susana Gutierrez
Change from Family Engagement Worker, Head Start to Mental Health Specialist, Head Start
Change Recommended Hourly Rate from Level V, Entry, \$21.98 to Level I, Entry, \$24.61
Effective Date – July 25, 2022
Replacement
- m. Mindy Keim – Specialized Preschool Teacher – Classroom, Early Intervention
Recommended Hourly Rate – \$55.44
Effective Date – July 29, 2022 – August 3, 2022
Additional Hours (not to exceed 21 hours)
- n. Kelly Kinsella – Teacher, Pre-K Counts
Recommended Hourly Rate – \$41.35
Effective Date – July 26, 2022 – July 27, 2022
Additional Hours (not to exceed 14 hours)
- o. Eileen LaScala – Speech Therapist, Early Intervention
Recommended Hourly Rate – \$49.78
Effective Date – July 5, 2022 – July 28, 2022
Additional Hours (not to exceed 40 hours)
- p. Valerie Martin – Speech Therapist, Early Intervention
Recommended Hourly Rate – \$50.73
Effective Date – July 5, 2022 – July 28, 2022
Additional Hours (not to exceed 40 hours)
- q. Esmeralda Munoz – Level V Bilingual Program Secretary, Early Intervention
Change Recommended Hourly Rate from \$14.43 to \$14.98
Effective Date – July 1, 2022
Salary Adjustment per AFSCME Agreement
- r. Denali Shook – Teacher, Pre-K Counts
Recommended Hourly Rate – \$35.89
Effective Date – August 2, 2022 – August 10, 2022
Additional Hours (not to exceed 14 hours)
- s. Casey Slater – Teacher, Head Start
Recommended Hourly Rate – \$20.10
Effective Date – June 22, 2022 – July 28, 2022
Additional Hours (not to exceed 170 hours)

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- t. Lashae Stitt
Change from Teacher, Pre-K Counts to Specialized Preschool Teacher –
Classroom, Early Intervention
Change Recommended Annual Salary from Column 2, Step 6, \$47,737 to Column 4,
Step 7, \$67,390 (to be prorated)
Effective Date – July 18, 2022
Replacement
- u. Andrea Torres – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$15.09
Effective Date – June 13, 2022 – June 14, 2022
Additional Hours (not to exceed 14 hours)
- v. Carmen Trinidad – Teacher, Head Start
Recommended Hourly Rate – \$20.25
Effective Date – June 22, 2022 – July 28, 2022
Additional Hours (not to exceed 144 hours)
- w. Maria Witkowski – Speech Therapist, Early Intervention
Change Recommended Annual Salary from Column 7, Step 5, \$67,488 to Column 8, Step 6,
\$70,061
Effective Date – July 1, 2022
Salary Adjustment per BCIUEA Agreement
- 3. Executive Office
 - a. Julie Bunnick – Creative Team Coordinator/Designer, Executive Office
Recommended Annual Stipend – \$750
Effective Date – July 1, 2022 – June 30, 2023
Additional Responsibilities
 - b. Amelia Krotee – Marketing Communications Specialist, Executive Office
Recommended Annual Stipend – \$750
Effective Date – July 1, 2022 – June 30, 2023
Additional Responsibilities
 - c. Kimberly Ressler – Digital Marketing Specialist, Executive Office
Recommended Annual Stipend – \$1,200
Effective Date – July 1, 2022 – June 30, 2023
Additional Responsibilities
- 4. Professional Learning Office
 - a. Karen Grimm-Thomas – Early Childhood Education Strategy Advisor, The Pennsylvania Key
Change Recommended Annual Salary from \$84,632 to \$86,325
Effective Date – July 1, 2022
*Salary Adjustment per The Pennsylvania Key Middle Management
Compensation and Benefits Plan*

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D. Additions to 2021-2022 Approved Substitute Lists – Ratifications
Early Intervention

Casey Slater, Paraeducator – Effective July 5, 2022

Pre-K Counts

Casey Slater, Paraeducator – Effective July 5, 2022

**Ratifications - Additions
to 2021-2022 Approved
Substitute Lists
—Item 13. D.**

E. Additions to Approved 2021-2022 Out-of-Class Substitute Lists – Ratifications

No Items to Consider

**Ratifications – Out of Class
2021-2022 Approved Substitute
Lists —Item 13. E.**

F. Remove from 2021-2022 Approved Substitute Lists

Alternative Education

Emma Tutino, Teacher – Effective June 27, 2022

**Remove from 2021-2022
Approved Substitute Lists
—Item 13. F.**

Early Intervention

Emma Tutino, Teacher – Effective June 27, 2022

Head Start

Emma Tutino, Teacher – Effective June 27, 2022

Pre-K Counts

Maryzel Herrera, Teacher – Effective June 9, 2022

Emma Tutino, Teacher – Effective June 27, 2022

Special Education

Emma Tutino, Teacher – Effective June 27, 2022

Transportation

Yasmin Caba, Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective – June 9, 2022

Remove from 2022-2023 Approved Substitute Lists

Early Intervention

Lashae Stitt, Teacher – Effective July 17, 2022

**Remove from 2022-2023
Approved Substitute Lists**

G. Employment – Approvals

1. Business Services/Operations Office

a. Matthew E. Comfort – Assistant Program Administrator, Transportation

Recommended Annual Salary – \$84,000 (to be prorated)

