

**OFFICIAL PROCEEDINGS OF THE
BCIU BOARD OF DIRECTORS
OCTOBER 15, 2020
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The regular meeting of the Berks County Intermediate Unit Board of Directors was held on Thursday, October 15, 2020. The meeting was held in a hybrid fashion, with some board members attending in-person, and some attending virtually via Zoom due to the COVID-19 health emergency.

President Gary McEwen called the meeting to order at 7:04 p.m. Following the pledge of allegiance, Jan Krotee, recording secretary, called the roll. Attendance was as follows:

Intermediate Unit Board:	Jill A. Dennin; Elizabeth S. Huhn; Linda R. Lash; Randall R. Madara; Oscar Manbeck; Steven Miller; Ralph C. Richard; Rev. Dr. Dennis Ritter; Ann Sellers; Brian Specht; Terrie Taylor, LSW; and Gary McEwen.
Absent:	Robin Costenbader-Jacobson; James Dotzenroth; Dr. David Hemberger; Dr. Amy Kennedy; Kevin L. Manmiller; and James Ulrich.
Intermediate Unit:	Dr. Jill M. Hackman; Donna DeLoretta; Scott Major; Michelle Reichard-Huff; Dan Richards; Rob Rosenberry; Beth Kozloski; and Jan Krotee
Solicitor(s):	John M. Stott, Esq. and James Mancuso, Esq.
Guest(s):	None
Press:	None

Following the pledge of allegiance and roll call, President McEwen welcomed participants to the BCIU Board meeting. He announced that the meeting was being held in a hybrid fashion for board members due to the COVID-19 pandemic. He thanked those community members who attended via the livestream link provided. He stated that the meeting had been advertised and the agenda had been posted on the BCIU website prior to the meeting. A phone line was provided for those who wished to leave public comments and any public comments received via the phone line would be read during Agenda Item 01. B. 3. Persons Desiring to be Heard.

Announcements

President McEwen then announced that an executive session was not necessary.

President McEwen announced that no one had left a public comment on the phone line provided to be shared at the meeting.

**Persons Desiring to Be Heard
—Item 01. B. 3.**

A motion was made by Richard, seconded by Ritter, to approve agenda items 02. through 08., as follows:

To approve the minutes of the September 17, 2020 meeting.

**Approval of Minutes
—Item 02.**

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03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS
(Detailed list of bills is available.)

**IU Bills and Financial
Reports—Items 03., 04., 05.,
06., 07., & 08.**
(Detailed list of bills available
for review.)

SOURCE		PAGE	AMOUNT
September	2020 Ratification - IU	1-09	\$1,574,594.81
September	2020 Ratifications - PSDLAF	1-01	\$35,735.14
October	2020 Ratification - IU	1-04	\$466,679.36
October	2020 Approvals - IU	1-04	\$2,725,945.98
TOTAL			\$4,802,955.29

04. TOMPKINS/VIST REVENUE ANTICIPATION NOTE – \$10,000,000 (Information Item):

Amount Outstanding
October 9, 2020
\$0

05. ACCOUNTS RECEIVABLE AGING REPORT AS OF OCTOBER 9, 2020 (Information item):

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$352,304.38	\$96,065.93	\$26,627.83	\$302,649.16	\$25,204.23
Commonwealth of PA	\$1,390,012.24	\$72,600.00	\$0.00	\$230,554.56	\$0.00
Other Revenue Sources	\$157,688.17	\$596.25	\$5,000.00	\$78,855.11	\$32,370.22
TOTALS	\$1,900,004.79	\$169,262.18	\$31,627.83	\$612,058.83	\$57,574.45
GRAND TOTAL	\$2,770,528.08				

06. APPROVAL/RATIFICATION OF HEAD START:

- Financial Statements (September 2020)
- Credit Card Purchases (September 2020)
- Non-Federal Share Report (September 2020)
- Policy Council Minutes/Resolutions (September 2020)
- Head Start Director’s Report (October 2020)

