

COMMITTEE-OF-THE-WHOLE MEETING

I. BCIU HONORS

- ◆ EMPLOYEE-OF-THE-MONTH
 - Christopher M. Hess, Mechanic, Office of Business Services / Operations

FEATURED PROGRAMS

- ◆ INSIDE BCIU
 - Human Resources
 - Carl Blessing, Assistant to the Executive Director / CFO

II. EXECUTIVE DIRECTOR'S REPORT

- A. Executive Director Update
 - 1. Newslink
 - 2. Legislative Update
 - 3. Other Items
- B. Agenda Review

III. EXECUTIVE SESSION

REGULAR MEETING

01. CALL TO ORDER

- A. Pledge to the Flag and Roll Call
- B. Announcements
 - 1. Executive session
 - 2. Agenda update
 - 3. Persons desiring to be heard
- C. To acknowledgement receipt of bids through the Berks County Joint Purchasing Board for the following:
 - 1. Custodial Supplies, on Tuesday, March 27, 2018, at 11:00 A.M.
 - 2. Classroom and Office Supplies, on Tuesday, April 3, 2018, at 11:00 A.M.
 - 3. Digital Media Equipment and Technology Supplies, on Tuesday, April 17, 2018, at 11:00 A.M.
- D. To acknowledge that the following slate of BCIU representatives was approved at the 48th Annual Convention of Berks County School Directors on Tuesday, April 24, 2018, at the Reading Muhlenberg Career and Technology Center, via a motion made by Otto W. Voit, Jr., Muhlenberg School District, and seconded by Dr. Michelle Worrall, Antietam School District, and to seat these duly-elected representatives for terms as noted, effective July 1, 2018, as follows:

THREE-YEAR TERM ENDING JUNE 30, 2021:

Elizabeth S. Huhn	Brandywine Heights Area School District
James D. Ulrich	Governor Mifflin School District
Brian R. Specht	Hamburg Area School District
Carl H. Ziegler	Kutztown Area School District
Gary R. McEwen	Twin Valley School District
Dr. Amy Kennedy	Wilson School District

TWO-YEAR TERM ENDING JUNE 30, 2020:

Dr. David Hemberger Exeter Township School District
 Terrie Taylor, LSW Wyomissing Area School District

ONE-YEAR TERM ENDING JUNE 30, 2019:

William Carl Conrad Weiser Area School District
 Randall R. Madara Muhlenberg School District
 Daniel Steinhauer Tulpehocken Area School District

E. Appointment of Nominating Committee Chair

02. APPROVAL OF MINUTES

A. Meeting of April 19, 2018

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS

(Detailed list of bills are available)

SOURCE		PAGE	AMOUNT
April	2018 Ratifications	1-59	\$3,098,948.27
May	2018 Ratifications	1-22	\$1,994,313.37
May	2018 Approvals	1-20	\$434,580.76
TOTAL			\$5,527,842.40

04. INFORMATION ITEM – TOMPKINS/VIST REVENUE ANTICIPATION NOTE – \$7,500,000:

Amount Outstanding
May 11, 2018
\$1,200,000

05. INFORMATION ITEM – ACCOUNTS RECEIVABLE AGING REPORT AS OF MAY 11, 2018:

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$1,361,287.84	\$460,998.20	\$566,801.17	\$348,912.3	\$444,508.80
Commonwealth of PA	\$6,394,920.79	\$4,531.13	\$19,874.12	\$0.00	\$0.00
Other Revenue Sources	\$218,781.78	\$127,249.33	\$15,522.73	\$400.00	\$25,375.16
TOTALS	\$7,974,990.41	\$592,778.66	\$602,198.02	\$349,312.3	\$469,883.96
GRAND TOTAL	\$9,989,163.39				

06. APPROVAL/RATIFICATION OF HEAD START:

- Financial Statements (April 2018)
- Credit Card Purchases (April 2018)
- Non-Federal Share Report (April 2018)
- Policy Council Minutes/Resolutions (April 2018)
- Program Information/Updates/Attachments