Effective Date – August 29, 2022

Additional Position

**Approvals - Employment
—Item 13. G.**

2. Professional Learning Office

a. Katelyn E. Gruber – Professional Development and Technology Project Specialist,
Professional Learning

Recommended Annual Salary – \$43,000 (to be prorated)

Effective Date – August 22, 2022

Replacement

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H. Change of Status – Approvals

**Approvals – Change of
Status—Item 13. H.**

1. Business Services/Operations Office
 - a. Sheila Wyatt
Change from Supervisor, Transportation, Muhlenberg and Head Start to
Supervisor, Transportation, Muhlenberg, Head Start, and BCTC
Change Recommended Annual Salary from \$48,984.48 to \$53,984.48
(to be prorated)
Effective Date – August 22, 2022
Equity Adjustment
2. Early Childhood and Student Services Office
 - a. Elizabeth Angstadt – Program Administrator, Early Intervention
Change Recommended Annual Salary from \$95,386.30 to \$97,886.30
(to be prorated)
Effective Date – August 22, 2022
Equity Adjustment
3. Professional Learning Office
 - a. Stacey Breiner – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$68.23
Effective Date – August 22, 2022 – March 31, 2023
Additional Hours (not to exceed 50 hours)
 - b. Lynmarie Hilt – Program Administrator, Professional Learning
Change Recommended Annual Salary from \$97,100.53 to \$99,600.53
(to be prorated)
Effective Date – August 22, 2022
Equity Adjustment
 - c. Carissa Noel – Program Administrator, Professional Learning
Change Recommended Annual Salary from \$90,854.27 to \$95,854.27
(to be prorated)
Effective Date – August 22, 2022
Equity Adjustment
 - d. Colleen Rios – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$68.23
Effective Date – August 22, 2022 – March 31, 2023
Additional Hours (not to exceed 50 hours)
Additional Hours (not to exceed 50 hours)
 - e. Gina Sallada – Educational Consultant, Training and Consultation
Recommended Hourly Rate – \$54.68
Effective Date – August 22, 2022 – March 31, 2023
Additional Hours (not to exceed 10 hours)

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I. Leave of Absence Requests

**Leave of Absence Requests
— Item 13. I**

1. Early Childhood & Student Services Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Lindsay Nester – Speech Therapist, Early Intervention
Effective Date – July 12, 2022
Personal Leave (unpaid – with benefits – Not FMLA)
 - b. Tiffany Weitzel – Specialized Preschool Teacher –
Itinerant, Early Intervention
Effective Date – June 9, 2022
Personal Leave (unpaid – without benefits – Not FMLA)
 - c. Cheryl Reinert – Paraeducator, Early Intervention
Effective Date – June 8, 2022
 - d. Cheryl Reinert – Paraeducator, Early Intervention
Effective Date – July 14, 2022

J. Return from Leave of Absence Requests

**Return from Leave of
Absence Requests
—Item 13. J.**

1. Business Services/Operations Office
Personal Leave (unpaid – without benefits – Not FMLA)
 - a. Stacey Miccicke – Part-time Driver w/o Bus License,
Assistant, and Misc. Transportation
Effective Date – June 23, 2022
2. Early Childhood & Student Services Office
Personal Leave (unpaid – without benefits – Not FMLA)
 - a. Cheryl Reinert – Paraeducator, Early Intervention
Effective Date – July 13, 2022
 - b. Cheryl Reinert – Paraeducator, Early Intervention
Effective Date – July 20, 2022

K. Retirements

**Retirements
—Item 13. K.**

1. Business Services/Operations Office
 - a. Darlene C. Fornwalt – Part-time Driver w & w/o Bus License,
Assistant, and Misc. Transportation
Effective Date – June 3, 2022
 - b. Sylvan B. Witmer – Part-time Driver w/o Bus License,
Assistant, and Misc. Transportation
Effective Date – June 3, 2022
2. Early Childhood & Student Services Office
 - a. Teresa E. Sanders – Specialized Preschool Teacher –
Itinerant, Early Intervention
Effective Date – December 14, 2022
 - b. Alicia Ortiz – Paraeducator, Head Start
Effective Date – August 15, 2022

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L. Resignations

**Resignations
—Item 13. L.**

1. Business Services/Operations Office
 - a. Charles P. Davis – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – June 3, 2022
 - b. Connie L. Erickson – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – July 18, 2022
 - c. Warren Z. Good – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – July 18, 2022
 - d. Elisabeth T. Oxenreider – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 4, 2022
 - e. Eunice M. Rahim – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – July 29, 2022
 - f. Jeremy S. Tinnin – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – July 25, 2022
2. Early Childhood & Student Services Office
 - a. Stephanie DeLong – Teacher, Pre-K Counts
Effective Date – September 23, 2022
 - b. Jenniffer N. Dove – Paraeducator, Head Start
Effective Date – July 6, 2022
 - c. Amanda C. Hess – Specialized Preschool Teacher – Itinerant, Early Intervention
Effective Date – September 5, 2022
 - d. Liliana Moore – Social Worker, Special Education
Effective Date – July 29, 2022
 - e. Dr. Joy C. Polignano – Assistant Program Administrator, Early Intervention
Effective Date – September 16, 2022
 - f. Madison T. VanPelt – Disabilities/Transition Specialist, Head Start
Effective Date – August 19, 2022
 - g. Holly L. Vazquez – Paraeducator, Early Intervention
Effective Date – August 19, 2022
3. Information Technology Office
 - a. Bennett R. Steinle – Service Desk Specialist, Infrastructure and Operations
Effective Date – June 21, 2022
4. Professional Learning Office
 - a. Lourdes K. Johnson – Infant Early Childhood Mental Health Consultant, The Pennsylvania Key
Effective Date – August 12, 2022

