

COMMITTEE-OF-THE-WHOLE MEETING

I. BCIU HONORS

- ◆ EMPLOYEE-OF-THE-MONTH
 - Brian Bachman, Mechanic, Office of Business Services / Operations

FEATURED PROGRAMS

- ◆ INSIDE BCIU – STEM, OFFICE OF PROFESSIONAL DEVELOPMENT AND CURRICULUM
 - Carl Blessing, Assistant to the Executive Director / CFO

II. EXECUTIVE DIRECTOR’S REPORT

A. Executive Director Update

1. Newslink
2. Legislative Update
3. Act 44 of 2018
 - a. Safety and Security Assessment Criteria
 - b. School Safety and Security Preparedness Survey
4. Other Items
 - a. BCIU School Safety /Emergency Preparedness and Behavioral and Mental Health Initiatives
 - b. New and Proposed Program – Early Learning Resource Center Grant (OCDEL)
 - c. Snacks with Santa, Saturday, December 8, 2018, 9:00 to 11:00 A.M.

B. Agenda Review

III. EXECUTIVE SESSION

REGULAR MEETING

01. CALL TO ORDER

- A. Pledge to the Flag and Roll Call
- B. Announcements
 1. Executive session
 2. Agenda update
 3. Persons desiring to be heard
- C. To accept the resignation of Dr. S. Michelle Worrall, Berks County Intermediate Unit Board representative from the Antietam School District, effective September 24, 2018, and to seat Ann Sellers to fill Dr. Worrall’s unexpired term, effective October 18, 2018, through June 30, 2019.

02. APPROVAL OF MINUTES

- A. Meeting of September 20, 2018

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS *(Detailed list of bills are available.)*

SOURCE		PAGE	AMOUNT
September	2018 Ratifications	1-39	\$1,650,457.92
October	2018 Ratifications	1-19	\$741,414.14
October	2018 Approvals	1-13	\$292,872.64
TOTAL			\$2,684,744.70

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

September 2018

Tompkins VIST: \$ 4,965.60
PNC: \$ 29.86

09. COMMUNICATIONS

Elizabeth S. Huhn, *Secretary*

10. OLD BUSINESS

A. To approve the second reading of Policy 237 – Electronic Devices (New).

11. REPORT OF NEGOTIATIONS COMMITTEE

Gary McEwen, *Chair*

12. BUDGETS

A. New and Proposed Budgets

1. Early Learning Resource Center Marketing Campaign - Program 198

Office of Administration

5/1/18 – 6/30/19

\$840,000

The BCIU Executive Office Creative Team, through a memorandum of understanding with the PA Key Office and the Office of Childhood Development and Early Learning (OCDEL), will provide contracted services for the Early Learning Resource Center (ELRC) marketing campaign (new).

B. Initial Budgets

1. Extended School Year Program - Program 303

Office of Early Childhood and Student Services

7/1/18 – 6/30/19

\$72,846

Funded by contracts with districts using Component 4 IDEA dollars, this six-week program serves students who demonstrate regression and limited ability to recoup academic information during planned school breaks (since 1988).

2. Title I Non-Public - Program 190

Office of Professional Development and Curriculum

7/1/18 – 6/30/19

\$820,887

Funded by the federal government, the Title I program provides supplemental educational services so that all children have a fair, equal, and significant opportunity to obtain a high-quality education. The Berks County Public School Districts may choose to contract with the Berks County Intermediate Unit to provide these services to eligible students attending nonpublic schools within Berks County (since July 2009).

C. Changes to Initial Budgets

1. Head Start - Program 18-165

Office of Early Childhood and Student Services
1/1/18 – 12/31/18

\$227,650

Total Proposed Revised Budget: \$5,821,491

Funded primarily by federal dollars through the Department of Health and Human Services, Administration for Children and Families, with additional monies from the Child and Adult Care Food Program, this program provides education services to approximately 610 children in 18 school districts (since 1965). This change is necessary due to an additional Health & Safety award.

