

COMMITTEE-OF-THE-WHOLE MEETING

I. BCIU HONORS

- ◆ **EMPLOYEE OF THE MONTH FOR APRIL 2022**
 - Kimberly Hafer, Specialized Preschool Teacher, Early Intervention
Office of Early Childhood and Student Services
- ◆ **EMPLOYEE OF THE MONTH FOR MAY 2022**
 - Michael Hoffert, Buildings and Grounds Maintenance, Facilities Management
Office of Business Services and Operations
- ◆ **RETIREES**
 - Robin D. Gruber, Specialized Preschool Teacher – Itinerant, Early Intervention
Office of Early Childhood and Student Services
 - Clarence R. Lash, Transportation Driver
Office of Business Services and Operations

II. FEATURED PROGRAM

- ◆ **INSIDE BCIU | 50TH ANNIVERSARY EDITION**
 - Dr. Jill Hackman, Executive Director

III. EXECUTIVE SESSION

IV. EXECUTIVE DIRECTOR'S REPORT

- A. Executive Director Update
 - 1. Newslink
 - 2. Legislative Update
 - 3. WiFi on BCIU School Busses – Emergency Connectivity Fund
 - 4. Other Items

V. AGENDA REVIEW

REGULAR MEETING

01. CALL TO ORDER

- A. Pledge to the Flag and Roll Call
- B. Announcements
 - 1. Executive Session
 - 2. Agenda Update
 - 3. Persons Desiring to be Heard
- C. To acknowledge receipt of bids through the Berks County Joint Purchasing Board for the following:
 - 1. Medical & Nursing Supplies Catalog Bid on Tuesday, March 8, 2022, at 11:00 a.m.
 - 2. Art Supplies Bid on Tuesday, March 15, 2022, at 11:00 a.m.
 - 3. Classroom & Office Supplies Bid on Tuesday, March 22, 2022, at 11:00 a.m.
 - 4. Custodial Supplies Bid on Tuesday, March 29, 2022, at 11:00 a.m.

D. To acknowledge receipt of bids for Food Service Paper Products 2022-2023 on Tuesday, April 5, 2022, at 11:00 a.m.

E. To appoint Dr. David Hemberger as Nominating Committee Chair.

02. APPROVAL OF MINUTES

A. Meeting of April 21, 2022

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS *(Detailed list of bills is available.)*

SOURCE		PAGE	AMOUNT
April	2022 Ratifications - IU	1-13	\$2,120,847.25
April	2022 Ratifications - PSDLAF	1-01	\$13,114.54
May	2022 Ratifications - IU	1-07	\$332,206.75
May	2022 Approvals - IU	1-07	\$579,819.10
TOTAL			\$3,045,987.64

04. INFORMATION ITEM – TOMPKINS REVENUE ANTICIPATION NOTE – \$10,000,000:

Amount Outstanding
May 12, 2022
\$0

05. INFORMATION ITEM – ACCOUNTS RECEIVABLE AGING REPORT AS OF MAY 12, 2022:

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$1,332,689.97	\$42,665.12	\$523,161.46	\$678,102.71	\$560,237.30
Commonwealth of PA	\$530,057.65	\$0.00	\$0.00	\$0.00	\$299,696.30
Other Revenue Sources	\$261,880.74	\$220,280.70	\$28,245.33	\$7,618.00	\$1,818.37
TOTALS	\$2,124,628.36	\$262,945.82	\$551,406.79	\$685,720.71	\$861,751.97
GRAND TOTAL	\$4,486,453.65				

06. APPROVAL/RATIFICATION OF HEAD START:

- Head Start 2021 Budget Revision
- Head Start 2022 COLA and QI Supplement
- Correspondence - OHS Approval of 2021 Non-Federal Share Waiver
- Revised 2022 Head Start Salary Scale
- Correspondence - OHS - Head Start COLA & QI Funding Guidance Letter
- Financial Statements (April 2022)
- Credit Card Purchases (April 2022)
- Non-Federal Share Report (April 2022)
- Policy Council Minutes/Resolutions ((April 2022)
- Head Start Director's Report