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M. Terminations

No Items to Consider

N. Other

1. Early Childhood & Student Services Office
 - a. Allison S. Ahlefeld – Specialized Preschool Teacher – Itinerant, Early Intervention
Recommended Annual Salary – Column 4, Step 15, \$86,855
Effective Date – July 5, 2022
Date Amended
 - b. Katherine L. Bayer – Education Supervisor, Head Start
Recommended Annual Salary – \$50,125.49 (to be prorated)
Effective Date – August 8, 2022
Date Amended
2. Executive Office
 - a. Marielle C. Bozzini – Marketing Communications Specialist, Executive Office
Recommended Annual Salary – \$45,424 (to be prorated)
Effective Date – July 11, 2022
Date Amended
3. Professional Learning Office
 - a. Adriane A. Golden – ESL Supervisor, Professional Learning
Recommended Annual Salary – \$80,000 (to be prorated)
Effective Date – August 15, 2022
Date Amended
 - b. Paula Reichert – ESL Supervisor, Professional Learning
Recommended Annual Salary – \$78,000 (to be prorated)
Effective Date – July 25, 2022
Date Amended

Yeas:	Detterline; Gierula; Heck; Hemberger; Hogan; Huhn; Hummel; Jackson; Jirik; Kennedy; Lash; Manmiller; Ritter; Sabold; Taylor; Ulrich; Vasquez; McEwen
Nays:	None. Motion carried.

Roll Call Vote

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A motion was made by Lash, seconded by Heck, to approve the following items under 14. Other Matters for Consideration:

14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES

—DR. MICHELLE REICHARD-HUFF, DIRECTOR

To approve the following 2022-2023 school-age special education calendars:

- a. Transition to Adult Life student calendar
- b. Deaf and Hard of Hearing Program student calendar
- c. Revised calendar for BCIUEA employees assigned to the Reading School District

To approve the submission of the Act 80 exception request to the Pennsylvania Department of Education for the School Special Education Transition to Adult Life program calendars (Preparation for Adult Life, Transition House, and Project Search) for the 2022-2023 school year.

To approve and authorize the submission of the BCIU Emergency Instructional Time application under the provision of Section 520.1 of the School Code to meet the 180-day instructional time requirement through a combination of in-person and remote instruction in emergency situations as per the guidance from the Pennsylvania Department of Education for the 2022-2023 school year.

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Richard J. Caron Foundation, for the BCIU to provide services as follows:

- a. On-site tutoring and direct educational services for students placed in the facility's residential program
- b. Educational coaching / consulting support for the facility staff overseeing education and supplemental summer programming at the CARON outpatient site at a cost of \$50,000 annually

The agreement shall be effective August 22, 2022, run for an initial term of one year, and automatically renew for additional one-year terms unless terminated by either party under conditions as per the agreement.

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Conrad Weiser School District, for the BCIU to provide educational and related services for students placed at the CARON Foundation Drug and Alcohol Treatment Center in-patient treatment program, effective August 22, 2022.

To ratify a professional services agreement between the Berks County Intermediate Unit (BCIU) and J. Casas & Associates, for J Casas & Associates to provide a keynote speaker on August 16, 2022, for a fee of \$8,500.

**OTHER MATTERS FOR
CONSIDERATION**

**School-Age Special Education
Calendars |
—Item 14. A. 1.**

**Submission of Act 80
Exception Request to PDE
—Item 14. A. 2.**

**Submission of BCIU
Emergency Instructional
Time Application
—Item 14. A. 3.**

**Agreement with Richard
J. Caron Foundation
—Item 14. A. 4.**

**Agreement with Conrad
Weiser School District /
Services for Students at
Caron Foundation
—Item 14. A. 5.**

**Professional Services
Agreement with J. Casas &
Associates for Keynote
Speaker—Item 14. A. 6.**

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To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Devereux Foundation for consulting services through Devereux Behavioral Health's CARES Consulting Program at a rate of \$1,000 per participant and \$150 per hour rate for additional support and services, effective June 1, 2022, through June 30, 2023.

**Agreement with Devereux
Foundation for Consulting
Services—Item 14. A. 7.**

To ratify an agreement between Berks County Intermediate Unit (BCIU) and Capabilities for Life, LLC, for Capabilities for Life, LLC to provide professional development and training services for the BCIU Preschool Early Intervention Program paraeducators to meet Chapter 14 credentialing requirements and related services as per the agreement, effective July 11, 2022, through June 30, 2023

**Agreement with Capabilities
for Life—Item 14. A. 8.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Schuylkill County IU 29 (IU 29) for IU 29 to provide outreach and referral services to students and families in Schuylkill County in conjunction with the Education for Children and Youth Experiencing Homelessness (ECYEH) program for Pennsylvania Region II and assign a staff person to serve in the role of Outreach Specialist on a full-time basis for a cost not to exceed \$78,452.46 effective August 1, 2022, to June 30, 2023.