**07. COMBINED FINANCIAL REPORT
 APRIL 2018**

CASH

BEGINNING BALANCE -April 1, 2018		\$697,001.90
RECEIPTS		
REVENUE RECEIPTS	\$6,904,621.19	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$6,904,621.19</u>
		\$7,601,623.09
DISBURSEMENTS		
PRE BOARD RATIFICATIONS	\$375,323.31	
BOARD APPROVALS	\$646,884.58	
POST BOARD RATIFICATIONS	<u>\$3,098,948.27</u>	
TOTAL CHECKS WRITTEN	\$4,121,156.16	
CHECKS VOIDED	(\$10,932.82)	
PAYROLL DISTRIBUTIONS	<u>\$1,654,266.72</u>	<u>\$5,764,490.06</u>
ENDING BALANCE - April 30, 2018		\$1,837,133.03

INVESTMENTS

CERTIFICATES

	<u>OF DEPOSIT</u>	<u>TOTAL</u>
BEGINNING BALANCE	\$0.00	\$0.00
PURCHASES	\$0.00	\$0.00
REDEMPTIONS	<u>\$0.00</u>	<u>\$0.00</u>
ENDING BALANCE	\$0.00	\$0.00

CASH AVAILABLE-April 30, 2018 \$1,837,133.03

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

April 2018

Tompkins VIST: \$ 2,394.73
 PNC: \$ 332.03

09. COMMUNICATIONS

Elizabeth S. Huhn, *Secretary*

- A. Appointment of Voting Delegate for the PSBA Delegate Assembly Meeting.
- B. To acknowledge receipt of vote tally by school districts for the 2018/2019 Berks County Intermediate Unit budget.

10. OLD BUSINESS

No Items to Consider

11. REPORT OF NEGOTIATIONS COMMITTEE

Gary McEwen, *Chair*

12. BUDGETS

A. New and Proposed Budgets

No Items to Consider

B. Initial Budgets

1. Nolde Aides - Program 623

Office of Early Childhood and Student Services

7/1/18 – 6/30/19

\$4,652

This self-supporting enterprise program provides instructional services to teachers and students visiting the Nolde Environmental Center. Classes in group problem solving, content instruction in sciences such as ecology, seasons, wildlife, conservation, and sensory information from nature are offered (since 1975).

2. Driver Education - Program 633

Office of Early Childhood and Student Services

7/1/18 – 6/30/19

\$181,762

This proprietary program offers a PDE approved after-school and/or weekend standardized driver training course of students in Berks County area school districts. Thirty hours of in-class instruction and six hours of behind-the-wheel training is featured. Fees are paid directly by parents or the school district. Driver education theory is available online through an arrangement with Edward Savioz Driver Training School (since 1993).

3. PA Inspired Leadership Initiative - Program 152

Office of Professional Development and Curriculum

7/1/18 – 6/30/19

\$143,600

Funded by the federal government through Appalachia Intermediate Unit, this program supports the development and improvement of leadership skills through the Principals Induction Program (PIP) and the Continuing Professional Education component for all other school administrators. This consortium, which is led by the BCIU, includes Schuylkill, Colonial, and Carbon-Lehigh intermediate units (since 2005).

4. BCIU Print Service Center - Program 605

Office of Innovation and Technology

7/1/18 – 6/30/19

\$424,399

This proprietary program provides printing and duplicating and document imaging services to all BCIU programs and to school districts choosing these services (since 1971).

C. Changes to Initial Budgets

1. Early Head Start Child Care Partnership - Program 17-168

Office of Early Childhood and Student Services

8/1/17 – 7/31/19

\$2,000

Total Proposed Revised Budget: \$458,464

The Commonwealth of Pennsylvania, Office of Child Development and Early Learning (OCDEL) has contracted with the BCIU to partner with two local Child Care Centers to provide Early Head Start services. The Early Head Start Child Care Partnership (EHS-CCP) will provide full day, full year services designed to promote the development of young children birth to three. Early Head Start promotes the school readiness of low-income children (since 2015). This change is necessary due to additional funding.