07. COMBINED FINANCIAL REPORT

CASH

BEGINNING BALANCE APRIL 1, 2022		\$8,997,469.31
RECEIPTS		
REVENUE RECEIPTS	\$5,743,768.50	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$5,743,768.50</u>
		\$14,741,237.81
DISBURSEMENTS		
PRE-BOARD RATIFICATIONS	\$1,615,713.85	
PRE-BOARD RATIFICATIONS-PSDLAF	\$0.00	
BOARD APPROVALS	\$1,233,450.46	
POST BOARD RATIFICATIONS PSDLAF	\$13,114.54	
POST BOARD RATIFICATIONS IU	<u>\$2,120,847.25</u>	
TOTAL CHECKS WRITTEN	\$4,983,126.10	
CHECKS VOIDED	(\$531.35)	
PAYROLL DISTRIBUTIONS	<u>\$5,511,120.19</u>	<u>\$10,493,714.94</u>
ENDING BALANCE - APRIL 30, 2022		\$4,247,522.87
CASH AVAILABLE-APRIL 30, 2022		\$4,247,522.87

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

APRIL 2022	
TOMPKINS	\$611.47
CHASE	\$ 3.95

09. BUDGETS

A. New and Proposed Budgets

1. The Pennsylvania Key

American Rescue Plan Act (ARPA) Discretionary Funds - Program 22-128

Office of Professional Learning

2/1/22 – 9/30/24

\$10,157,234

As a result of the American Rescue Plan (ARP), The Pennsylvania Key has been awarded a supplemental grant for activities in response to COVID-19. The supplement contains funding for projects that will improve professional development and technical assistance for all preschool, childcare, and Head Start Centers (new).

2. The Pennsylvania Key

**Coronavirus Aid, Relief, and Economic Security Act
(CARES ACT) – Program 22-135**

Office of Professional Learning

2/1/22 – 9/30/23

\$1,815,000

As a result of the Coronavirus Aid, Relief and Economic Security (CARES) Act, The Pennsylvania Key has been awarded a supplemental grant for activities in response to COVID-19. The supplement contains funding for OCDEL approved projects (new).

B. Initial Budgets

1. Early Head Start Child Care Partnership – Program 22-168

Office of Early Childhood and Student Services

8/1/22 – 7/31/23

\$580,115

The Commonwealth of Pennsylvania, Office of Child Development and Early Learning (OCDEL) has contracted with the BCIU to partner with two local Child Care Centers to provide Early Head Start services. The Early Head Start Child Care Partnership (EHS-CCP) will provide full day, full year services designed to promote the development of young children birth to three. Early Head Start promotes the school readiness of low-income children (since 2015).

2. BCIU Pre-K Counts – Program 230

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$1,328,250

Pre-K Counts is a state-funded initiative designed to provide high-quality preschool services to children. This program, administered through the PA Department of Education, provides funding to serve 137 at-risk children who primarily reside in the Reading School District plus other areas of Berks County as defined in the BCIU's contract with the Berks Community Action Program. PDE has defined "at-risk" as children whose families earn less than 300% of the federal poverty level, those who are English Language Learners, or children who have special needs as defined by their I.E.P.'s (since 2007).

3. BCIU Pre-K Counts Partnership – Program 231

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$1,582,062

Funded by the state and administered by the PA Department of Education, the BCIU Pre-K Counts Partnership provides high-quality preschool services to 160 at-risk children, as defined is living in households below 300 percent of the federal poverty rate, those who are English language learners or are at risk due to community factors, academic difficulties, or economic disadvantage. BCIU Pre-K Counts is operated in partnership with participating Berks County School Districts and two local Child Care Centers (since 2016).

4. Education of Juveniles Incarcerated in Adult Facilities – Program 307

Office of Early Childhood and Student Services

7/1/22 – 6/30/23

\$334,889

Funded by the participant's resident district, this program provides education services to adjudicated adolescents who are housed in the Berks County Jail System, including young adults with disabilities who have not yet reached their 21st birthday and have not finished high school (since 1997).

5. Non-Public School Advisory Committee – Program 21-206

Office of Professional Learning

7/1/21 – 9/30/22

\$90,000

Federal Title I Funds will be used to support activities of the Nonpublic School Advisory Committee, in consultation with the SEA and nonpublic schools throughout Pennsylvania. Advisory Committee members will meet with the representatives of nonpublic schools to provide staff development and in-service on Title I consultation, standards, assessment procedures, and accountability for students participating in Title I. The Advisory Committee will also maintain a communications network with nonpublic schools and LEAs to assist them in their mission of serving Title I eligible students (since July 2006).