**Agreement with Schuylkill IU
29 / ECYEH Program
—Item 14. A. 9.**

To ratify a partner agency agreement between the Berks County Intermediate Unit (BCIU) and The Journey Fellowship DBA Children's Journey (the Pre-K Counts Partner Agency), for The Journey Fellowship DBA Children's Journey to administer Pre-K Counts services to execute and implement the PA Department of Education Office of Child Development and Early Learning (OCDEL) Grant Plan to serve seventeen (20) full-day children, five (5) days a week, five (5) hours per day for 180 days at their facility on behalf of the BCIU for the grant amount of \$191,000 effective July 1, 2022, through June 30, 2023.

**Agreement with The Journey
Fellowship DBA Children's
Journey
—Item 14. A. 10.**

To ratify a partner agency agreement between the Berks County Intermediate Unit (BCIU) and Touching the Future, LLC (the Pre-K Counts Partner Agency), for Touching the Future, LLC to administer Pre-K Counts services to execute and implement the PA Department of Education Office of Child Development and Early Learning (OCDEL) Grant Plan to serve seventeen (17) full-day children, five (5) days a week, five (5) hours per day for 180 days at their facility on behalf of the BCIU for the grant amount of \$162,350 effective July 1, 2022, through June 30, 2023.

**Agreement with Touching the
Future—Item 14. A. 11.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Cross Country Education, for Cross Country Education to administer Nursing Services, effective May 1, 2022, through June 30, 2023, at the following rates:

**Agreement with Cross
Country Education / Nursing
Services—Item 14. A. 12.**

- RN Nursing Services – \$55/hour
- LPN Nursing Services – \$50/hour

This agreement will automatically renew for additional one (1) year periods unless terminated by either party under terms of the agreement

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
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To ratify an agreement between the Berks County Intermediate Unit (BCIU) and CCRES, Inc., for CCRES to provide Level I, II, and III Paraeducator; Board Certified Behavior Analyst; and Educational Consultant services effective July 1, 2022, through June 30, 2025, at the following rates:

- Level I Paraeducator 2022-2023 School Year (July 1, 2022 to June 30, 2023) \$25.22/hour
- Level I Paraeducator 2023-2024 School Year (July 1, 2023 to June 30, 2024) \$25.74/hour
- Level I Paraeducator 2024-2025 School Year (July 1, 2024 to June 30, 2025) \$26.31 /hour
- Level II Paraeducator – \$34.41
- Level III Paraeducator – \$37.41
- Board Certified Behavior Analyst – \$107.03
- Educational Consultant – CCRES cost plus 10%

B. PROFESSIONAL DEVELOPMENT & CURRICULUM

—DR. DANIEL RICHARDS, DIRECTOR

To ratify agreements between the Berks County Intermediate Unit (BCIU) and the following school districts, for the BCIU to provide Title I, II, and / or IV services to students who reside within Title I, II, and / or IV eligible schools and attend nonpublic schools, as per the agreements, effective August 1, 2022, through June 30, 2023:

- Antietam, Title I
- Daniel Boone Area, Titles I, II, and IV
- Exeter Township, Title I
- Fleetwood Area, Title I
- Governor Mifflin, Titles I, II, and IV
- Hamburg Area, Title I
- Muhlenberg, Titles I and II
- Oley Valley, Title I
- Wilson, Titles I, II, and IV
- Wyomissing Area, Titles I, II, and IV

To ratify amendments to the current agreements between the Berks County Intermediate Unit (BCIU) and the following vendors, extending the agreements to June 30, 2023, for the BCIU to contract services on behalf of Berks County nonpublic schools in line with applications submitted under the Emergency Assistance to Non-Public Schools (EANS), according to specifics of each agreement.

- Amanda Spencer (Sacred Heart)
- FACTS Education Solutions (St. Ignatius)
- PeopleShare, LLC (Sacred Heart)

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Conrad Weiser Area School District (CWASD), for the BCIU to provide professional services related to math instruction, for a fee of \$1,200 according to the agreement, for services to be provided from August 18, 2022, through January 11, 2023, or alternate dates as needed.

**Agreement with CCRES /
Level I, II, and II
Paraeducator, Board
Certified Behavior Analyst,
and Educational Consultant
Services—Item 14. A. 14.**

**Title I, II, and / or Title IV
Services for School Districts
—Item 14. B. 1.**

**Amendments with Vendors
to Extend Agreements /
Emergency Assistance to
Non-Public Schools
—Item 14. B. 2.**

**Agreement with the Conrad
Weiser ASD / Professional
Services Related to Math
Instruction
—Item 14. B. 3.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
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PAGE 3006**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Wilson School District (WSD), for the BCIU to provide professional services related to instructional coaching, for a fee of \$400 according to the agreement, for services provided on June 28, 2022.