07. COMBINED FINANCIAL REPORT

CASH

BEGINNING BALANCE SEPTEMBER 1, 2020		\$6,451,155.57
RECEIPTS		
REVENUE RECEIPTS	\$10,939,985.62	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$10,939,985.62</u>
		\$17,391,141.19
DISBURSEMENTS		
PRE-BOARD RATIFICATIONS	\$338,698.55	
PRE-BOARD RATIFICATIONS-PSDLAF	\$0.00	
BOARD APPROVALS	\$1,759,582.94	
POST BOARD RATIFICATIONS PSDLAF	\$35,735.14	
POST BOARD RATIFICATIONS IU	<u>\$1,574,594.81</u>	
TOTAL CHECKS WRITTEN	\$3,708,611.44	
CHECKS VOIDED	(\$19,563.20)	
PAYROLL DISTRIBUTIONS	<u>\$4,730,393.45</u>	<u>\$8,419,441.69</u>
ENDING BALANCE-SEPTEMBER 30, 2020		\$8,971,699.50
CASH AVAILABLE-SEPTEMBER 30, 2020		\$8,971,699.50

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08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

September 2020

Tompkins VIST	\$2,280.96
PNC	\$1.08

Yeas:	Dennin; Huhn; Lash; Madara; Manbeck; Miller; Richard; Ritter; Sellers; Specht; Taylor; McEwen	Roll Call Vote
Nays:	None. Motion carried.	

09. COMMUNICATIONS

Brian Specht, *Secretary*
No Items to Report.

**COMMUNICATIONS
—Item 09.**

10. OLD BUSINESS

No Items to Consider

**OLD BUSINESS
PSBA Officer Elections
—Item 10. 1.**

11. REPORT OF NEGOTIATIONS COMMITTEE

No Report

**REPORT OF NEGOTIATIONS
COMMITTEE —Item 11.**

A motion was made by Ritter, seconded by Manbeck, to approve agenda items 12. B., as follows:

12. BUDGETS

A. New and Proposed Budgets

No Items to Consider

BUDGETS

B. Initial Budgets

1. Special Education Contracted Services – Program 302

Office of Early Childhood and Student Services
7/1/20 – 6/30/21

\$5,496,656

This proprietary program provides to local school districts special education instructional programs and services including Hearing Impaired classrooms, Life Skills Support classrooms, Interpreter services, and Itinerant services (since 1991).

2. Individuals With Disabilities Education Act 2004 (Part B) – Program 20-184

Office of Professional Development and Curriculum
7/1/20 – 9/30/21

\$13,751,422

Funded by the federal government through the Individuals with Disabilities Education Act 2004—Part B, this budget contains Component 2 which supports professional development and curriculum services to school districts and Component 3 which provides services/monies to school districts as well as Equitable Participation for eligible parentally-placed private school children (since 1982).

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- 3. PA Science Standards Revision – Program 217**
Office of Professional Development and Curriculum
7/1/20 – 6/30/21 \$58,320
The BCIU, through an agreement with the Pennsylvania Department of Education, will provide services to support the Pennsylvania Science Standards revision process. Services under this agreement will include assistance in facilitation of initial information gathering and creation of a landscape report, stakeholder engagement sessions, steering committee and writing work groups, community feedback, and presentation to the State Board of Education. The BCIU will support and supply technical assistance to the Pennsylvania Department of Education throughout the revision process (since 2019).
- 4. Staff Development Workshops – Program 609**
Office of Professional Development and Curriculum
7/1/20 – 6/30/21 \$52,500
This proprietary program provides in-service opportunities on a non-credit basis to school district and intermediate unit personnel. Professional staff and support staff are eligible to participate in these programs designed to increase an individual’s skills and knowledge (since 1987).
- 5. Network and Computer Services – Program 670**
Office of Information and Technology
7/1/20 – 6/30/21 \$732,986
Comprised of two sub-budgets including the Berks County Wide Area Network (WAN) project, this program combines networking, PAIUNET, and other technology-related services for external customers (since 1989).
- 6. Information Technology Software Services – Program 671**
Office of Information and Technology
7/1/20 – 6/30/21 \$1,656,650
Comprised of two sub-budgets, this proprietary fund accounts for expenditures and revenue related to supplemental services internal and external to the Berks County Intermediate Unit. These services include software as a service hosting, application development, software support and training, documentation, and technology consultation (since 1994).
- 7. Operation and Maintenance of Buildings – Program 116**
Office of Business Services
7/1/20 – 6/30/21 \$4,823,816
This program accounts for the operation and maintenance of the Berks County Intermediate Unit Rivers Chase building, the BCIU Learning Center at Hamburg, the Reading Crest building, the BCIU Learning Center at Lower Alsace, the BCIU Learning Center at St. Paul’s, the BCIU Learning Center at the Education Centre, and the BCIU Transportation Center. Expenditures include salaries and benefits for building and maintenance staff, custodians, safety coordinator, utilities, insurance, contracted repairs, maintenance, supplies, equipment, and interest and principal payments. Revenues include rent from programs, meeting room rental income, repair services, first aid/CPR fees, and the state share of FICA and Retirement (since 1989).