2. PA Inspired Leadership Initiative - Program 152

Office of Professional Development and Curriculum

7/1/17 – 6/30/18

(\$29,807)

Total Proposed Revised Budget: \$112,368

Funded by the federal government through Appalachia Intermediate Unit, this program supports the development and improvement of leadership skills through the Principals Induction Program (PIP) and the Continuing Professional Education component for all other school administrators. This consortium, which is led by the BCIU, includes Schuylkill, Colonial, and Carbon-Lehigh intermediate units (since 2005). The allocation is being reduced by Appalachia Intermediate Unit to reflect projected expenditures through June 30, 2018.

D. Budgetary Transfers

No Items to Consider

13. PERSONNEL MATTERS

—ROB ROSENBERRY, DIRECTOR

A. General

1. To ratify the unpaid professional semester experiences as noted below:
 - a. Caroline Cacchio, Kutztown University undergraduate student majoring in Elementary Education-Vision, under the supervision of Amanda Kutzura, Special Education Itinerant Teacher, effective April 30, 2018, through May 4, 2018.
 - b. Sydney Frankel, Kutztown University undergraduate student majoring in Elementary Education-Vision, under the supervision of Michelle Whitehouse, Special Education Itinerant Teacher, effective April 30, 2018, through May 4, 2018.
2. To ratify the unpaid field observation of Brennan Kennedy, Kutztown University undergraduate student majoring in Elementary Education-Vision, under the supervision of Sheri Hoffert, Special Education Itinerant Teacher, effective April 30, 2018, through May 4, 2018.
3. To approve the Registry Internship, Administrative Assistant, PA Key Program position description.
4. To approve the following Compensation and Benefits Plans, effective July 1, 2018, to June 30, 2020:
 - a. Leadership Team
 - b. Middle Management
 - c. Technology and Support Services

B. Employment – Ratifications

1. Business Services/Operations Office
 - a. Nilda M. Aponte – Part-time Bus/Van Assistant and Misc. Transportation
Recommended Hourly Rates – \$11.35 and \$10.58
Effective Date – May 7, 2018
Replacement

- b. Sharon A. Kissinger – Part-time Bus Driver Trainee
Recommended Hourly Rate – \$11.40
Effective Date – May 7, 2018
Replacement
 - c. Chaudene M. Michalek – Assistant Program Administrator, Fiscal Services
Recommended Annual Salary – \$70,000 (to be prorated)
Effective Date – May 7, 2018
Replacement
 - d. Annette Rodriguez – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$13.45, \$11.35, and \$10.58
Effective Date – April 23, 2018
Replacement
 - e. Daniel Rosa – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$13.45, \$11.35, and \$10.58
Effective Date – April 23, 2018
Replacement
 - f. Damaris Rosario – Part-time Bus Driver Trainee
Recommended Hourly Rate – \$11.40
Effective Date – May 7, 2018
Replacement
 - g. Luisa Tineo-Abreu – Part-time Bus/Van Assistant and Misc. Transportation
Recommended Hourly Rates – \$11.35 and \$10.58
Effective Date – April 23, 2018
Replacement
2. Early Childhood & Student Services Office
- a. Shirley T. Fantozzi – Floating Teacher, Head Start
Recommended Hourly Rate – Level III, Probationary, \$18.74
Effective Date – April 30, 2018
Replacement
 - b. Jennifer L. Krasley – Paraeducator, Head Start
Recommended Hourly Rate – Level I, Probationary, \$11.36
Effective Date – April 30, 2018
Replacement
 - c. Donna McGrath – Job Coach, Special Education
Recommended Hourly Rate - \$12.65
Effective Date – April 23, 2018
Replacement
 - d. Janice Miller – Teacher, Head Start
Recommended Hourly Rate – Level V, Probationary, \$19.79
Effective Date – April 23, 2018
Replacement