**Agreement with the Wilson School District / Instructional Coaching
—Item 14. B. 4.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) Appalachia Intermediate Unit 8, for the BCIU to continue to serve as a regional site for the Pennsylvania Inspired Leadership (PIL) Initiative to implement a Principal Induction Program component for principals with five or less years of experience and a Continuing Professional Education for School and System Leaders component for more experienced school leaders, with regional site coordination provided by Sinkus Education Services LLC, for the amount of \$117,400 effective July 1, 2022, through June 30, 2023.

Agreement with Appalachia IU 8 / PIL Initiative and Regional Site Coordination by Sinkus Education Services LLC—Item 14. B. 5.

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Montgomery County Intermediate Unit (MCIU), for the BCIU to provide professional services related to Code.org, for fees not to exceed \$10,000 according to the agreement, effective July 1, 2022, through June 30, 2023

**Agreement with Montgomery County IU / Professional Services Related to Code.org
—Item 14. B. 6.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Eduprenuer Solutions, LLC, for Dr. Carrie Soliday to provide statewide professional development related to the Classroom Diagnostic Tool (CDT), for the amount of \$47,400 plus travel expenses according to the agreement, effective July 1, 2022, through June 30, 2023

**Agreement with Eduprenuer Solutions, LLC / Dr. Soliday / Statewide Professional Development Related to Classroom Diagnostic Tool
—Item 14. B. 7.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Allegheny Intermediate Unit 3 (AIU), for the AIU to provide statewide professional development related to the Classroom Diagnostic Tool (CDT), for the amount of \$47,400 plus travel expenses according to the agreement, effective July 1, 2022, through June 30, 2023.

**Agreement with Allegheny IU 3 / Statewide Professional Development Related to Classroom Diagnostic Tool
—Item 14. B. 8.**

To ratify amendment #5 of the current agreement between the Berks County Intermediate Unit (BCIU) and the American Institutes for Research (AIR), for AIR to provide professional services relative to providing technical assistance to support the science standards revision process on behalf of the Pennsylvania Department of Education. This amendment extends the term through July 31, 2022, with no change in funding per the agreement

**Amendment #5 to Current Agreement with American Institutes for Research (AIR)
—Item 14. B. 9.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Cleverex Systems, Inc., for Cleverex Systems, Inc. to provide web application hosting services and the myHeadStart program and fiscal enhancements and corrections in accordance with its hosting agreement for a fee of \$17,692.96 for the period of July 1, 2022, through June 30, 2023 (The Pennsylvania Key).

**Agreement with Cleverex Systems, Inc. / Web Application Hosting Services (The Pennsylvania Key)
—Item 14. B. 10.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Center for Schools and Communities (CSC), for CSC to provide a series of data collection, analysis, and reporting tasks to assess the landscape of Head Start activities in Pennsylvania for a fee of \$23,000 for the period of July 1, 2022, through June 30, 2023 (The Pennsylvania Key).

**Agreement with Centers for Schools and Communities (CSC) (The Pennsylvania Key)
—Item 14. B. 11.**

**OFFICIAL PROCEEDINGS OF THE
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To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU) / The Center for Schools and Communities, for the CSIU / the Center for Schools and Communities to provide Early Childhood Mental Health Consultation services related to database development and support and evaluation and research activities for a fee of \$55,000 for the period of July 1, 2022, through June 30, 2023 (The Pennsylvania Key).

**Agreement with Central
Susquehanna IU / The Center
for Schools and Communities /
Early Childhood Mental Health
Consultation Services
(The Pennsylvania Key)
—Item 14. B. 12.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and JBiRD iNK, Ltd., for JBiRD iNK, Ltd. to provide a 60-minute LIVE virtual presentation, including a 4-6 minute module featuring “The Monarch,” a link to the recorded session, artwork, and products for both the Office of Child Development and Early Learning’s (OCDEL) Early Head Start Child Care Partnerships and The Pennsylvania Key for a fee not to exceed \$12,990 plus shipping costs, effective July 7, 2022 (The Pennsylvania Key).

**Agreement with JBird iNK Ltd.
(The Pennsylvania Key)
—Item 14. B. 13.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the KeyStone Research Corporation (KSRC), for the KSRC to provide assembly, warehousing, and distribution of Pennsylvania Early Learning materials to early childhood education practitioners throughout the Commonwealth for a fee of \$262,832 for the period of July 1, 2022, through June 30, 2023 (The Pennsylvania Key).

**Agreement with Keystone
Research Corporation /
Distribution of PA Early
Learning Materials
(The Pennsylvania Key)
—Item 14. B. 14.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Pennsylvania Child Care Association (PACCA), for the PACCA to provide professional services related to the Teacher Education and Compensation Helps (T.E.A.C.H.) Early Childhood Pennsylvania Scholarship Program, for a fee of \$4,468,800 for the period of July 1, 2022, through June 30, 2023 (The Pennsylvania Key).

**Agreement with PACCA /
Professional Services Related to
Teacher Education and
Compensation Helps (TEACH)
Early Childhood PA
Scholarship Program (The
Pennsylvania Key)—Item 14. B.
15.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Pennsylvania Chapter of the American Academy of Pediatrics (PAAAP), for the PAAAP to provide professional services related to the Early Childhood Education Linkage System / Health Child Care PA (ECELS) initiative for a fee of \$210,000 for the period of July 1, 2022, through June 30, 2023 (The Pennsylvania Key).