C. Changes to Initial Budgets

**1. Individuals with Disabilities Education Act 2004 (Part B)
(IDEA 2004) - Program 186**

Office of Early Childhood and Student Services

7/1/21 – 6/30/22

\$53,887

Total Proposed Revised Budget: \$1,360,447

The federal funding source for this program is P.L. 108-446, Individuals with Disabilities Education Act 2004 – Part B. This budget is Component 1 which supports Early Intervention services such as speech, educational itinerant, and assistant teacher staff in addition to supplemental staff expenditures (since 1982/83). This change is necessary due to an increase in the funding allocation and to adjust to year end projections.

2. PA Science Standards Revision – Program 217

Office of Professional Learning

7/1/21 – 6/30/22

\$68,926

Total Proposed Revised Budget: \$182,326

BCIU through an agreement with the Pennsylvania Department of Education will provide services to support the Pennsylvania Science Standards revision process. Services under this agreement will include assistance in the facilitation of initial information gathering and creation of a landscape report, stakeholder engagement sessions, steering committee, writing workgroups, community feedback, and presentation to the State Board of Education. BCIU will support and supply technical assistance to the Pennsylvania Department of Education throughout the revision process (since 2019). This change is necessary due to additional funding.

3. The Pennsylvania Key – Program 225

Office of Professional Learning

7/1/21 – 6/30/22

\$375,814

Total Proposed Revised Budget: \$18,712,759

The PDE Office of Child Development and Early Learning and BCIU collaborate to provide statewide leadership in the development of an integrated system of quality early childhood education programs. The Pennsylvania Key works to develop a statewide quality improvement plan that includes professional development, technical assistance, career lattices, and a data management system for all preschool, childcare, and Head Start centers. This program is federally funded through the Child Care Development Fund, the Head Start Fund, the American Reinvestment and Recovery Act (ARRA) Child Development Fund, and the Affordable Care Act (ACA) Maternal, Infant, and Early Childhood Home Visiting Program Fund (since 2005). This change reflects additional funding for Child Care Development Fund activities.

4. The Pennsylvania Key – EHS-HV – Program 22-287

Office of Professional Learning

1/1/22 – 12/31/22

\$2,839

Total Proposed Revised Budget: \$221,823

This program consists of funding for the administration and facilitation of OCDEL's Early Head Start Home Visiting Program which serves 168 children and families in Lawrence, Lebanon, and Lancaster counties. Early Head Start programs provide family-centered services for low-income families tailored for the unique needs of infants and toddlers to promote their physical, cognitive, social, and emotional development. The funding supports contracted professional Nutrition, Health & Mental Health coaches, and portions of the EHS Manager, EHS Specialist, and other staff positions to administer the grant, along with appropriate travel and supplies. The Pennsylvania Key staff partners with Lancaster-Lebanon IU#13 and Children's Advocacy Center of Lawrence County and provides monitoring, assistance, training & oversight to give a full report to OCDEL's Early Head Start Policy Council and Governing Body. Each year, we resubmit our plan for this grant, #03CH3474 on behalf of OCDEL. It is considered a non-competing application contingent on program compliance (since 2019). This change is necessary due to an increase in Quality Improvement funding for 2022.

D. Budgetary Transfers

1. Head Start – Program 21-165

Office of Early Childhood and Student Services

1/1/21 – 12/31/21

\$394,000

The 2022 Head Start Program is funded primarily by federal dollars, which are distributed by the Department of Health and Human Services, Administration for Children and Families. Additional funding is received through the Child and Adult Care Food Program. These funds will serve approximately 610 children in 35 classrooms across Berks County. This program has been in existence since 1965. These transfers are necessary for year-end projections.

2. The Pennsylvania Key – Program 225

Office of Professional Learning

7/1/21 – 6/30/22

\$710,395

The PDE Office of Child Development and Early Learning and the BCIU collaborate to provide statewide leadership in the development of an integrated system of quality early childhood education programs. The Pennsylvania Key works to develop a statewide quality improvement plan that includes professional development, technical assistance, career lattices, and a data management system for all preschool, childcare, and Head Start centers. This program is federally funded through the Child Care Development Fund, the Head Start Fund, the American Reinvestment and Recovery Act (ARRA) Child Development Fund, and the Affordable Care Act (ACA) Maternal, Infant, and Early Childhood Home Visiting Program Fund (since 2005). These transfers are necessary due to make year-end adjustments.