2. Early Intervention - ACCESS- Program 215

Office of Early Childhood and Student Services
7/1/17 – 6/30/18

\$168,142

Total Proposed Revised Budget: \$831,515

Funded by the state, this program, now referred to as School-Based Access Program (SBAP), is an avenue for the BCIU to receive additional federal funding through Medicaid dollars for medical/mental health related special education services to students in the PA Medical Assistance Program (since 1991). This change is necessary to reflect year-end projections.

**3. Project ELECT/Fatherhood Initiative- Program 235
(Education Leading to Employment and Career Training)**

Office of Early Childhood and Student Services
7/1/17 – 6/30/18

\$5,725.32

Total Proposed Revised Budget: \$655,390.32

Funded by state, local, and federal monies through the Family Support Act which is designed to enable families with dependent children to become financially independent of public assistance, this budget helps ELECT participants to complete high school and train for a job. Additionally, the fatherhood initiative provides education resources to custodial and non-custodial fathers under the age of 22 who are enrolled in middle school, high school, or GED programs (since 1993). This change is necessary due to year-end adjustments.

4. Special Education Core - Program 304

Office of Early Childhood and Student Services
7/1/17 – 6/30/18

\$68,789

Total Proposed Revised Budget: \$2,616,627

Funded by the Pennsylvania Department of Education, this budget covers costs for management, federal/state mandates for special education, direct services, child tracking (Penn Data) services, and administrative functions designed to support the Special Education programs throughout the Berks County Intermediate Unit and our school districts (since 1991). These changes are necessary to make year-end adjustments.

D. Budgetary Transfers

1. Special Education Contracted Services- Program 302

Office of Early Childhood and Student Services
7/1/17 – 6/30/18

\$377,431

This proprietary program provides to local school districts special education instructional programs and services including Hearing Impaired classrooms, Life Skills Support classrooms, Interpreter services, and Itinerant services (since 1991). These transfers are necessary to adjust expenditures to year-end projections.

2. Extended School Year - Program 303

Office of Early Childhood and Student Services
7/1/17 – 6/30/18

\$32

Funded by contracts with districts using Component 4 IDEA dollars, this six-week program serves students who demonstrate regression and limited ability to recoup academic information during planned school breaks (since 1988). These transfers are necessary to adjust expenditures to year-end projections.

3. BCIU General Fund - Program 115

Office of Business Services
7/1/17 – 6/30/18

\$265,000

This budget is the general operating budget for the Berks County Intermediate Unit (BCIU). The BCIU provides mandated services for the school districts of Berks County, along with providing support services for all the programs at the Intermediate Unit. These transfers are necessary for year-end adjustments.

13. PERSONNEL MATTERS

—ROB ROSENBERRY, DIRECTOR

A. General

1. To ratify the unpaid internships as noted below:
 - a. Katrina Herber, Alvernia University undergraduate student majoring in Social Work, under the supervision of Ann Kowalski, Assistant Director, Head Start, effective September 4, 2018, through May 10, 2019.
 - b. Vanessa Fana, Alvernia University undergraduate student majoring in Psychology, under the supervision of Ann Kowalski, Assistant Director, Head Start, effective Spring 2019.
2. To ratify the unpaid Level 1 field experience as noted below:
 - a. Kelsey Farmer, Alvernia University graduate student majoring in Occupational Therapy, under the supervision of Colleen Slaton, Occupational Therapist, effective September 5, 2018, through December 5, 2018.
 - b. Katherine Gaeta, Alvernia University graduate student majoring in Occupational Therapy, under the supervision of Karen Schlegel, Occupational Therapist, effective September 5, 2018, through December 5, 2018.
 - c. Julia Rodden, Alvernia University graduate student majoring in Occupational Therapy, under the supervision of Jenny Jan-Luo, Occupational Therapist, effective September 5, 2018, through December 5, 2018.