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8. Vehicle Maintenance – Program 630

Office of Business Services

7/1/20 – 6/30/21

\$1,183,641

This proprietary fund accounts for all expenditures for vehicle maintenance including such items as mechanics, service helpers, vehicle washers, contracted repairs and maintenance, supplies, and fuel. Revenue is derived from other BCIU programs, which will utilize these vehicle maintenance items (since 1990).

9. Vehicle Maintenance Parts Inventory – Program 631

Office of Business Services

7/1/20 – 6/30/21

\$1,031,067

This proprietary fund accounts for all consumable vehicle parts purchased by the Berks County Intermediate Unit. Other BCIU programs whose vehicles utilize these parts will fund this program (since 1990).

10. BCIU Contracted Transportation – Program 632

Office of Business Services

7/1/20 – 6/30/21

\$8,218,500

This proprietary fund accounts for all contracted transportation services including the contracted transportation portion of Special Education students, deliveries, field trips, and the transportation of Reading School District, Muhlenberg School District, Antietam School District, and Tulpehocken Area School District regular education students. In addition, this program provides transportation for the BCIU Head Start program in the city of Reading and to all rural Berks County classrooms (since 1990).

11. Central Inventory Warehouse – Program 698

Office of Business Services

7/1/20 – 6/30/21

\$20,000

This program is designed to provide warehouse supplies services to all programs channeled through the Intermediate Unit. Efficiencies come from the BCIU purchasing in bulk instead of program purchasing separately (since 1980).

C. Changes to Initial Budgets

No Items to Consider

D. Budgetary Transfers

No Items to Consider

Yeas:	Dennin; Huhn; Lash; Madara; Manbeck; Miller; Richard; Ritter; Sellers; Specht; Taylor; McEwen	Roll Call Vote
Nays:	None. Motion carried.	

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A motion was made by Richard, seconded by Huhn, to approve the following items under items 13. Personnel Matters and 14. Other Matters for Consideration:

13. PERSONNEL MATTERS

—ROB ROSENBERRY, DIRECTOR

A. General

1. To ratify the unpaid internships as noted below:
 - a. Kolby Kleckner, Kutztown University undergraduate student majoring in Special Education: Visual Impairment, under the supervision of Amanda Kutzura, Vision Itinerant, effective August 25, 2020, through October 16, 2020.
 - b. Naomi Kuhns, Lancaster Bible College graduate student majoring in School Counseling, under the supervision of Sara George, Assistant Director Student Services and K-12 Education, and Andrew Johnson, Guidance Counselor, effective August 31, 2020, through December 31, 2020.
 - c. Daniel McGuire, Millersville University graduate student majoring in School Counseling, under the supervision Sara George, Assistant Director Student Services and K-12 Education, and Andrew Johnson, Guidance Counselor, effective September 17, 2020, to December 11, 2020.
 - d. Lacey Moyer, Kutztown University graduate student majoring in School Counseling, under the supervision of Sara George, Assistant Director Student Services and K-12 Education, and Andrew Johnson, Guidance Counselor, effective August 18, 2020, through May 7, 2021.
 - e. Xylene Rivera, Pennsylvania State University undergraduate student majoring in Applied Psychology, under the supervision of Dan Gordon, Special Education Teacher, effective September 8, 2020, through December 11, 2020.
2. To approve the unpaid internship of Analexis Foss, Wyomissing Area High School student interested in Public Relations and Marketing, under the supervision of Amelia Krotee, Marketing Communications Specialist, effective October 19, 2020, through January 21, 2021.