- e. Kettiya J. Monfort – Paraeducator, Child Care
Recommended Hourly Rate - \$10.05
Effective Date – May 7, 2018
Replacement
- f. Marie A. Storms – Paraeducator, Early Intervention
Recommended Hourly Rate - \$11.40
Effective Date – April 23, 2018
Replacement
- g. Rachel M. Strain – Family Engagement Worker, Head Start
Recommended Hourly Rate – Level III, Probationary, \$13.31
Effective Date – May 7, 2018
Replacement

C. Change of Status – Ratifications

- 1. Business Services/Operations Office
 - a. Rebecca Drakely
Change from Part-time Driver w & w/o Bus License, Assistant, Misc. Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Hourly Rates
Effective Date – May 11, 2018
Voluntary Reassignment
 - b. Kathy Eidle
Change from Substitute Bus Driver Trainee, Transportation to Part-time Bus Driver Trainee, Transportation
No Change in Hourly Rate
Effective Date – April 9, 2018
Replacement
 - c. Robert Fair, Jr.
Change from Part-time Bus/Van Assistant and Misc. Transportation to Substitute Bus/Van Assistant and Misc. Transportation
No Change in Hourly Rates
Effective Date – May 14, 2018
Voluntary Reassignment
 - d. Jenny Garcia
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Hourly Rates
Effective Date – April 12, 2018
Voluntary Reassignment
 - e. Katelyn Hunsicker
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Hourly Rates
Effective Date – April 30, 2018
Voluntary Reassignment

- f. Kimberly Keller
Change from Part-time Driver w/o Bus License, Assistant, Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Hourly Rates
Effective Date – April 20, 2018
Voluntary Reassignment
- g. Scott Krick
Change from Part-time Driver w/o Bus License, Assistant, Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Hourly Rates
Effective Date – May 1, 2018
Voluntary Reassignment
- h. Lydia Mendez
Change from Part-time Driver w & w/o Bus License, Assistant, Misc. Transportation to Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Hourly Rates
Effective Date – April 16, 2018
Voluntary Reassignment
- i. Lydia Mendez – Fueler, Transportation
Effective Date – April 16, 2018
Remove Assignment
- j. Michelle Nieves
Change from Part-time Driver w/o Bus License, Assistant, Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Hourly Rates
Effective Date – May 4, 2018
Voluntary Reassignment
- k. Luis Rosario
Change from Part-time Bus Driver Trainee to Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Change Recommended Hourly Rate from \$11.40 to \$16.10, \$13.45, \$11.35, and \$10.58
Effective Date – April 10, 2018
Obtained CDL
- l. Lauri Serrano
Change from Substitute Fueler, Transportation to Fueler, Transportation
No Change in Hourly Rate
Effective Date – April 16, 2018
Replacement
- m. Heather Stichter
Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Hourly Rates
Effective Date – April 16, 2018
Replacement

- n. Alyssa Strauss
Change from Part-time Bus Driver Trainee to Part-time Driver w/ Bus License, Transportation
Change Recommended Hourly Rate from \$11.40 to \$16.10
Effective Date – April 27, 2018
Obtained CDL
- o. Alyssa Strauss – Part-time w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates - \$13.45, \$11.35, and \$10.58
Effective Date – April 30, 2018
Additional Assignments
- 2. Early Childhood & Student Services Office
 - a. Barbara Burgos – Teacher, Head Start
Change Recommended Hourly Rate from Level IV, Probationary, \$19.26
to Level IV, Entry, \$19.79
Effective Date – March 15, 2018
Completed Probationary Period
 - b. Branden Jambeau – Mental Health Specialist, Head Start
Change Recommended Hourly Rate from Level I, Probationary, \$21.79
to Level I, Entry, \$22.31
Effective Date – April 23, 2018
Completed Probationary Period
 - c. Connie Schallau – Teacher, Head Start
Change Recommended Hourly Rate from Level V, Probationary, \$19.79
to Level V, Entry, \$20.30
Effective Date – April 16, 2018
Completed Probationary Period
 - d. M. Glynnes Smith
Change from Assistant Program Administrator, Early Intervention to
Interim Program Administrator, Special Education Program Coordinator,
Reading School District
Change Recommended Salary from \$75,623.11 to \$84,599 (to be prorated)
Effective Date – May 14, 2018 – June 13, 2018
Temporary Assignment
 - e. Carmen Trinidad – Teacher, Head Start
Change Recommended Hourly Rate from Level I, Probationary, \$17.17
to Level I, Entry, \$17.70
Effective Date – April 4, 2018
Completed Probationary Period