- d. Kim Ragazzo, Alvernia University graduate student majoring in Occupational Therapy, under the supervision of Kelly Gausch, Occupational Therapist, effective September 5, 2018, through December 5, 2018.
 - e. Chloe Mussleman, Alvernia University graduate student majoring in Occupational Therapy, under the supervision of Kristi Bassetti, Occupational Therapist, effective September 5, 2018, through December 5, 2018.
3. To approve the revised Position Classification System and Wage Ranges, effective October 18, 2018.

B. Employment – Ratifications

- 1. Business Services/Operations Office
 - a. Iralisa Mercedes – Part-time School Bus Driver Trainee
Recommended Hourly Rate – \$11.60
Effective Date – October 1, 2018
Replacement
 - b. Kaja M. Nichlas – Part-time Bus/Van Assistant and Misc. Transportation
Recommended Hourly Rates – \$11.55 and \$10.58
Effective Date – September 24, 2018
Replacement
 - c. Jennifer L. Pineda – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$13.65, \$11.55, and \$10.58
Effective Date – October 8, 2018
Replacement
 - d. Peter J. Simmons – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$13.65, \$11.55, and \$10.58
Effective Date – October 8, 2018
Replacement
 - e. Deborah A. Werley – Part-time Bus/Van Assistant and Misc. Transportation
Recommended Hourly Rates – \$11.55 and \$10.58
Effective Date – October 1, 2018
Replacement
 - f. Craig S. Westervelt – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$13.65, \$11.55, and \$10.58
Effective Date – October 8, 2018
Replacement
- 2. Early Childhood & Student Services Office
 - a. Misty R. Esslinger – Teacher, Pre-K Counts
Recommended Annual Salary – Col. 1 Step 1, \$35,000 (to be prorated)
Effective Date – October 8, 2018
Replacement

- b. Maggie E. Herndon – Paraeducator, Head Start
Recommended Hourly Rate – Level II, Probationary, \$12.20
Effective Date – October 8, 2018
Replacement
 - c. Yohanni Lantigua Pena – Paraeducator, Head Start
Recommended Hourly Rate – Level III, Probationary, \$12.72
Effective Date – October 8, 2018
Replacement
 - d. Elisa Rodriguez – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$11.90
Effective Date – October 8, 2018
Replacement
3. Professional Development and Curriculum Office
- a. Kenneth Kay – Continuing Professional Education (CPE) Instructor
Recommended Rate – \$750 per credit
Effective Date – September 20, 2018
Reclassified Position

C. Change of Status – Ratifications

- 1. Business Services/Operations Office
 - a. Tina Grande – Transportation Driver / Garage Assistant, Transportation
Recommended Hourly Rate - \$16.30
Effective Date – September 24, 2018
Temporary Additional Assignment
 - b. David Kapoana. Jr.
Change from Level III, Custodian, Facilities to Security Specialist, Alternative Education
Change in Recommended Hourly Rate from \$13.57 to Annual Salary of \$29,975 (to be prorated)
Effective Date – October 8, 2018
Replacement
 - c. Brandi Mays
Change from Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – August 27, 2018
Replacement
 - d. Perry Padilla
Change from Substitute Custodian to Level III, Custodian, Facilities
Change in Recommended Hourly Rate from \$11.75 to \$13.57
Effective Date – September 19, 2018
Replacement