3. The Pennsylvania Key – EHS-HV – Program 21-287

Office of Professional Learning

1/1/21 – 12/31/21

\$21,440

This program consists of funding for the administration and facilitation of OCDEL's Early Head Start Home Visiting Program which serves 168 children and families in Lawrence, Lebanon, and Lancaster counties. Early Head Start programs provide family-centered services for low-income families tailored for the unique needs of infants and toddlers to promote their physical, cognitive, social, and emotional development. The funding supports contracted professional Nutrition, Health & Mental Health coaches, and portions of the EHS Manager, EHS Specialist, and other staff positions to administer the grant, along with appropriate travel and supplies. The Pennsylvania Key staff partners with Lancaster-Lebanon IU#13 and Children's Advocacy Center of Lawrence County and provides monitoring, assistance, training & oversight to give a full report to OCDEL's Early Head Start Policy Council and Governing Body. Each year, we resubmit our plan for this grant, #03CH3474 on behalf of OCDEL. It is considered a non-competing application contingent on program compliance (since 2019). These budget transfers are necessary due to make year-end adjustments.

4. Early Childhood Social Emotional Marketing Campaign – Program 19-199

Office of Executive Director

6/1/19 – 6/30/22

\$42,400

The BCIU Executive Office Creative Team through a memorandum of understanding with the PA Key Office and the Office of Childhood Development and Early Learning (OCDEL) will provide contracted services for the Pennsylvania Key Early Childhood Social Emotional marketing campaign (since 2019). These transfers are necessary due to make year-end adjustments.

5. Pre-K Counts Marketing Campaign – Program 21-278

Office of Executive Director

6/22/21 – 6/30/22

\$91,470

The BCIU Executive Office Creative Team through a memorandum of understanding with the PA Key Office and the Office of Childhood Development and Early Learning (OCDEL) will provide contracted services for the Pennsylvania Key Pre-K Counts Marketing Campaign (since 2021). These transfers are necessary due to year-end adjustments

10. COMMUNICATIONS

1. Congratulations and thank you from the Boards of Directors and Superintendents of Berks County school districts to the Berks County Intermediate Unit Board of Directors, BCIU administration, and staff for 50 years of service to Berks County.
2. Thank you from the Literacy Council of Reading-Berks for ongoing partnership and collaboration.

11. OLD BUSINESS

No Items to Consider

12. REPORT OF NEGOTIATIONS COMMITTEE

Elizabeth S. Huhn, *Chair*

13. PERSONNEL MATTERS

—ROB ROSENBERRY, DIRECTOR

A. General

1. To approve the Berks County Intermediate Unit Transportation Hourly Rate Increases, effective July 1, 2022, through June 30, 2024.
2. To approve the revised Berks County Intermediate Unit Head Start Salary Schedule, effective January 1, 2022.
3. To approve a \$500 retention incentive to employees who are working in the Berks County Intermediate Unit Head Start program on the last day of their scheduled school year or Friday, June 3, 2022.
 - Employees must be under the Head Start budget to be eligible for the incentive.
 - Incentive will be paid on Friday, June 17, 2022.
 - Employees must be in compensable status and not under investigation.
 - Payment for employees on an unpaid leave of absence will be deferred until the employee returns to work.
 - Payment for employees under investigation will be deferred until the employee returns to work.
4. Resolved, for the Board of Directors to ratify the following Atlas Transportation employees to be assigned to the Berks County Intermediate Unit to provide transportation services according to the terms of the agreement with Atlas Transportation during the 2021-2022 fiscal year:
 - a. Bus Assistant
 - i. Francheca Veloz – Effective April 28, 2022
 - b. Van Driver
 - i. Allister McPhie – Effective April 28, 2022

B. Employment – Ratifications

1. Business Services/Operations Office
 - a. Rebecca E. Drakely – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$21.55, \$17.75, \$14.50, and \$13.33
Effective Date – May 2, 2022
Replacement
 - b. Mark A. George – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$26.65, \$17.75, \$14.50, and \$13.33
Effective Date – April 25, 2022
Replacement
 - c. Jasmine L. Gonzalez – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – May 2, 2022
Replacement

- d. Tara A. McGinnis – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – May 2, 2022
Replacement

2. Professional Learning Office

- a. Doreen D. Tibbs – Infant Early Childhood Mental Health Consultant, The Pennsylvania Key
Recommended Annual Salary – \$57,306 (to be prorated)
Effective Date – May 10, 2022
Replacement