D. Additions to 2017-2018 Approved Substitute Lists – Ratifications

Alternative Education

Sabrina Hilsinger-Quinn, Specialist – Effective April 16, 2018

Maria Lopez, Specialist – Effective April 3, 2018

Child Care

Sheila Gorman, Paraeducator – Effective April 2, 2018

Early Intervention

Sabrina Hilsinger-Quinn, Paraeducator – Effective April 16, 2018

Maria Lopez, Paraeducator – Effective April 3, 2018

Head Start

Sabrina Hilsinger-Quinn, Paraeducator – Effective April 16, 2018

Maria Lopez, Paraeducator – Effective April 3, 2018

Pre-K Counts

Sabrina Hilsinger-Quinn, Paraeducator – Effective April 16, 2018

Maria Lopez, Paraeducator – Effective April 3, 2018

Special Education

Sabrina Hilsinger-Quinn, Specialist – Effective April 16, 2018

Maria Lopez, Specialist – Effective April 3, 2018

Transportation

Brandi Mays, Substitute Driver w/ Bus License – Effective April 11, 2018

E. Additions to Approved 2017-2018 Out-Of-Class Substitute Lists – Ratifications

No Items to Consider

F. Remove from 2017-2018 Approved Substitute Lists

Transportation

Susan Laney, Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation – Effective April 16, 2018

G. Employment – Approvals

1. Information Technology Office

- a. Scott D. Major – Chief Information Officer / Director
Recommended Annual Salary – \$121,000 (to be prorated)
Effective Date – June 25, 2018
Replacement

H. Change of Status – Approvals

No Items to Consider

I. Leave of Absence Requests

1. Business Services/Operations Office

Personal Leave (unpaid – without benefits – not FMLA)

- a. Kariana Basabe Garay – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – February 26, 2018
- b. Angelina Gooch – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – March 28, 2018
- c. Carol Grube – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 6, 2018

- d. Rodger Mountz – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – March 23, 2018
 - e. Quentin Veil – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – May 15, 2018
 - f. Rebecca Webber – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 20, 2018
2. Early Childhood and Student Services Office
- Personal Leave (unpaid – with benefits – FMLA)
- a. Emilee Chambers – Specialized Preschool Teacher – Itinerant, Early Intervention
Effective Date – April 17, 2018
 - b. Kamie Rothenberger – Teacher, Head Start
Effective Date – April 6, 2018
- Personal Leave (unpaid – with benefits – not FMLA)
- c. Mackenzie Bolts – Speech Therapist, Early Intervention
Effective Date – April 10, 2018
 - d. Stephanie Quier – Paraeducator, Head Start
Effective Date – February 13, 2018

J. Return from Leave of Absence Requests

1. Business Services/Operations Office
- Personal Leave (unpaid – without benefits – not FMLA)
- a. Erika Carmona – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 30, 2018
 - b. Angelina Gooch – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 17, 2018
 - c. Carol Grube – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 23, 2018
 - d. Luisailly Torres-Germoso – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – May 1, 2018

K. Retirements

1. Business Services/Operations Office
- a. Ronald C. Oswald – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – June 18, 2018
 - b. Melanie G. Serrano – Assistant Program Administrator, Fiscal Services
Effective – June 15, 2018
2. Early Childhood and Student Services Office
- a. Alicia L. Bauer – Job Coach, Special Education
Effective – June 13, 2018
 - b. Suzanne M. Brown – Special Education Teacher – Special Education
Effective – June 13, 2018
 - c. Carmine F. Franco – Specialized Preschool Teacher – Classroom, Early Intervention
Effective – August 2, 2018