**Agreement with PAAAP /
Professional Services Related to
Early Childhood Education
Linkage System / Health Child
Care PA Initiative (ECELS)
(The Pennsylvania Key)
—Item 14. B. 16.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Teaching Strategies, LLC. (TS), for TS to provide professional development and training to Early Head Start staff for a fee not to exceed \$12,760 effective July 27, 2022, through October 11, 2022 (The Pennsylvania Key).

**Agreement with Teaching
Strategies, LLC / Professional
Development and Training to
Early Head Start Staff
(The Pennsylvania Key)
—Item 14. B. 17.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
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To ratify Amendment #2 to the current agreement between the Berks County Intermediate Unit (BCIU) and Kaplan Early Learning Company (KAPLAN), for KAPLAN to provide Grantees an opportunity to purchase additional hardware and software technology equipment and supplies through KAPLAN. This amendment provides for a funding increase of \$1,000,000 for a revised total of \$21,000,000; a fee not to exceed \$10,914,364.01 for the period February 23, 2022, through June 30, 2022, and a revised fee not to exceed \$10,085,635.99 for the period July 1, 2022, through August 1, 2022, contingent on additional funding from the Commonwealth of Pennsylvania. All other terms and conditions remain in force (The Pennsylvania Key).

**Amendment #2 to Current
Agreement with KAPLAN
(The Pennsylvania Key)
—Item 14. B. 18.**

To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and Spark Learning Lab, a division of Shine Early Learning, Inc., for the BCIU to provide professional services through New World Now, LLC (NWN) for support and maintenance technical assistance for the PD Registry System. This amendment provides for a funding increase of \$29,093.75 for a revised total of \$93,546.50 and extends the term of the agreement to June 30, 2023. All other terms and conditions remain in force (The Pennsylvania Key).

**Amendment #1 to Current
Agreement with Spark Learning
Lab / Professional Services
through New World Now, LLC /
PD Registry System
(The Pennsylvania Key)
—Item 14. B. 19.**

To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and New World Now, LLC. (NWN), for NWN to modify its scope of services to provide support and maintenance technical assistance for the PD Registry System for the Public Health Management Corporation (PHMC) and Spark Learning Lab, a division of Shine Early Learning, Incorporated. This amendment provides for a funding increase of \$160,634.25 for a revised total not to exceed \$568,016.73. All other terms and conditions remain in force (The Pennsylvania Key).

**Amendment #1 to Current
Agreement with New World
Now, LLC / PD Registry System
(The Pennsylvania Key)
—Item 14. B. 20.**

To ratify Amendment #2 to the current agreement between the Berks County Intermediate Unit (BCIU) and New World Now, LLC. (NWN), for NWN to modify its scope of services to develop and implement a filter request management view and org search to allow certification staff the ability to apply for consultation on behalf of programs in Pennsylvania. This amendment provides for a funding increase of \$21,067 for a revised total not to exceed \$589,083.73. All other terms and conditions remain in force (The Pennsylvania Key).

**Amendment #2 to Current
Agreement New World Now,
LLC (The Pennsylvania Key)
—Item 14. B. 21.**

To ratify Amendment #6 to the current agreement between the Berks County Intermediate Unit (BCIU) and New World Now, LLC. (NWN), for NWN to modify its scope of services to provide Indicator Description and Evidence Help Text changes within the Quality Rating and Improvement System, (QRIS). This amendment provides for a funding increase of \$18,057 for a revised total not to exceed \$1,361,415.98. All other terms and conditions remain in force (The Pennsylvania Key).

**Amendment #6 to Current
Agreement with New World
Now (The Pennsylvania Key)
—Item 14. B. 22.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
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To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and the Public Health Management Corporation (PHMC), for the BCIU to modify its scope of services through New World Now, LLC, to expand compliance statuses and report functionality within the Professional Development Registry for Philadelphia. This amendment provides for a funding increase of \$38,087.00 for a revised total not to exceed \$74,315.75. All other terms and conditions remain in force (The Pennsylvania Key).

**Amendment #1 to Current
Agreement with Public Health
Management Corporation
(PHMC)
(The Pennsylvania Key)
—Item 14. B. 23.**

C. INFORMATION TECHNOLOGY

—SCOTT MAJOR, DIRECTOR

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Zoom Video Communications, Inc. for the renewal of the consortium purchase of Zoom licenses to be utilized by participating member school districts. The term of the agreement is August 26, 2022, through August 25, 2023, at a cost not to exceed \$33,410 to be shared by participating schools / organizations:

**Agreement with Zoom
Video Communications,
Inc. / Consortium Purchase
of Zoom Licenses
—Item 14. C. 1.**

- Berks Catholic
- Boyertown Area School District
- Conrad Weiser Area School District
- Exeter Township School District
- Fleetwood Area School District
- Governor Mifflin School District
- Hamburg Area School District
- John Paul II
- Literacy Council of Reading-Berks
- Muhlenberg School District
- Oley Valley School District
- Reading Muhlenberg Career & Technology Center
- St. Catherine of Siena
- Tulpehocken Area School District
- Twin Valley School District.