C. Change of Status – Ratifications

1. Business Services/Operations Office

- a. Gary Crossley
Change from Substitute Bus/Van Assistant and Misc. Transportation to Part-time Bus/Van Assistant and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – November 1, 2021
Replacement
- b. Gina Felty – Transportation Trainer, Transportation
Recommended Hourly Rate – \$25.43
Effective Date – March 16, 2022
Additional Assignment
- c. Sherry Fidler – Transportation Trainer, Transportation
Recommended Hourly Rate – \$25.43
Effective Date – March 16, 2022
Additional Assignment
- d. Steven George – Part-time Driver w & w/o Bus License, Transportation
Effective Date – March 29, 2022
Removal of Assignments
- e. Warren Good
Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – February 28, 2022
Replacement
- f. Warren Good – Part-time Driver with Bus License, Transportation
Recommended Hourly Rate – \$21.55
Effective Date – April 25, 2022
Obtained CDL
- g. Raymond Harris
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – November 1, 2021
Voluntary Reassignment

- h. Robin Krick – Transportation Trainer, Transportation
Recommended Hourly Rate – \$25.43
Effective Date – March 28, 2022
Additional Assignment
- i. Ana Lugo-Pino
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to
Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – May 3, 2022
Voluntary Reassignment
- j. Carolyn Marquardt
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to
Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – April 11, 2022
Voluntary Reassignment
- k. Milagros Rosado
Change from Part-time Bus/Van Assistant and Misc. Transportation to Substitute Bus/Van
Assistant and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – May 2, 2022
Voluntary Reassignment

D. Additions to 2021-2022 Approved Substitute Lists – Ratifications

Transportation

Susan Dorman, Substitute Driver w/ Bus License – Effective May 2, 2022

E. Additions to Approved 2021-2022 Out-Of-Class Substitute Lists – Ratifications

Head Start

Mariangelin Cruz-Berrios – Effective March 24, 2022

F. Remove from 2021-2022 Approved Substitute Lists

Transportation

Rileydi Tapia, Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
Effective – March 28, 2022

G. Employment – Approvals

- 1. Early Childhood & Student Services Office
 - a. Esmeralda Munoz – Level V Bilingual Program Secretary, Early Intervention
Recommended Hourly Rate – \$14.43
Effective Date – May 23, 2022
Replacement

H. Change of Status – Approvals

1. Early Childhood & Student Services Office
 - a. Kathryn Bates – Teacher, Pre-K Counts
Recommended Hourly Rate – \$41.35
Effective Date – June 13, 2022 – June 14, 2022
Additional Hours (not to exceed 14 hours)
 - b. Ramon Borrero – Security Specialist, Alternative Education
Recommended Hourly Rate – \$25.04
Effective Date – June 20, 2022 – June 21, 2022
Additional Hours (not to exceed 14 hours)
 - c. Stephanie DeLong – Teacher, Pre-K Counts
Recommended Hourly Rate – \$30.08
Effective Date – June 13, 2022 – June 14, 2022
Additional Hours (not to exceed 14 hours)
 - d. Julia DeVos – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$14.97
Effective Date – June 13, 2022 – June 14, 2022
Additional Hours (not to exceed 14 hours)
 - e. Melissa Montanez-Rodriguez
Change from Professional Development and Technology Project Specialist, Professional Learning to Administrative Coordinator, Early Childhood and Student Services
Change Recommended Annual Salary from \$40,377 to \$55,520 (to be prorated)
Effective Date – June 6, 2022
New Position
 - f. Rebecca Thomas
Change from Administrative Assistant – Health and Nutrition Services, Head Start to Nutrition and Food Service Specialist, Head Start
Change Recommended Hourly Rate from Level III, Entry, \$19.68 to Level I, Entry, \$24.61
Effective Date – May 23, 2022
Reorganization

I. Leave of Absence Requests

1. Business Services/Operations Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Kelly Zerbe – Level V Accounting Clerk, Fiscal Services
Effective Date – March 28, 2022
Personal Leave (unpaid – without benefits – Not FMLA)
 - b. Kathleen Dawson – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 7, 2022
 - c. Stacey Miccicke – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 29, 2022
 - d. Edmund Pieller – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 5, 2022
 - e. Leslie Rhodes – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 1, 2022

2. Early Childhood & Student Services Office
Personal Leave (unpaid – without benefits – Not FMLA)
 - a. Kimberly Luyet – Paraeducator, Early Intervention
Effective Date – April 27, 2022

J. Return from Leave of Absence Requests

1. Business Services/Operations Office
Personal Leave (unpaid – without benefits – Not FMLA)
 - a. Casey Frasca – Part-time Bus/Van Specialist, Transportation
Effective Date – April 11, 2022
 - b. Thomas Petro – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – May 3, 2022
2. Early Childhood & Student Services Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Kaitlyn Umberger – Teacher, Pre-K Counts
Effective Date – April 25, 2022