L. Resignations

1. Business Services/Operations Office
 - a. David J. Liebman – Part-time Bus Driver Trainee, Transportation
Effective Date – April 13, 2018
 - b. Wendy E. Noll – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – May 1, 2018
 - c. Letitia D. Shalters – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – April 30, 2018
 - d. Barry L. Staudt – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – May 4, 2018

2. Early Childhood and Student Services Office
 - a. Brenda Candelaria – Paraeducator, Child Care
Effective – May 21, 2018
 - b. Lynne Davila – Level V Program Secretary, Early Intervention
Effective – May 11, 2018
 - c. Ruby Mora – Intake Specialist, Child Care Information Services
Effective – May 22, 2018
 - d. Natalie K. Vorhis – School Psychologist, Early Intervention
Effective – July 6, 2018

3. Professional Development and Curriculum Office
 - a. Stephanie Blake – Preschool Program Specialist, PA Key
Effective Date – April 5, 2018

M. Terminations

1. Business Services/Operations Office
 - a. Tomas J. Benson – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – May 18, 2018
Job Abandonment
 - b. Phyllis L. White – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – May 18, 2018
Job Abandonment

N. Other

1. Early Childhood and Student Services Office
 - a. Kathleen A. Githens – Psychologist, Special Education
Effective – June 13, 2018
Retirement Date Amended

2. Human Resources Office
 - a. Mariah L. Good
Change from Substitute Specialist/Intern to Benefits Specialist
Change Recommended Hourly Rate from \$15.00 to Annual Salary of \$39,348 (to be prorated)
Effective – June 4, 2018
Assignment and Date Amended

3. Professional Development and Curriculum Office
 - a. Christine A. Allen – Remedial Teacher, Act 89
Effective Date – June 4, 2018
Retirement Date Amended

14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES

—MICHELLE REICHARD-HUFF, DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit and the following child care provider / licensed child care center to provide subsidized child care services:
 - a. Ramona Arias, effective April 5, 2018
2. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Sweet, Stevens, Katz, and Williams LLP, for the firm to continue to provide the services of Andrew E. Faust, Esquire, as a legal consultant for special education to the BCIU and its constituent school districts, at a fee of \$73,500 (no increase), in effect for the 2018-2019 school year.
3. To ratify an agreement between Berks County Intermediate Unit and Bonnie DeLong, for Ms. DeLong to provide professional services for the Berks County Head Start program in the position of Psychologist/Mental Health Counselor, for a fee of \$100/hour, effective January 1, 2018, through December 31, 2018.
4. To ratify an agreement between the Berks County Intermediate Unit and Austill's Rehabilitation Services, Inc., for Austill's Rehabilitation Services, Inc. to provide Occupational Therapy and Physical Therapy services, effective July 1, 2018, through June 30, 2019, at the rates listed below (automatically renews for additional one year periods).

	Contract Year 1 (7/1/18 – 6/30/19)	Contract Year 2 (7/1/19 – 6/30/20)	Contract Year 3 (7/1/20 – 6/30/21)
OT and PT per hour	\$59.02	\$59.85	\$60.69
COTA and PTA per hour	\$52.86	\$53.60	\$54.35

B. PROFESSIONAL DEVELOPMENT & CURRICULUM

—DANIEL RICHARDS, DIRECTOR

1. To ratify an amendment to the Intergovernmental agreement between the Berks County Intermediate Unit (BCIU) and the Commonwealth of Pennsylvania, for the BCIU to provide technical assistance to operationally define and manage the training, technical support, program planning, evidence collection, and monitoring necessary to implement the College and Career Readiness indicators associated with the Every Student Succeeds Act, the Future Ready PA Index, and the proposed Pennsylvania graduation requirements. The new agreement amount is \$294,944 (an increase of \$150,444), effective January 16, 2018, to June 30, 2019.
2. To ratify an amendment to the agreement between the Berks County Intermediate Unit (BCIU) and the Capital Area Intermediate Unit (CAIU), for the BCIU's Office of Professional Development and Curriculum to provide mentoring support to instructional coaches, school-based mentors, and administrators in Berks County school districts as described in the agreement. The new agreement amount is \$36,500 (an increase of \$2,500), effective July 1, 2017, through June 30, 2018.