B. Employment – Ratifications

1. Business Services/Operations Office
 - a. Steven V. Bilak – Level II Custodian, Facilities
Recommended Hourly Rate - \$13.16
Effective Date – October 12, 2020
Replacement

PERSONNEL MATTERS

**Unpaid Internships of Kolby Kleckner, Naomi Kuhns, Daniel McGuire, Lacey Moyer, and Xylene Rivera
— Item 13. A. 1.**

**Unpaid Internship of Analexis Foss
— Item 13. A. 2.**

**Ratifications – Employment
—Items 13. B.**

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2. Early Childhood & Student Services Office
 - a. Joseph J. Grandstrom – Alternative Education Teacher,
Alternative Education
Recommended Annual Salary – Column 1, Step 1, \$46,784 (to
be prorated)
Effective Date – October 12, 2020
Replacement
 - b. Summer Guidotto – Paraeducator, Early Intervention
Recommended Hourly Rate – \$12.70
Effective Date – October 12, 2020
Replacement
 - c. Susana Gutierrez – Family Engagement Worker, Head Start
Recommended Hourly Rate – Level V, Probationary, \$19.96
Effective Date – September 21, 2020
Replacement
 - d. Deborah J. Schneck – Paraeducator, Head Start
Recommended Hourly Rate – Level I, Probationary, \$12.11
Effective Date – September 21, 2020
Replacement
3. Human Resources Office
 - a. Nina Temchatin – Talent Acquisition Specialist
Recommended Annual Salary – \$41,000 (to be prorated)
Effective Date – October 12, 2020
Replacement

C. Change of Status – Ratifications

1. Business Services/Operations Office
 - a. Gary Crossley
Change from Part-time Bus/Van Assistant and Misc. Transportation
to Substitute Bus/Van Assistant and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – October 5, 2020
Voluntary Reassignment
 - b. Juan Dorta
Change from Substitute Driver w/o Bus License, Assistant, and Misc.
Transportation to Part-time Driver w/o Bus License, Assistant, and
Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – October 5, 2020
Replacement
 - c. Kristen Grassley – Bus/Van Deep Cleaner
Effective Date – October 5, 2020
Removal of Assignment

**Ratifications – Change of
Status—Items Item 13. C.**

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- d. Lakia Harris – Bus/Van Deep Cleaner
Effective Date – October 5, 2020
Removal of Assignment
 - e. Dorinda Kauffman – Part-time School Bus Fueler
Recommended Hourly Rate - \$17.50
Effective Date – October 12, 2020
Additional Assignment
 - f. Yvonne Krick
Change from Substitute Driver w/o Bus License, Assistant, and Misc.
Transportation to Part-time Driver w/o Bus License, Assistant, and
Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – September 28, 2020
Replacement
 - g. Luz Ruiz – Bus/Van Deep Cleaner
Effective Date – October 5, 2020
Removal of Assignment
 - h. Luies Sheetz – Part-time Driver w/o Bus License
Recommended Hourly Rate – \$14.60
Effective Date – October 7, 2020
Additional Assignment
 - i. Shanice Towles – Substitute Driver w/o Bus License, Assistant, and
Misc. Transportation
Change Recommended Hourly Rate from \$14.25, \$12.05, and \$11.03
to \$14.60, \$12.35, and \$11.28
Effective Date – July 1, 2020
*Salary Adjustment per Transportation Compensation and Benefit
Agreement*
2. Early Childhood & Student Services Office
- a. Kathryn Bates – Teacher, Pre-K Counts
Recommended Hourly Rate – \$38.52
Effective Date – August 23, 2020
Additional Hours (not to exceed 7 hours)
 - b. Katharine DeMotta
Change from Substitute Paraeducator, Early Intervention to
Paraeducator, Early Intervention
Change Recommended Hourly Rate from \$10.05 to \$12.70
Effective Date – October 14, 2020
Replacement
 - c. Jennifer Dove – Paraeducator, Head Start
Change Recommended Hourly Rate from Level I, Entry, \$12.67 to Level
II, Entry, \$13.21
Effective Date – October 6, 2020
Obtained CDA