K. Retirements

1. Business Services/Operations Office
 - a. Clarence R. Lash – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – May 2, 2022
 - b. Hilda Pineda-Rivera – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – June 7, 2022
2. Early Childhood & Student Services Office
 - a. Bernice E. Crutchfield – Speech Therapist, Early Intervention
Effective Date – June 14, 2022

L. Resignations

1. Business Services/Operations Office
 - a. Angelita C. Lemus-Chavez – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 6, 2022
 - b. Deborah A. Werley – Part-time Bus/Van Assistant and Misc. Transportation
Effective Date – April 6, 2022

M. Terminations

No Items to Consider

N. Other

No Items to Consider

14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES

—DR. MICHELLE REICHARD-HUFF, DIRECTOR

1. To approve the 2022-2023 calendars for Pre-K Counts.
2. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Malvern Community Health Services, Inc. (MalvernCHS), for the MalvernCHS to provide behavioral in-school services at the BCIU Education Centre, effective August 31, 2022, to August 31, 2023, with automatic renewal for additional one-year periods.
3. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Malvern Community Health Services, Inc. (MalvernCHS), for the MalvernCHS to provide behavioral in-school services at the BCIU Learning Center at Thomas Ford, effective August 31, 2022, to August 31, 2023, with automatic renewal for additional one-year periods.
4. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Linda Woodin, Certified Registered Nurse Practitioner, for services rendered to the BCIU for Medical Provider Authorization of School-Based Access Program Services and review of Individual Education Programs (IEPs) for Medical Access students in the BCIU Early Intervention Program at a rate of \$8.00 per IEP/Medical Provider Authorization (MPA), effective July 1, 2022, through June 30, 2023.
5. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Chester County Intermediate Unit (CCIU), for the CCIU to provide services to children and youth experiencing homelessness in connection with the Education for Children and Youth Experiencing Homelessness (ECYEH) program for Pennsylvania Region 2, for a sum not to exceed \$80,000 during the period of July 1, 2022, through June 30, 2023.
6. To authorize the appropriate officers to execute an agreement between Berks County Intermediate Unit (BCIU) and the 21st Century Cyber Charter School for student services during the 2022-2023 school year. Rates will be per the BCIU Board approved Special Education rates for the 2022-23 school year.
7. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Cross Country Education for Occupational Therapy, Physical Therapy, Speech-Language Therapy, Educational Consulting Services, Psychological Services, and Paraprofessional services according to the agreement, effective May 1, 2022, through June 30, 2023, with automatic renewal for additional one-year periods.
8. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and The Stepping Stones Group, LLC, for The Stepping Stones Group, LLC to provide Nursing Services at the rate of \$55/hour for RN Nursing Services and \$45/hour for LPN Nursing Services, effective May 16, 2022, through June 30, 2023, with automatic renewal for additional one-year periods.

9. To ratify addendums to the current agreements between the Berks County Intermediate Unit (BCIU) and the listed agencies, for the addition of language related to compensation / reimbursement for services provided by those agencies, as follows:
 - a. General Healthcare Resources
 - b. Aveanna Healthcare
 - c. Gym-Jam Therapeutics, Inc.
 - d. The Stepping Stones Group, LLC

Addition of the following language:

Section 8. Compensation / Reimbursement for Services

Paraeducator/PCA Services

- 2022-23 School Year (July 1, 2022, to June 30, 2023) – \$25.22/hour
- 2023-24 School Year (July 1, 2023, to June 30, 2024) – \$25.74/hour
- 2024-25 School Year (July 1, 2024, to June 30, 2025) – \$26.31/hour