3. To ratify an amendment to the current agreement between the Berks County Intermediate Unit (BCIU) and Drexel University (Drexel) to implement the PA Pre-K-4 Principal Instructional Leadership Collaborative. This amendment provides for an update in the scope/deliverables and an extension of the term through December 31, 2018 (PA Key).
4. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit and Kathryn Holod, for Ms. Holod to provide professional services related to certification tasks for child care facilities at a fee of \$40 per hour not to exceed \$19,200 for the period July 1, 2018, through June 30, 2019 (PA Key).
5. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit and the South Central Community Action Programs, Inc. (SCCAP), for SCCAP to provide professional services for the PELICAN Help Desk for a fee of \$179,274 effective July 1, 2018, through June 30, 2019 (PA Key).
6. To authorize the appropriate officers to execute agreements between the Berks County Intermediate Unit and the following organizations, for the noted organizations to provide professional services related to the Office of Child Development and Early Learning's (OCDEL's) professional development, technical assistance and Early Childhood Mental Health Initiatives, effective July 1, 2018, through June 30, 2019 (PA Key):
 - Child Care Consultants for a fee of \$1,568,422
 - Community Services for Children, Inc. for a fee of \$1,433,484
 - KeyStone Research Corporation for a fee of \$942,595
 - Public Health Management Corp for a fee of \$2,297,895
 - YWCA of Greater Pittsburgh for a fee of \$1,571,246
7. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Lauren Ryan, for Ms. Ryan to provide professional services related to coaching Early Head Start Child Care Partnership contractors for a fee not to exceed \$27,000 effective February 1, 2018, through July 31, 2018 (PA Key).

C. INFORMATION TECHNOLOGY

—CHERIE ZIMMERMAN, ASSISTANT DIRECTOR

1. To approve a one-year renewal of Netskope Introspection cloud services software at a cost of \$12,997. Service dates are from July 1, 2018, to June 30, 2019.
2. To approve the purchase of additional phone switch equipment from Norstar Networks for use at BCIU's 14 remote sites at a one-time cost of \$12,887 including one-year Support and Maintenance. This equipment will allow for improved accuracy in 911 notifications, quality control, and system management and redundancy.
3. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU), Infinite Campus, and Custom Computer Specialists for the purchase of the Infinite Campus Student Information System for use by the Office of Early Childhood and Student Services. Services include: license, installation, training, and maintenance at a cost of \$17,833.33 effective June 1, 2018, through June 30, 2019. The cost is to be allocated in two payments: \$5,033.33 at signing and the remainder of \$12,800 to be invoiced and paid in 2018-19.

D. BUSINESS SERVICES/OPERATIONS

—CARL BLESSING, ASSISTANT TO THE EXECUTIVE DIRECTOR AND CFO

1. To authorize the appropriate officers to execute a Revolving Revenue Anticipation Note (RAN) in the amount of \$6 million with Tompkins/VIST Bank for a period of 12 months at a tax-exempt floating rate based upon 79 percent of one month's LIBOR (London Interbank Offered Rate) plus 185 basis points, effective July 1, 2018, as per the attached Note Resolution.
2. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Wilson School District, for the BCIU to provide daily transportation to Devereux – Brandywine at a daily rate of \$149.23 effective March 12, 2018, through June 30, 2018.
3. To award contracts for the following through the Berks County Joint Purchasing Board:
 - a. Custodial Supplies
 - b. Classroom and Office Supplies
 - c. Digital Media Equipment and Technology Supplies

E. ADMINISTRATION

—DR. JILL M. HACKMAN, EXECUTIVE DIRECTOR

No Items to Consider

15. BOARD MEMBERS DESIRING TO BE HEARD

16. ADJOURNMENT