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- d. Amy Kauffman
Change from Teacher, Head Start to Floating Teacher, Head Start
No Change in Recommended Hourly Rate
Effective Date – October 12, 2020
Replacement

- e. Rebecca Winson – ESL Itinerant Teacher, Special Education
Change Recommended Annual Salary from Column 3, Step 3, \$49,283
to Column 4, Step 3, \$59,225
Effective Date – September 1, 2020
Salary Adjustment per BCIUEA Agreement

D. Additions to 2020-2021 Approved Substitute Lists – Ratifications
No Items to Consider

**Ratifications - Additions
to Approved Substitute Lists
—Item 13. D.**

**E. Additions to Approved 2020-2021 Out-of-Class Substitute Lists –
Ratifications**
Head Start
Jennifer Dove – Effective Date – October 6, 2020

**Ratifications - Additions
to Approved Out-of-Class
Substitute Lists—Item 13. E**
.

F. Remove from 2020-2021 Approved Substitute Lists
Alternative Education
Johanna Bender, Teacher – Effective October 9, 2020

**Remove from Approved
Substitute Lists—Item 13. F.**

Child Care
Johanna Bender, Teacher – Effective October 9, 2020

Early Intervention
Johanna Bender, Teacher – Effective October 9, 2020

Head Start
Johanna Bender, Teacher – Effective October 9, 2020

Pre-K Counts
Johanna Bender, Teacher – Effective October 9, 2020

Special Education
Johanna Bender, Teacher – Effective October 9, 2020

Transportation
Theodore Peek, Substitute Driver w/o Bus License, Assistant, and Misc.
Transportation
Effective Date – October 1, 2020

G. Employment – Approvals
No Items to Consider

**Approvals – Employment
—Item 13. G.**

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H. Change of Status – Approvals

1. Professional Development & Curriculum Office
 - a. Carissa Noel – Program Administrator, OPDC
Change Recommended Annual Salary from \$43,663.14 to \$65,494.71 (to be prorated)
Effective Date – October 19, 2020
Change in Status
 - b. Carissa Noel – Program Administrator, OPDC
Change Recommended Annual Salary from \$65,494.71 to \$87,326.28 (to be prorated)
Effective Date – January 4, 2021
Change in Status

Approvals – Change of Status —Item 13. H.

I. Leave of Absence Requests

1. Business Services/Operations Office
 - Personal Leave (unpaid – without benefits – FMLA)
 - a. Keith Heller – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – September 16, 2020
 - Personal Leave (unpaid – without benefits – not FMLA)
 - b. Rodger Mountz – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – September 10, 2020
2. Early Childhood & Student Services Office
 - Personal Leave (unpaid – with benefits – FMLA)
 - a. Lynne Rentschler – Paraeducator, Child Care
Effective Date – October 7, 2020
 - Personal Leave (unpaid – without benefits – not FMLA)
 - b. Megan Parks – Paraeducator, Child Care
Effective Date – September 25, 2020
3. Professional Development & Curriculum Office
 - Personal Leave (unpaid – with benefits – FMLA)
 - a. Chrysan Buck – Remedial Teacher, Act 89
Effective Date – September 22, 2020

Leave of Absence Requests — Item 13. I.

J. Return from Leave of Absence Requests

1. Early Childhood & Student Services Office
 - Personal Leave (paid – with benefits – FMLA)
 - a. Alyssa Kulik – Specialized Preschool Teacher – Classroom, Early Intervention
Effective Date – September 21, 2020
 - b. Megan Parks – Paraeducator, Child Care
Effective Date – September 11, 2020
 - Personal Leave (unpaid – with benefits – FMLA)
 - c. Kaitlin Cushner – Speech Therapist, Early Intervention
Effective Date – September 30, 2020

Return from Leave of Absence Requests —Item 13. J.