- e. Jennifer Perez
Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – August 22, 2018
Replacement
- f. Yajaira Rivera
Change from Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – August 22, 2018
Replacement
- g. Damaris Rosario
Change from Part-time School Bus Driver Trainee to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
Change in Recommended Hourly Rates from \$11.60 to \$13.65, \$11.55, and \$10.58
Effective Date – October 4, 2018
Voluntary Reassignment
- 2. Early Childhood & Student Services Office
 - a. Jill Brossman – Teacher, Head Start
Change Recommended Hourly Rate from Level I, Probationary, \$17.62 to Level I, Entry, \$18.16
Effective Date – August 24, 2018
Completed Probationary Period
 - b. Tyzenha Fernandez – Paraeducator, Head Start
Change Recommended Hourly Rate from Level I, Probationary, \$11.66 to Level I, Entry, \$12.20
Effective Date – August 24, 2018
Completed Probationary Period
 - c. John Ford – Special Education Teacher, Special Education
Change Recommended Annual Salary from Col. 4, Step 16, \$85,580 to Col. 5, Step 16, \$86,280
Effective Date – September 1, 2018
Salary Adjustment per BCIUEA Agreement
 - d. Bruna Goncalves
Change from Substitute Paraeducator, Pre-K Counts to Paraeducator, Pre-K Counts
Change Recommended Hourly Rate from \$9.40 to \$11.90
Effective Date – October 1, 2018
Replacement
 - e. Katie Kehm
Change from Alternative Education Teacher, Alternative Education to Assistant Program Administrator, School Age and Special Education, Alternative Education
Change Recommended Annual Salary from Col. 6, Step 7, \$63,691 to \$74,664 (to be prorated)
Effective Date – October 1, 2018 – January 17, 2019
Temporary Reassignment

- f. Rickiesha Logan – Teacher, Head Start
Change Recommended Hourly Rate from Level V, Probationary, \$20.30 to Level V, Entry, \$20.83
Effective Date – August 24, 2018
Completed Probationary Period
 - g. Laura Lynch – Speech Therapist, Special Education
Change Recommended Annual Salary from Col. 7, Step 5, \$62,602 to Col. 8, Step 5, \$63,839
Effective Date – September 1, 2018
Salary Adjustment per BCIUEA Agreement
 - h. Lashae Stitt – Pre-K Counts Teacher, Pre-K Counts
Recommended Hourly Rate - \$28.49
Effective Date – August 23, 2018
Additional Hours (not to exceed 3.5 hours)
 - i. Michelle Whitehouse – Special Education Teacher, Special Education
Change Recommended Annual Salary from Col. 4, Step 6, \$61,069 to Col. 5, Step 6, \$61,761
Effective Date – September 1, 2018
Salary Adjustment per BCIUEA Agreement
3. Professional Development and Curriculum Office
- a. Chrysan Buck – Remedial Teacher, Act 89
Change Recommended Hourly Rate from Col. 1, Step 4, \$36.21
to Annual Salary, Col. 1, Step 4, \$47,144 (to be prorated)
Effective Date – September 4, 2018
Replacement
 - b. Amy Hoffman – Peer Reviewer, PA Key
Recommended Annual Stipend – \$1,000 (to be prorated)
Effective Date – September 17, 2018
Additional Responsibilities

D. Additions to 2018-2019 Approved Substitute Lists – Ratifications

Alternative Education

Kathryn Bates, Teacher – Effective September 17, 2018
Priscilla Chavez-Roque, Specialist – Effective October 1, 2018
Jocelyn Mierzejewski, Specialist – Effective October 1, 2018

Business Services/Operations

Tammy Gerber, Custodian, Facilities – Effective October 1, 2018

Child Care

Kathryn Bates, Teacher – Effective September 17, 2018
Priscilla Chavez-Roque, Aide – Effective October 1, 2018
Holly Loscig, Paraeducator – Effective September 4, 2018
Jocelyn Mierzejewski, Aide – Effective October 1, 2018

Early Intervention

Kathryn Bates, Teacher – Effective September 17, 2018
Priscilla Chavez-Roque, Paraeducator – Effective October 1, 2018
Jocelyn Mierzejewski, Paraeducator – Effective October 1, 2018

Head Start

Kathryn Bates, Teacher – Effective September 17, 2018
Priscilla Chavez-Roque, Paraeducator – Effective October 1, 2018
Jocelyn Mierzejewski, Paraeducator – Effective October 1, 2018

Pre-K Counts

Priscilla Chavez-Roque, Paraeducator – Effective October 1, 2018
Jayda Farley, Paraeducator – Effective September 4, 2018
Jocelyn Mierzejewski, Paraeducator – Effective October 1, 2018