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Zoom Video Communications, Inc. for an additional 190 Zoom Education licenses at a cost of \$2,786.71. The licensing will co-term with the BCIU's existing five-year agreement that extends through April 14, 2025.

**Agreement with Zoom
Communications for
Additional Licenses
—Item 14. C. 2.**

To ratify the renewal of ISAFE DC4 Curriculum Subscription purchase required for Erate and Children's Internet Protection Act (CIPA) compliance. The term of the agreement is July 1, 2022, through June 30, 2023, at a total cost of \$200.

**Renewal of ISAFE DC4
Curriculum Subscription
Purchase—Item 14. C. 3.**

To approve the annual renewal of Netwrix Auditor from September 29, 2022, through September 28, 2023, at a cost of \$3,255.

**Renewal of Netwrix Auditor
—Item 14. C. 4.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
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PAGE 3010**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and PowerSchool for the renewal of maintenance and support fees for eFinancePLUS and associated tools to be utilized by the Brandywine Heights Area School District and the Muhlenberg School District. The cost of these services is set at \$28,231.85 for the term of July 1, 2022, through June 30, 2023.

**Renewal of Maintenance and Support Fees for eFinancePLUS / Brandywine Hts. ASD and Muhlenberg SD
—Item 14. C. 5.**

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit and PowerSchool Group, LLC for professional services required to upgrade to eFinancePLUS version 22.4., including project management, technical services, and training. The term of the agreement is September 1, 2022, through June 30, 2023. The total cost will not exceed \$24,500 and will be shared by the Brandywine Heights Area School District and the Muhlenberg School District.

**Agreement with PowerSchool Group, LLC / Upgrade for eFinancePLUS
—Item 14. C. 6.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Oley Valley School District, for the Oley Valley School District to purchase 600 DocuSign envelopes at a cost of \$1,140 for the term of July 7, 2022, through November 29, 2022.

**Agreement with Oley Valley School District / Purchase of DocuSign Envelopes
—Item 14. C. 7.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the with Lancaster-Lebanon IU 13 (LLIU 13), for the LLIU 13 to provide Microsoft Unified Support at a cost of \$5,203. The term of support will be August 1, 2022, through July 31, 2023 (Year 4), co-terminus with the LLIU Microsoft EES Agreement.

**Agreement with Lancaster-Lebanon IU 13 / Microsoft Unified Support
—Item 14. C. 8.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU) for the co-location of the CSIU data center at the BCIU Main Office for the term of July 1, 2022, through June 30, 2023, at a charge of \$9,730.

Agreement with Central Susquehanna IU / Co-Location of CSIU Data Center—Item 14. C. 9.

**D. BUSINESS SERVICES/OPERATIONS
— DONNA DELORETTA, CFO / COO**

To authorize the appropriate officers to execute Addendum #1 to the original agreement between the Berks County Intermediate Unit (BCIU) and St. Daniel's Lutheran Church, to extend the current term for an additional year through August 22, 2023, and shall renew automatically for additional successive one-year terms with the same terms and conditions. The monthly rent is \$800 per month and includes utility costs.

**Addendum #1 to Original Agreement with St. Daniel's Lutheran Church
—Item 14. D. 1.**

To authorize the appropriate officers to execute a lease agreement between the Berks County Intermediate Unit (BCIU) and the Berks Career and Technology Center (BCTC), for the rental of classroom space for Head Start, effective September 1, 2022, for nine months, as follows:

Lease Agreements with BCTC for Rental of Classroom Space for Head Start—Item 14. D. 2.

- a. 2,050 square feet at BCTC's West Center @ \$816/month (2.8% increase)
- b. 2,050 square feet at BCTC's East Center @ \$816/month (2.8% increase)

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
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To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU), and the Reading School District, for the BCIU to lease one classroom at the Millmont Elementary School, located at 300 Carroll Street, Reading, PA for the Head Start program for one school year, terminating on June 30, 2023, at a fee of \$1.00.

**Lease Agreement with
Reading School District /
Head Start Classroom at
Millmont Elementary School
—Item 14. D. 3.**

To ratify a three-year agreement between the Berks County Intermediate Unit (BCIU) and Ironworker Properties, LLC, for the BCIU to lease 39,522 square feet of parking area to be used for the parking of buses and vans used for the Muhlenberg regular transportation contract and Head Start, effective August 1, 2022, through July 31, 2025, the following annual and monthly costs:

**Agreement with Ironwork
Properties / Lease of Parking
Area for Muhlenberg
Regular Transportation
Contract and Head Start
—Item 14. D. 4.**

- a. \$17,940 (\$1,495/month), a 0% increase – August 1, 2022 – July 31, 2023
- b. \$18,478.20 (\$1,539.85/month), a 3% increase - August 1, 2023 – July 31, 2024
- c. \$19,032.55 (\$1,586.05/month), a 3% increase - August 1, 2024 – July 31, 2025

To ratify a three-year agreement between the Berks County Intermediate Unit (BCIU) and the Muhlenberg School District, for the BCIU to provide transportation services, effective July 1, 2022, through June 30, 2025.