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K. Retirements

1. Early Childhood & Student Services Office
 - a. Deborah M. Woodring – Paraeducator, Head Start
Effective Date – October 30, 2020

**Retirements
—Item 13. K.**

L. Resignations

1. Business Services/Operations Office
 - a. Melissa Beltran Del Rio – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – September 30, 2020

2. Early Childhood & Student Services Office
 - a. Maria N. Velazquez Guerrero – Paraeducator, Head Start
Effective Date – October 2, 2020

**Resignations
—Item 13. L.**

M. Terminations

1. Business Services/Operations Office
 - a. Asia C. Williams – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – October 16, 2020
Job Abandonment

Terminations—Item 13. M.

N. Other

No Items to Consider

Other—Item 13. N.

14. OTHER MATTERS FOR CONSIDERATION

**OTHER MATTERS
FOR CONSIDERATION**

A. EARLY CHILDHOOD & STUDENT SERVICES

—MICHELLE REICHARD-HUFF, DIRECTOR

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Community Prevention Partnership of Berks County, Inc., for the Community Prevention Partnership of Berks County, Inc. to provide one full-time and one part-time program coordinator and one supervisor for the ELECT / Fatherhood Program at a fee of \$37.51/hour, effective July 1, 2020, through June 30, 2021.

**Agreement with Community
Prevention Partnership of
Berks County, Inc. / ELECT /
Fatherhood Program
—Item 14. A. 1.**

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the School District of Lancaster County (SDOL), for the School District of Lancaster to render services to children and youth experiencing homelessness in connection with the BCIU administration of Pennsylvania’s Education for Children and Youth Experiencing Homelessness program during the period of August 1, 2020, to September 30, 2021, for a sum not to exceed \$43,000.

**Agreement with the School
District of Lancaster (SDOL) /
PA Education for Children
and Youth Experiencing
Homelessness Program
—Item 14. A. 2.**

To approve the submission of a grant application to the Berks COVID-19 Response Fund administrated by the United Way of Berks County for the amount of \$15, 237. The grant funds will offset lost revenue due to COVID-19 cancellation of organized school trips to the Nolde Forest Environmental Education Center programs. The funds would support wages for the environmental education aides, supplies, promotion, and administration of the program for 2020-2021 to allow for the continuation of environmental education services to children visiting the park.

**Submission of Grant
Application / Berks COVID-
19 Response Fund
Administrated by United
Way/ Funds for NOLDE
Program
—Item 14. A. 3.**

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B. PROFESSIONAL DEVELOPMENT & CURRICULUM

—DAN RICHARDS, DIRECTOR

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Daniel Boone Area School District for the BCIU to provide Title I, Title II, and Title IV services to students who reside within Title I, Title II, and Title IV eligible school and attend nonpublic schools, effective August 1, 2020, through June 15, 2021:

Title I, II, and IV Services Agreement with the Daniel Boone Area School District—Item 14. B. 1.

Daniel Boone Area School District	Total Services
Title I	20,170.00
Title II	4,339.05
Title IV	1,484.08

To ratify an addendum to the current agreement between the Berks County Intermediate Unit (BCIU) and the Boyertown Area School District, for the BCIU to provide Title II and Title IV services to students who reside within Title II and Title IV eligible schools and attend nonpublic schools, effective September 1, 2020, through August 31, 2021, for the following amounts:

Addendum to Title II and IV Agreement with the Boyertown Area School District—Item 14. B. 2.

Boyertown Area	Total Services
Title II	7,018.36
Title IV	2,230.00

To ratify an amendment of the subrecipient agreement between the Berks County Intermediate Unit (BCIU) and the Allegheny Intermediate Unit (AIU), for the BCIU to render services including the recruitment, hiring, logistics, and supervision of the Director of School Improvement Performance Management related to Comprehensive Support and Improvement during the period September 1, 2018, through June 30, 2021, at a cost not to exceed \$201,323.68 for 2020-2021. The amendment modifies the agreement to include the updated budget for 2020-2021.

Amendment to Subrecipient Agreement with the Allegheny IU / Comprehensive Support and Improvement—Item 14. B. 3.

To ratify an amendment of the current agreement between the Berks County Intermediate Unit (BCIU) and the American Institutes for Research (AIR), to modify the scope of services for AIR to provide professional services relative to providing technical assistance to support the science standards revision process on behalf of the Pennsylvania Department of Education and extend the term through November 30, 2020. This amendment provides for a funding increase of \$22,000 for a revised total of \$302,000.