Special Education

Kathryn Bates, Teacher – Effective September 17, 2018
Priscilla Chavez-Roque, Specialist – Effective October 1, 2018
Jocelyn Mierzejewski, Specialist – Effective October 1, 2018
James Welde, Teacher – Effective October 1, 2018

E. Additions to Approved 2018-2019 Out-Of-Class Substitute Lists – Ratifications

Head Start

Yohanni Lantigua Pena, Level III, Probationary, Teacher – Effective October 8, 2018

F. Remove from 2018-2019 Approved Substitute Lists

Alternative Education

Jessica Disney, Specialist – Effective September 4, 2018
Sabrina Hilsinger-Quinn, Specialist – Effective September 25, 2018
Consuelo Jones, Teacher – Effective September 4, 2018
Maria Lopez, Specialist – Effective September 5, 2018
Katty Rodriguez De La Rosa, Specialist – Effective September 17, 2018

Child Care

Jessica Disney, Teacher – Effective September 4, 2018
Consuelo Jones, Teacher – Effective September 4, 2018
Maria Lopez, Paraeducator – Effective September 5, 2018
Katty Rodriguez De La Rosa, Paraeducator – Effective September 17, 2018

Early Intervention

Sarah Ceccola, Aide – Effective September 4, 2018
Jessica Disney, Paraeducator – Effective September 4, 2018
Sabrina Hilsinger-Quinn, Paraeducator – Effective September 25, 2018
Karissa Iwanyszyn, Paraeducator – Effective October 4, 2018
Consuelo Jones, Teacher – Effective September 4, 2018
Maria Lopez, Paraeducator – Effective September 5, 2018
Katty Rodriguez De La Rosa, Paraeducator – Effective September 17, 2018

Head Start

Jessica Disney, Paraeducator – Effective September 4, 2018
Sabrina Hilsinger-Quinn, Paraeducator – Effective September 25, 2018
Karissa Iwanyszyn, Paraeducator – Effective October 4, 2018
Consuelo Jones, Teacher – Effective September 4, 2018
Maria Lopez, Paraeducator – Effective September 5, 2018
Katty Rodriguez De La Rosa, Paraeducator – Effective September 17, 2018

Pre-K Counts

Jessica Disney, Paraeducator – Effective September 4, 2018
Sabrina Hilsinger-Quinn, Paraeducator – Effective September 25, 2018
Karissa Iwanyszyn, Paraeducator – Effective October 4, 2018
Consuelo Jones, Teacher – Effective September 4, 2018
Maria Lopez, Paraeducator – Effective September 5, 2018
Katty Rodriguez De La Rosa, Paraeducator – Effective September 17, 2018

Special Education

Katrina Bruehl, Communications Facilitator – Effective September 4, 2018
Jessica Disney, Specialist – Effective September 4, 2018
Stephanie Fains, Educational Interpreter – Effective September 4, 2018
Sabrina Hilsinger-Quinn, Specialist – Effective September 25, 2018
Consuelo Jones, Teacher – Effective September 4, 2018
Maria Lopez, Specialist – Effective September 5, 2018
Katty Rodriguez De La Rosa, Specialist – Effective September 17, 2018
James Welde, Specialist – Effective September 28, 2018
Susan Youst, Communications Facilitator – Effective September 28, 2018
Susan Youst, Teacher – Effective September 28, 2018

G. Employment – Approvals

1. Human Resources Office
 - a. Doreen M. Kutzler – Assistant Director, Office of Human Resources
Recommended Annual Salary - \$106,000 (to be prorated)
Effective Date – November 19, 2018
Replacement
2. Information Technology Office
 - a. Helenanne G. Drescher – Program Administrator, Software and Reprographic Services
Recommended Annual Salary – \$78,000 (to be prorated)
Effective Date – to be determined pending pre-employment process
Replacement
3. Professional Development and Curriculum Office
 - a. Michael J. Imburgia – Statewide School Improvement Dashboard Manager
Recommended Annual Salary – \$119,000 (to be prorated)
Effective Date – to be determined pending pre-employment process
New Position