**Agreement with the
Muhlenberg School District
for Transportation Services
—Item 14. D. 5.**

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Berks Career and Technology Center, for the BCIU to provide transportation services for the 2022-2023 school year for Runs 10, 16, 17, 21, 22, 32, and 34 at a rate of \$2,879.12 per day.

**Agreement with BCTC for
Transportation Services
—Item 14. D. 6.**

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the BCIU Head Start Program, for the BCIU to provide Head Start transportation services, effective August 31, 2022, at \$487.14 per run/per day (4.89% increase).

**Agreement with BCIU Head
Start Program for
Transportation Services
—Item 14. D. 7.**

To ratify a three-year agreement between the Berks County Intermediate Unit (BCIU) and the Antietam School District, for the BCIU to continue the provision of transportation services, effective July 1, 2022, through June 30, 2025.

**Agreement with the
Antietam School District for
Transportation Services
—Item 14. D. 8.**

To ratify Addendum #2 to the original agreement between the Berks County Intermediate Unit (BCIU) and the Reading School District, for the BCIU to continue to provide transportation services for two additional years, effective July 1, 2022, through June 30, 2024.

**Addendum #2 to Original
Agreement with the Reading
School District for
Transportation Services
—Item 14. D. 9.**

To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Conrad Siegel Actuaries, for Conrad Siegel Actuaries to provide professional services for the completion of Affordable Care Act (ACA) reporting for the 2022 calendar year at a fee of \$7,500 (no increase).

**Agreement with Conrad
Siegel Actuaries
—Item 14. D. 10.**

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
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To authorize the appropriate officers to ratify an agreement between the Berks County Intermediate Unit (BCIU) and Tuscarora Intermediate Unit (TIU), for BCIU certified staff members to provide Pediatric CPR and First Aid training using OCDEL (Office of Child Development and Early Learning) approved curriculum to community childcare center staff effective, July 1, 2022, through December 31, 2022.

**Agreement Tuscarora IU /
Pediatric CPR and First Aid
Training / Community
Childcare Center Staff
—Item 14. D. 11.**

To request permission for the Berks County Intermediate Unit to participate in the following cooperative purchasing programs for the 2022-2023 school year:

- a. BuyBoard National Purchasing Cooperative
- b. The Cooperative Purchasing Network (TCPN)
- c. COSTARS
- d. H-GAC Cooperative Purchasing Program
- e. Keystone Purchasing Network (KPN)
- f. NASPO ValuePoint
- g. National Cooperative Purchasing Alliance (NCPA)
- h. OMNIA Partners
- i. PEPPM Cooperative Purchasing
- j. Sourcewell

**Participation in Cooperative
Purchasing Programs
—Item 14. D. 12.**

E. ADMINISTRATION

—DR. JILL M. HACKMAN, EXECUTIVE DIRECTOR

To ratify the Services Agreement with the Westmoreland Intermediate Unit (WIU), for the Berks County Intermediate Unit's Executive Office Creative Team to design and create a WIU Directory of Services for print and digital use, for a fee not to exceed \$17,550 for the period of January 2022 through December 2022.

**Agreement with
Westmoreland IU / WIU
Directory of Services
—Item 14. E. 1.**

To ratify the Services Agreement with the Central Intermediate Unit (CIU), for the Berks County Intermediate Unit's Executive Office Creative Team to design and create a CIU Directory of Services for print and digital use, for a fee not to exceed \$16,000 for the period of July 2022, through December 2024.

**Agreement with Central IU /
CIU Directory of Services
—Item 14. E. 2.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Healthy Minds Innovation, Inc., for Healthy Minds Innovations, Inc. to provide the Healthy Minds Program Mobile Application to 750 staff of the BCIU for a fee of \$6,075 for the period of August 16, 2022, through August 15, 2024.

**Agreement with Healthy
Minds Innovation, Inc. /
Program Mobile Application
for BCIU Staff
—Item 14. E. 3.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Momentive, Inc., for the purchase of a two-year subscription of Momentive, Inc.'s Survey Monkey Enterprise solution, effective July 1, 2022, through June 30, 2024, at a cost of \$11,200.

**Agreement with Momentive,
Inc. / Two-Year Subscription
for Survey Monkey
Enterprise Solution
—Item 14. E. 4.**

To ratify the renewal of the Pennsylvania School Boards Association (PSBA) annual membership and the BCIU's participation in the PSBA Policy and Administrative Regulations Maintenance programs, effective July 1, 2022, through June 30, 2023, for a total cost of \$5,649.

**Renewal of PSBA Policy and
Administrative Regulations
Maintenance Programs—
Item 14. E. 5.**

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Yeas: Detterline; Gierula; Heck; Hemberger; Hogan; Huhn; Hummel; Jackson; Jirik; Kennedy; Lash; Manmiller; Ritter; Sabold; Taylor; Ulrich; Vasquez; McEwen	Roll Call Vote
Nays: None. Motion carried.	

President McEwen thanked Board members for their attendance. He asked if anyone desired to comment before the conclusion of the meeting.

**Board Members Desiring to
be Heard**

A motion was made by Huhn, seconded by Heck, to adjourn the meeting at 8:32 p.m.

Adjournment

Motion carried.	Voice Vote
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Approved by,

James Ulrich, Secretary