Amendment to Agreement with the American Institutes for Research (AIR) / Support of Science Standards Revision Process—Item 14. B. 4.

To approve an agreement between the Berks County Intermediate Unit (BCIU) and Propulsion Squared, LLC, for Propulsion Squared, LLC to serve the Office of Child Development and Early Learning (OCDEL) in a consultant capacity to provide professional development support to the Certification Representatives and Supervisors on behalf of the BCIU for a total amount not to exceed \$120,000 for the period November 1, 2020, through June 30, 2021 (PA Key).

Agreement with Propulsion Squared (PA Key)—Item 14. B. 5.

To ratify a memorandum of understanding between the Berks County Intermediate Unit (BCIU) and the Berks County Head Start program, for the Early Head Start Child Care Partnership program for BCIU Head Start to expand high quality early learning opportunities to infants and toddlers, for a fee of \$497,713.31 to serve 32 children, effective August 1, 2020, through July 31, 2021 (PA Key).

MOU with the Berks County Head Start Program (PA Key)—Item 14. B. 6.

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To ratify agreements between the Berks County Intermediate Unit and the following contractors, for the Early Head Start Child Care Partnership program to expand high quality early learning opportunities to infants and toddlers, effective August 1, 2020, through July 31, 2021 (PA Key):

- Chester County Intermediate Unit d/b/a Chester County Head Start, for a fee of \$2,239,710 to serve 144 children
- Child Development Centers, Inc., for a fee of \$622,142.21 to serve 40 children
- Huntingdon County Child and Adult Development Corp., for a fee of \$248,856.95 to serve 16 children
- Lancaster-Lebanon IU 13, for a fee of \$1,368,713 to serve 88 children
- Lawrence County Social Services, Inc., d/b/a Lawrence County Community Action Partnership, for a fee of \$622,141.62 to serve 40 children
- Pocono Services for Families and Children, for a fee of \$124,428.05 to serve 8 children

To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and Living Strong Consulting, LLC, for Living Strong Consulting, LLC to modify its scope of services to expand Trauma Informed Community Collaboration Services. This amendment provides for a funding increase of \$17,600 for a revised total of \$72,600 and a revision to the effective date of the agreement from June 1, 2020, to August 1, 2020. All other terms and conditions remain in force (PA Key).

To ratify Amendment #2 to the current agreement between the Berks County Intermediate Unit (BCIU) and Living Strong Consulting, LLC, for Living Strong Consulting, LLC to modify its scope of services to include coaching services supporting the Office of Child Development and Early Learning's Early Head Start Child Care Partnership and home-based programs. This amendment provides for a funding increase of \$76,000 for a revised total of \$148,600 effective August 1, 2020, through July 31, 2021. All other terms and conditions remain in force (PA Key).

To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU) / Center for Schools and Communities, for the CSIU / Center for Schools and Communities to modify its scope of services to provide a series of quantitative analyses of administrative data from Pennsylvania's ECMH database and to provide a design for the evaluation of the universal consultation model. This amendment provides for a funding increase of \$9,000 for a revised total of \$30,000 effective October 1, 2020, through June 30, 2021. All other terms and conditions remain in force (PA Key).

To rescind an agreement between the Berks County Intermediate Unit (BCIU) and Veindre Jackson, for Ms. Jackson to provide coaching services supporting OCDEL's Early Head Start Child Care Partnership and Home-based programs on behalf of the BCIU for a total amount not to exceed \$76,000 for the period of August 1, 2020, through July 31, 2021 (PA Key).

**Agreements with the Chester County IU, Child Development Centers, the Lancaster-Lebanon IU, Lawrence County Social Services, and Pocono Services for Families and Children / Early Head Start Child Care Partnership Program (PA Key)
—Item 14. B. 7.**

**Amendment #1 to Agreement with Living Strong Consulting / Trauma Informed Community Collaboration Services (PA Key)
—Item 14. B. 8.**

Amendment #2 to Agreement with Living Strong Consulting / Early Learning's Early Head Start Child Care Partnership and Home-Based Programs (PA Key)—Item 14. B. 9.