B. PROFESSIONAL LEARNING

—DR. DANIEL RICHARDS, DIRECTOR

1. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Berks Business Education Coalition (BBEC), for the BCIU to provide professional services related to the BBEC transition plan for a monthly fee of \$2,375 according to the agreement, effective July 1, 2022, through February 28, 2023.
2. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the National Center on Education and the Economy (NCEE), for the NCEE to provide professional services related to System Design Benchmarking (SDB) – Teacher Edition, for a fee of \$32,000 less PDE subsidy according to the agreement, effective June 1, 2022, through October 30, 2022.
3. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Next Generation Science Exemplar System (NGSX), for NGXSX to provide a series of professional learning workshops titled Virtual Becoming a Next Gen Science Teacher (V-BNGST) for a fee of \$18,550 effective on the date of signature.
4. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Hamburg Area School District (HASD), for the BCIU to provide professional services related to summer workshops, for a fee of \$1,250 according to the agreement, for services to be provided from August 1, 2022, through August 10, 2022, or alternate dates as needed.
5. To ratify a memorandum of understanding between the Berks County Intermediate Unit (BCIU) and Lancaster-Lebanon IU13, Lincoln IU12, and Capital Area IU15 to partner on the next five STEMATHON conferences through 2025 sharing in revenue and expenses per the memorandum of understanding.
6. To ratify amendment #4 of the current agreement between the Berks County Intermediate Unit (BCIU) and the American Institutes for Research (AIR), to modify the scope of services for AIR to provide professional services relative to providing technical assistance to support the science standards revision process on behalf of the Pennsylvania Department of Education and maintain the term through June 30, 2022. This amendment provides for a funding increase of \$28,820 for a revised total of \$625,820.

7. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the University of Washington, for the University of Washington to develop a system-supported alternative Level A ECE Competency Credential as part of Pennsylvania's Career Pathway and develop a plan for an alternative Level B ECE Competency for a fee not to exceed \$156,964 effective June 1, 2022, through December 31, 2023 (The Pennsylvania Key).
8. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and South-Central Community Action Programs, Inc. (SCCAP), for SCCAP to provide technical assistance activities to early childhood practitioners for a fee of \$61,685 for the period, July 1, 2022, through June 30, 2023 (The Pennsylvania Key).
9. To authorize the appropriate officers to execute agreements between the Berks County Intermediate Unit and the following organizations, for the noted organizations to provide professional services related to the Pennsylvania Pre-K Counts Program, effective July 1, 2022, through June 30, 2023 (The Pennsylvania Key):

ENTITY	ALLOCATION	CHILDREN SERVED
Lancaster Mennonite School	\$245,000	28 Full Day
Imani Christian School	\$157,500	18 Full Day

10. To ratify Amendment #1 between the Berks County Intermediate Unit (BCIU) and New World Now, LLC. (NWN), for NWN to modify its scope of services to enhance features, functionality, and report-writing relative to the PD Registry System. This amendment provides for a funding increase of \$392,500 for a revised total not to exceed \$678,547.30 and extends the term of the agreement to December 31, 2022. All other terms and conditions remain in force (The Pennsylvania Key).
11. To ratify Amendment #5 between the Berks County Intermediate Unit (BCIU) and New World Now, LLC. (NWN), for NWN to modify its scope of services to provide case designators with the ability to offer incomplete status feedback for an active case within the Quality Rating and Improvement System, (QRIS). This amendment provides for a funding increase of \$40,629 for a revised total not to exceed \$1,343,358.98. All other terms and conditions remain in force (The Pennsylvania Key).
12. To ratify Amendment #2 between the Berks County Intermediate Unit (BCIU) and Cindy Sunderland, for Cindy Sunderland to provide additional coaching services supporting OCDEL's Early Head Start Child Care Partnership on behalf of the BCIU effective May 1, 2022. This amendment provides for a funding increase of \$3,510 for a revised total not to exceed \$18,486. All other terms and conditions remain in force (The Pennsylvania Key).
13. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and BetterHelp, Inc., for BetterHelp, Inc. to provide an online platform through which subscribers may connect with therapists for ongoing professional counseling. The term of the agreement is for one (1) year from April 1, 2022, through March 31, 2023. The first month is free, after which, access to the platform is based on a fee of \$260 per participant per month (The Pennsylvania Key).
14. To ratify an agreement between Creative Child Care Solutions (CCCS) / The Pennsylvania Key / Berks County Intermediate Unit and the Odd Fellows Home of Pennsylvania, Inc., for CCCS to conduct a needs assessment / workforce survey and provide analysis and recommendation relative to child care options for a fee of \$1,200 for the period of April 22, 2022, through November 8, 2022 (The Pennsylvania Key).