H. Change of Status – Approvals

1. Business Services/Operations Office
 - a. Donna Boltz
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – October 19, 2018
Voluntary Reassignment
2. Information Technology Office
 - a. Gregory Eckel – Program Administrator, Infrastructure and Operations
Change Recommended Annual Salary from \$74,664 to \$78,000 (to be prorated)
Effective Date – October 29, 2018
Additional Responsibilities
 - b. Richard N. Loveless
Change from Systems Analyst Developer to Supervisor, Applications, Architecture, and Development
Change Recommended Annual Salary from \$76,390 to \$78,000 (to be prorated)
Effective Date – October 29, 2018
Replacement

I. Leave of Absence Requests

1. Business Services/Operations Office
Personal Leave (unpaid – without benefits – not FMLA)
 - a. Lesley Burgos – Part-time Bus/Van Assistant and Misc. Transportation
Effective – October 1, 2018
 - b. Sandra Hines – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective – September 14, 2018
 - c. Elizabeth Lebo – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective – September 6, 2018
 - d. David Lykens – Part-time Bus/Van Assistant and Misc. Transportation
Effective – September 26, 2018
 - e. Samuel Marks – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective – August 23, 2018
2. Early Childhood and Student Services Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Lauren Ettaro – Speech Therapist, Early Intervention
Effective Date – October 18, 2018
 - b. Stephanie Kirkner – Speech Therapist, Early Intervention
Effective Date – October 2, 2018Personal Leave (unpaid – with benefits – not FMLA)
 - c. Stephanie Sarge – Teacher, Head Start
Effective Date – October 11, 2018

J. Return from Leave of Absence Requests

1. Business Services/Operations Office
Personal Leave (unpaid – without benefits – not FMLA)
 - a. Elizabeth Lebo – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective – September 27, 2018
 - b. Samuel Marks – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective – September 24, 2018

K. Retirements

1. Business Services/Operations Office
 - a. Sheila M. Palmieri-Franks – Level V Program Secretary/Level IV Clerk, Fiscal Services
Effective Date – January 2, 2019
2. Early Childhood and Student Services Office
 - a. Rosemary A. Fisher – Health Nutrition Assistant, Head Start
Effective Date – July 12, 2019
 - b. Melody L. Malia – Specialized Preschool Teacher – Itinerant, Early Intervention
Effective Date – October 3, 2018

L. Resignations

1. Business Services/Operations Office
 - a. Walter J. Connick – Part-time Bus/Van Assistant and Misc. Transportation
Effective Date – September 13, 2018
 - b. Angelina Gooch – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – October 2, 2018
 - c. Jennifer A. Lewis – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – October 9, 2018
 - d. Jeanetta M. Miller – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – September 21, 2018
 - e. Lynda J. Miller – Part-time Bus/Van Assistant and Misc. Transportation
Effective Date – September 28, 2018
2. Early Childhood and Student Services Office
 - a. Maria J. Arteaga, Level V Program Secretary, Early Intervention
Effective October 16, 2018
 - b. Sabrina E. Hilsinger-Quinn, Paraeducator, Child Care
Effective September 25, 2018
 - c. Liza Hoppes, Guidance Counselor, Alternative Education
Effective November 16, 2018
 - d. Karissa A. Iwanyszyn, Paraeducator, Child Care
Effective October 4, 2018

M. Terminations

1. Business Services/Operations Office
 - a. Xiomara I. Martinez – Part-time School Bus Driver Trainee, Transportation
Effective Date – October 19, 2018
Job Abandonment

N. Other

1. Professional Development and Curriculum Office
 - a. Gina N. Bongiovanni – Educational Consultant, Training and Consultation
Recommended Annual Salary – Col. 5, Step 7, \$62,998 (to be prorated)
Effective Date – October 8, 2018
Replacement – Date Amended