**Amendment #1 to Agreement with the Central Susquehanna IU / Center for Schools and Communities / PA's ECMH Database (PA Key)
—Item 14. B. 10.**

**Rescind Agreement with Veindre Jackson / Coaching Services to Support Early Head Start Child Care Partnership (PA Key)
—Item 14. B. 11.**

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C. INFORMATION TECHNOLOGY
—SCOTT MAJOR, DIRECTOR

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and PowerSchool for the renewal of maintenance and support fees for eFinancePLUS and associated tools to be utilized by the Brandywine Heights Area School District and the Muhlenberg School District. The cost of these services is not to exceed \$26,102 for the term of July 1, 2020, through June 30, 2021.

Agreement with PowerSchool / Renewal of Maintenance and Support Fees for eFinancePLUS for Brandywine Heights and Muhlenberg School Districts —Item 14. C. 1.

To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU), for the CSIU to provide licensing, hosting, and support of SCView, an electronic document management system. The cost of the agreement is not to exceed \$18,181 prorated for the term of October 1, 2020, through June 30, 2021.

Agreement with the Central Susquehanna IU / SCView Document Management System —Item 14. C. 2.

To approve the renewal of Ivanti / LANDesk Management Suite licensing and subscription services through CDW-G. The cost of the proposed services is not to exceed \$15,984 for the term of December 10, 2020, through December 9, 2021.

Renewal of Ivanti / LANDesk Management Suite Licensing and Subscription Services through CDW-G —Item 14. C. 3.

D. BUSINESS SERVICES/OPERATIONS
— DONNA DELORETTA, CFO / COO
No Items to Consider

E. ADMINISTRATION
—DR. JILL M. HACKMAN, EXECUTIVE DIRECTOR
No Items to Consider

Yeas: Dennin; Huhn; Lash; Madara; Manbeck; Miller; Richard; Ritter; Sellers; Specht; Taylor; McEwen	Roll Call Vote
Nays: None. Motion carried.	

Dr. Hackman reminded Board members that the Annie Sullivan Award and Recognition event would be held virtually on Thursday evening, October 22.

Board Members Desiring to be Heard

Dr. Hackman communicated her appreciation to Board members and the Leadership Team for their continued support and collaboration, especially during the past few months of navigating through the pandemic.

A motion was made by Manbeck, seconded by Richard, to adjourn the meeting at 7:15 p.m.

Adjournment

Motion carried.	Voice Vote
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Approved by,

Brian R. Specht, Secretary

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**THE FOLLOWING TOOK PLACE PRIOR TO THE REGULAR BOARD MEETING,
DURING COMMITTEE-OF-THE-WHOLE:**

Mr. Gary Schumacher, Transportation Program Administrator, joined Board members virtually to introduce **Mrs. Kathi Raifsnider** as the Employee of the Month for October. Mr. Schumacher shared that Kathi has almost 20 years of experience in almost every aspect of the transportation program which enables her to relate to all employees who serve in the department. Her experience was gained in her positions as a secretary, busdriver, and supervisor of safety and training before moving into her present position of Assistant Program Administrator for the past three years. Kathi fosters teamwork and collaboration and is sincerely appreciated by each and every employee.

Kathi accepted the honor on behalf of the entire transportation team, saying that you can only be as successful as those around you. She stated that she is thankful for the opportunities that have been provided to her and she has loved every minute.

Dr. Michelle Reichard-Huff introduced the InsideBCIU video by sharing that child care students were welcomed back into the classrooms on June 15. In the video, ECSS administrators voiced their thanks to staff and families who made it possible for a successful transition back to child care centers. The video took the viewer into classrooms to see the changes that were made to keep staff and children safe. Staff, students, and families exhibited positive attitudes and were excited to return to their classrooms. Staff has been very creative in the ways they are addressing social distancing and safety guidelines. Children have made needed adjustments wonderfully.

**EMPLOYEE OF THE
MONTH – OCTOBER 2020
—Kathi Raifsnider, Office
of Business Services /
Operations**

**FEATURED PROGRAM
—Navigating the Changes
in Child Care**