C. INFORMATION TECHNOLOGY

—SCOTT MAJOR, CIO / DIRECTOR

1. To authorize the appropriate officers to execute a three-year lease with HP, Inc., for (38) Microsoft Surface Pro 7+ tablet computers for the Pennsylvania Key, at a cost not to exceed \$60,256.98 effective upon receipt of the equipment.
2. To authorize the appropriate officers to execute a three-year lease with HP, Inc., for (105) HP laptop computers at a cost not to exceed \$93,780.75 effective upon receipt of the equipment.
3. To approve the purchase of equipment and services required for implementing WiFi/Internet access on 147 busses from three vendors: Dauphin DataComm for the CradlePoint hardware and installation (\$525,158.97); T-Mobile for cellular services (\$54,973.32); and Verizon for cellular services (\$61,722.36). The total project cost of \$641,854.65 will be fully funded utilizing Emergency Connectivity Fund (ECF) grant money. This project will provide filtered, mobile broadband access to students while riding Berks County Intermediate Unit busses to help to bridge the digital divide.
4. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Central Susquehanna Intermediate Unit (CSIU) for the licensing of a Beta Site for the Financial Information System (FIS) for a one (1) year term, July 1, 2022, through June 30, 2023. One-time implementation fees are \$3,000 and the annual renewal rate is \$1,000 for up to five (5) data refreshes per fiscal year. This system will allow for the BCIU to perform configuration and testing of new features and functionality within the FIS application in preparation for any live deployments.
5. To approve the purchase agreement for the renewal of five (5) licenses to Pluralsight Online Technical training at a total cost of \$2,895 for a one-year subscription, from July 2, 2022, through July 1, 2023.
6. To approve the annual renewal of Academic VIP Adobe Creative Cloud for a one-year term, from May 31, 2022, through May 30, 2023, at a cost of \$2,475.
7. To approve the annual renewal of ManageEngine Netflow and Firewall Analyzers for a one- year term, from June 10, 2022, through June 9, 2023, at a total cost of \$1,704.
8. To approve the annual renewal of WhatsUp Gold Premium 300 Service Agreement for a one-year term, from June 30, 2022, through June 30, 2023, at a cost of \$1,870.
9. To approve the annual renewal of SolarWinds Serv-U Secure File Transfer Protocol licensing for a one-year term, from July 31, 2022, through July 31, 2023, at a cost of \$667.

D. BUSINESS SERVICES/OPERATIONS

—DONNA DELORETTA, CFO / COO

1. To ratify the Services Agreement with the Schuylkill Valley School District, for the Berks County Intermediate Unit to provide payroll services on behalf of the district, for the period of April 25, 2022, through June 30, 2022, with an option to extend the term if necessary.
2. To approve an agreement between the Berks County Intermediate Unit (BCIU) and the Olivet Boys & Girls Club, for the BCIU to provide transportation services for their summer camp, effective June 13, 2022, through August 19, 2022, at \$286.04 per run/per vehicle.

3. To approve an agreement between the Berks County Intermediate Unit (BCIU) and the YMCA of Reading, for the BCIU to provide transportation services for their summer camp, effective June 6, 2022, through August 19, 2022, at \$388.56 per run/per vehicle.
4. To award contracts for the following:
 - a. Medical & Nursing Supplies Catalog
 - b. Art Supplies
 - c. Classroom & Office Supplies
 - d. Custodial Supplies
5. To award a contract to Singer Equipment Company, Inc., for Food Service Paper Products 2022-2023.
6. To ratify the following agreement between the Berks County Intermediate and Atlas Transportation to transport Special Needs students at a change in rate for the following locations:
 - a. Effective April 20, 2022 – add Spring Ridge Elementary to Reading Muhlenberg CTC Run and increase the rate from \$375 to \$425 per day.
 - b. Effective April 19, 2022 – add afternoon trips for Wilson High School and Shiloh Hills Elementary and increase the rate from \$465 to \$490 per day.
 - c. Effective May 10, 2022 – from Reading School District to the Explorations/PHP at the Anderson School at a rate of \$290 per day.

E. ADMINISTRATION

—DR. JILL HACKMAN, EXECUTIVE DIRECTOR

1. To authorize the appropriate officers to execute the Services Agreement with the Twin Valley School District, for the Berks County Intermediate Unit to provide communications and public relations services on behalf of the district, effective July 1, 2022, to June 30, 2023, with the option to extend the term if necessary.
2. To approve the first reading of the following policies:

SUMMARY OF CHANGES

103	Discrimination/Title IX Sexual Harassment Affecting Students (Revised)
113.2	Behavior Support (Revised)
204	Attendance (Revised)
216	Education Records (Revised)
218.3	Discipline of Student Convicted/Adjudicated of Sexual Assault (New)
806	Child Abuse (Revised)

15. BOARD MEMBERS DESIRING TO BE HEARD

16. ADJOURNMENT