14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES

—MICHELLE REICHARD-HUFF, DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Berks Community Action Program, Inc., for the BCIU to operate the Pre-K Counts Program for 137 eligible Pre-K children, three and four years of age, in full day programs, effective July 1, 2018, through June 30, 2019, with funding in the amount of \$1,102,850.
2. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Pennsylvania Department of Education, for the BCIU to receive funds for the Pennsylvania Pre-K Counts Grant Agreement in the amount of \$1,300,500. The grant shall be used to defray program costs incurred for services to 153 children, effective July 1, 2018, to June 30, 2019.

B. PROFESSIONAL DEVELOPMENT & CURRICULUM

—DANIEL RICHARDS, DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Appalachia Intermediate Unit 8, for the BCIU to continue to serve as a regional site for the Pennsylvania Inspired Leadership (PIL) Initiative to implement a Principal Induction Program component for principals with five or less years of experience and a Continuing Professional Education for School and System Leaders component for more experienced school leaders, with regional site coordination provided by Sinkus Education Services LLC, for the amount of \$142,875 effective July 1, 2018, through June 30, 2019.
2. To ratify amendments to the Early Head Start Child Care Partnership program agreements, effective August 1, 2017, through July 31, 2018, between the Berks County Intermediate Unit (BCIU) and the following contractors, to increase the budget amount for Training & Technical Assistance to allow for reimbursement of overtime cost and travel for attendance at special weekend trainings for staff (PA Key):
 - Lawrence County Social Services, Inc. d/b/a Lawrence County Community Action Partnership, budget increase of \$878 for a revised agreement total of \$571,527.
 - Chester County Intermediate Unit d/b/a Chester County Head Start, budget increase of \$5,330 for a revised agreement total of \$2,133,098.
 - Child Development Centers, Inc., budget increase of \$3,816.72 for a revised agreement total of \$591,965.94.
 - Huntingdon County Child and Adult Development Corp, budget increase of \$334.52 for a revised agreement total of \$228,994.52.

C. INFORMATION TECHNOLOGY

—SCOTT MAJOR, DIRECTOR AND CIO

1. To ratify a 63-month lease agreement between the Berks County Intermediate Unit (BCIU) and Canon Solutions America, for the lease of (3) production printers for the BCIU Print Services Center, (1) DP140, (1) DP115, (1) IPC 750 units, to replace and upgrade existing units at a cost of \$4,835.74/month, yielding overall reduction in monthly lease and overage costs.

D. BUSINESS SERVICES/OPERATIONS

—CARL BLESSING, ASSISTANT TO THE EXECUTIVE DIRECTOR AND CFO

1. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit and Brightbill Body Works, for the purchase of two (2) 30-passenger gasoline minibuses at \$59,415 each for the Head Start contract. These vehicles will be purchased through the Head Start Health and Safety Grant.
2. To request permission to solicit bids for insulating the basement ground level of the Hamburg Learning Center as part of mold remediation.
3. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Fleetwood Area School District, for the BCIU to provide transportation services to New Story Wyomissing, effective the 2018-2019 school-year at \$135.02 per day.
4. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Fleetwood Area School District, for the BCIU to provide transportation services to Hogan Learning Academy, effective the 2018-2019 school-year at \$63.84 per day.

E. ADMINISTRATION

—DR. JILL M. HACKMAN, EXECUTIVE DIRECTOR

1. To authorize the appropriate officers, subject to the solicitor's approval of terms, to enter into an agreement between the Berks County Intermediate Unit (BCIU) and Harmelin and Associates, for Harmelin and Associates to provide media planning and buying services on behalf of the BCIU for the Early Learning Resources Center Project (PA Key), effective the date of execution by both parties, through June 30, 2019, for an estimated annual media expenditure amount of \$650,000.

15. BOARD MEMBERS DESIRING TO BE HEARD

16. ADJOURNMENT